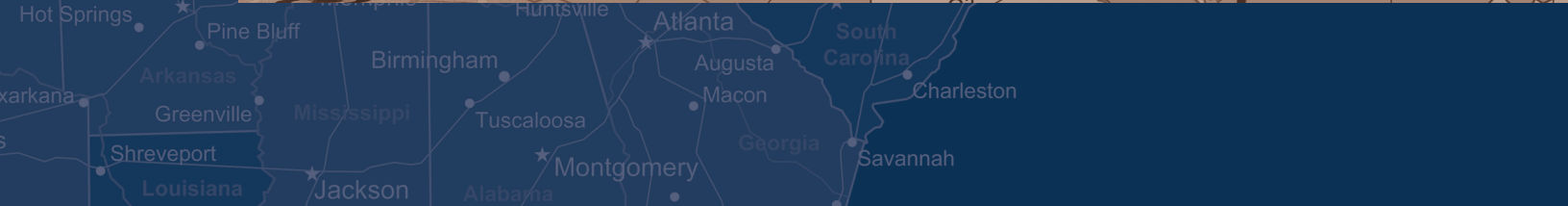
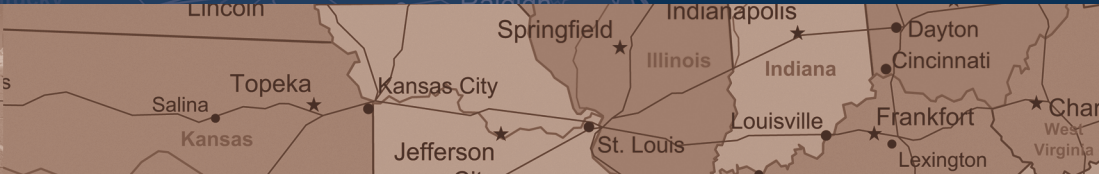
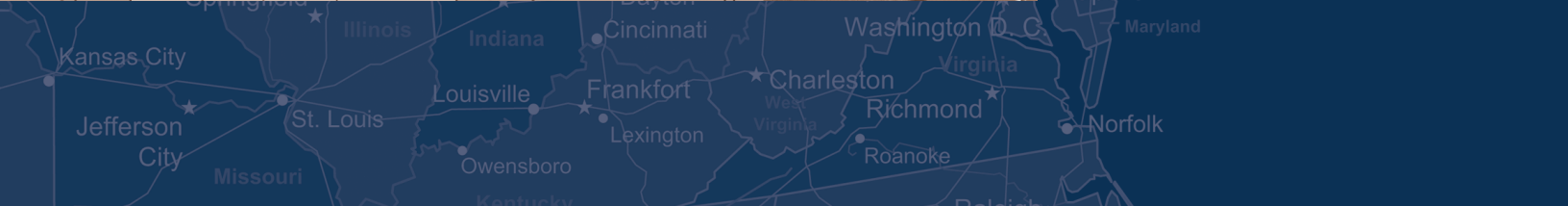
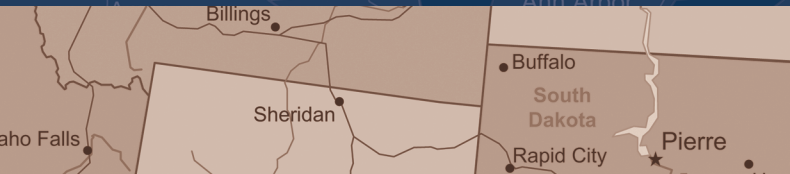


# Motorcycle Rider Education and Licensing

## *A Review of Programs and Practices*





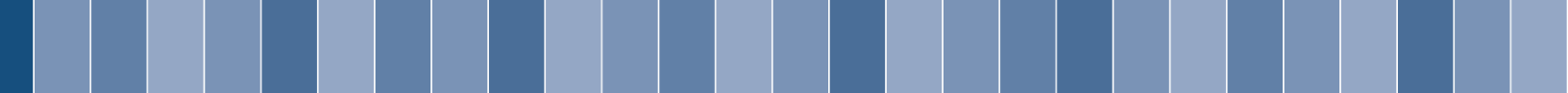
# **Motorcycle Rider Education and Licensing**

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A Review of Programs and Practices

Justin D. Baer  
Andrea L. Cook  
Stéphane Baldi  
AMERICAN INSTITUTES  
FOR RESEARCH

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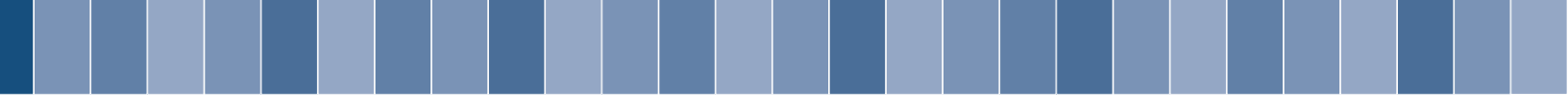


## Acknowledgments

Motorcycle Rider Education and Licensing: A Review of Programs and Practices was written by a team of research analysts from the American Institutes for Research. At the American Institutes for Research, overall direction was provided by Stéphane Baldi, project director. Design and layout of the report was executed by Heather Block.

The authors wish to thank all those who contributed to the production of this report. Steve Garets, director of Team Oregon Motorcycle Safety Program, and Karen Kadar, formerly project director of the Minnesota Motorcycle Safety Center, served as expert consultants to the project and provided valuable input at critical stages of its development. In addition, Ronald E. Shepard, Chairman of the National Association of State Motorcycle Safety Administrators, facilitated communication between the AIR team and State motorcycle safety administrators throughout the country and provided useful clarifications on data issues.

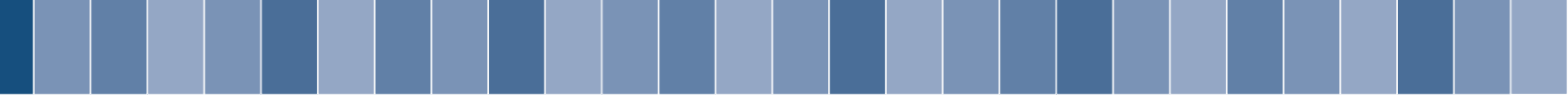
Finally, the report could not have been possible without the assistance received from the motorcycle program administrators and licensing officials who took the time to answer many requests for information and follow-up questions about rider education and licensing practices in their States.





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# I. Introduction

Rider education and motorcycle operator licensing have been acknowledged as two effective means to address the problem of highway crashes involving motorcycles.<sup>1</sup> Rider education involves a formal, structured course that increases familiarity with the motorcycle as well as its on-road operation. Motorcycle operator licensing requires the operator to demonstrate knowledge of the rules of the road, riding skills, and the ability to safely operate a motorcycle.

In 2003, there were 47 State-legislated rider education programs in the United States (only Alaska, Arkansas, the District of Columbia, and Mississippi do not have State-sponsored rider training programs). Each State-sponsored rider education program is administered differently. In some instances, the State administers the program through a Government entity. In other cases, the State contracts the program to a private provider which delivers the rider training. The curriculum most commonly used for beginning riders is the Motorcycle Safety Foundation's (MSF) Motorcycle RiderCourse: Riding and Street Skills, although many States are in the process of transitioning to the Basic RiderCourse, a new curriculum developed by MSF.<sup>2</sup> In addition, MSF offers the Experienced RiderCourse for advanced skills training. These courses combine on-motorcycle and classroom instruction and are conducted exclusively off-street.

In addition, all 50 States and the District of Columbia require a license to operate a motorcycle on the highway. This license may be an endorsement on an existing driver license, or it may be a "motorcycle only" license. Typically, motorcycle operator licensing involves a vision test, a knowledge assessment of the rules of the road, and an evaluation of the skills needed to safely operate a motorcycle. Licensing also provides a means for State authorities to monitor safe driving performance through a driver records system.

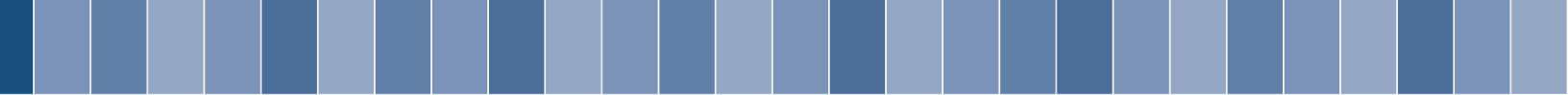
In most cases, rider education and motorcycle operator licensing are handled by separate agencies. In some States, rider education and licensing have been integrated, but the degree of coordination varies from jurisdiction to jurisdiction. In some States, licensing authorities have granted licensing status upon the successful completion of a State-approved rider education course. In addition, State rider education programs vary depending on the size of the operating budget, the number of students trained, the length of the riding season, and the availability of resources, thus making each State program unique.

The great variation in rider education and licensing programs across States, in terms of both scope and modes of administration, combined with a lack of a centralized database on State practices has made it difficult for States and programs to exchange information and to benefit from one another's operation or training experiences. The purpose of this report is to fill this information gap by providing detailed information on current motorcyclist education and licensing programs in each State. The data contained in this report should be valuable to motorcycle safety practitioners, government officials, policy makers, and the general public as they review the practices of other States to inform their own.

The report is organized into six sections. Following this introduction, a methodology section discusses the procedures employed by the American Institutes for Research to collect the data for this study. Next, a comparative section presents trends in rider education and motorcycle operator licensing across the 50 States and the District of Columbia. The following section presents comprehensive State-by-State data on all aspects of rider education and licensing. The report concludes with two appendices: a glossary of key terms and a table indicating the years from which the data were collected.

<sup>1</sup>Billheimer, J. Evaluation of California Motorcyclist Safety Program. In Transportation Research Record No. 1640, TRB. National Research Council. Washington, DC, 1998, pp. 100–109.

<sup>2</sup>At the end of 2003, all but three States with legislated motorcycle rider education programs (Hawaii, Idaho, and Oregon) had adopted the Basic RiderCourse.



## II. Methodology

The data presented in this report were collected through multiple sources, including published documents, the Internet, postal and e-mail correspondence, and telephone interviews. Unless otherwise noted, all data reflect rider education programs and licensing practices in calendar year 2001, the most recent year for which published data were consistently available.<sup>1</sup> Contact information for State program coordinators applies to the coordinators in place as of November 15, 2003.

The goal of the data collection was to compile comprehensive and accurate information about motorcycle rider education and licensing in three main areas of interest: program administration, rider education, and operator licensing.

- Program administration refers to the organizational features of the rider education and operator licensing program and covers ultimate and day-to-day program responsibility, legislative provisions, relationships among various programs, and collection of rider training and licensing data.
- Rider education refers to all training aspects of the program and covers training delivery, operations and participant characteristics, program funding and expenditures, curriculum, Instructor selection, training and evaluation, profile of Instructors, quality-control procedures, and program evaluation.
- Operator licensing refers to the features in place to obtain a motorcycle operator's license and covers testing and training responsibilities, knowledge and skills tests used, incentives, operator and vehicle characteristics, motorcyclist licensing system, and public information and education.

To gather data, project staff began by searching the Internet and assembling a list of State motorcycle rider education and licensing Web sites. The Web sites were carefully reviewed, and relevant data were classified into thematic areas (e.g., source of funding; Instructor selection, training, and evaluation; and quality control procedures) organized within the three main areas of program administration, rider education, and operator licensing. The Internet searches yielded detailed contact information for the State programs as well as data about the structure and relationship among various administering agencies within a State.


Following the Internet search, project staff examined published documents containing information about State motorcycle program administration, rider training, and licensing procedures. This effort focused primarily on a review of materials from the Motorcycle Safety Foundation and the National Association of State Motorcycle Safety Administrators (SMSA) and from annual reports from State motorcycle rider education programs. The MSF's Cycle Safety Information Sheet provided data about State licensing procedures and funding for motorcycle safety programs. Information about program administration and rider training courses was compiled from the SMSA's State Motorcycle Program Survey and State-issued annual reports.

After reviewing published documents, project staff incorporated the data into draft-status State profiles that were sent to State program coordinators for review. These draft State profiles were organized similarly to those presented in section four of this report. Coordinators were asked to fill in missing portions of the profile and to resolve contradictions in the data. To ensure a high response

### States that Reviewed and Returned Profiles

Alabama	Montana
Arizona	Nebraska
California	Nevada
Colorado	New Mexico
Connecticut	New York
Delaware	North Carolina
Florida	North Dakota
Hawaii	Ohio
Idaho	Oklahoma
Illinois	Oregon
Indiana	Pennsylvania
Iowa	South Dakota
Kansas	Tennessee
Louisiana	Texas
Maine	Utah
Maryland	Vermont
Massachusetts	Virginia
Minnesota	Washington
Missouri	Wisconsin

<sup>1</sup>Appendix B identifies the States and variables that were collected from other years, when necessary.



rate from the States, the profiles were mailed three times and included a letter from the National Highway Traffic Safety Administration explaining the significance of the study. At the close of data collection from the States on June 25, 2003, 38 of 47 profiles had been returned, an 81-percent response rate.

Though many of the program coordinators provided information not found in published documents or on the Internet, some critical pieces of data were still missing from the profiles. To gather this information, project staff contacted coordinators and licensing agencies by telephone and e-mail and reviewed State Web sites again. If discrepancies still remained between sources, the source that consistently provided data for the field of interest throughout other profiles was used. In the majority of cases, consultation with a representative of the State motorcycle education program or the State agency responsible for licensing resolved the data discrepancies. Despite all these efforts, however, there remain some instances where discrepancies could not be resolved or data could not be provided. "N/A" in the State profiles indicates that data on a specific field were not available (i.e., missing).



### III. A Comparison of Rider Education and Licensing Practices Across the United States

This section presents a comparison of the key features of motorcycle rider education programs and licensing practices across the United States. Drawing on the information presented in the profiles, the analyses are organized into three broad categories:

- Program Administration
- Rider Education
- Operator Licensing

The comparison reveals trends in the administration of rider education programs, the training of students, and the requirements for licensing. By summarizing the practices, policies, and procedures used in the 50 States and the District of Columbia, this section offers a close look at the similarities and differences in the organization of motorcycle rider education and licensing across the country.

#### Training Opportunities in States Without Rider Education Legislation

Although Alaska, Arkansas, and Mississippi lack State-legislated motorcycle rider education,<sup>1</sup> motorcyclists in these States are not completely without rider training options. All three States have groups that provide MSF RiderCourse training as well as non-MSF course options, including ABATE, Harley-Davidson Rider's Edge providers, and other private organizations.

Alaska's ABATE chapter (Alaska Bikers Advocating Training and Education) provides rider education in the Anchorage area. ABATE offers the MSF Basic RiderCourse (BRC) and Experienced RiderCourse (ERC). Successful completion of either course yields a Course Completion Card, which grants the rider an automatic motorcycle endorsement upon presentation to the Department of Motor Vehicles. In conjunction with the ERC, Alaska's ABATE also offers the SkillsCourse to provide an additional 3.5 hours of riding instruction. Harley-Davidson provides Rider's Edge courses at its dealership in Soldotna (150 miles southwest of Anchorage), which also awards an MSF Course Completion Card after riders pass a knowledge test and a riding skills evaluation.

Like Alaska, Arkansas has an ABATE (Arkansas Bikers Aiming Towards Education) chapter that provides BRC and ERC courses. Private providers, such as Arkansas Cycle Touring and Training (ACTT) and the Western Arkansas Motorcycle Safety Program, also offer MSF RiderCourses to motorcyclists in the area. The Western Arkansas Motorcycle Safety Program offers the traditional BRC courses and provides three options for ERC training: Skills Practice RiderCourse, License Waiver RiderCourse, and Skills Plus RiderCourse. In addition to the MSF courses, ACTT offers a non-MSF 8-hour Advanced Rider Course (ARC), which includes 4 to 5 hours of street riding instruction and 4 hours of range instruction.

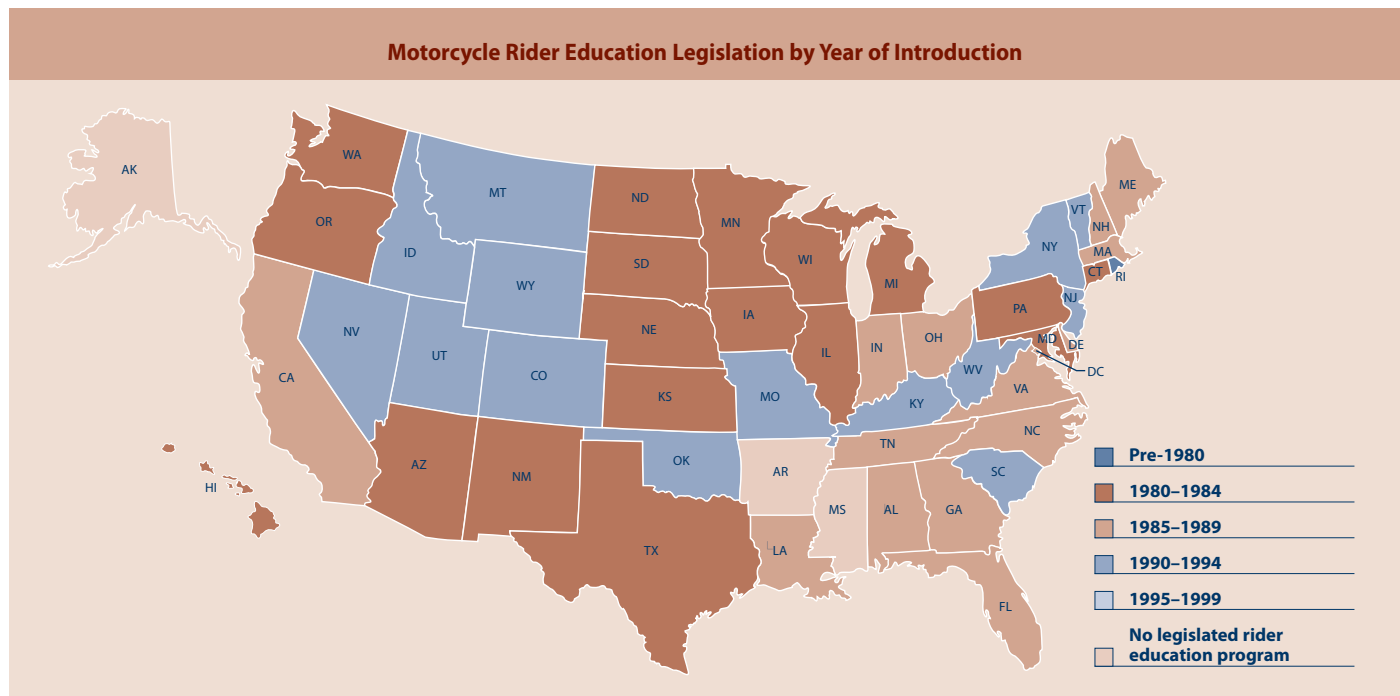
In Mississippi, MSF training is available through private providers, including the Mississippi Gold Wing Road Rider's Association. This group sponsors the Mississippi Motorcycle Academy and has 11 MSF-Certified Instructors who provide training in locations throughout the State.

<sup>1</sup> Washington, DC, is the only jurisdiction in the United States that does not offer rider education opportunities.

## Program Administration

**EFFECTIVE DATE OF ORIGINAL LAW**

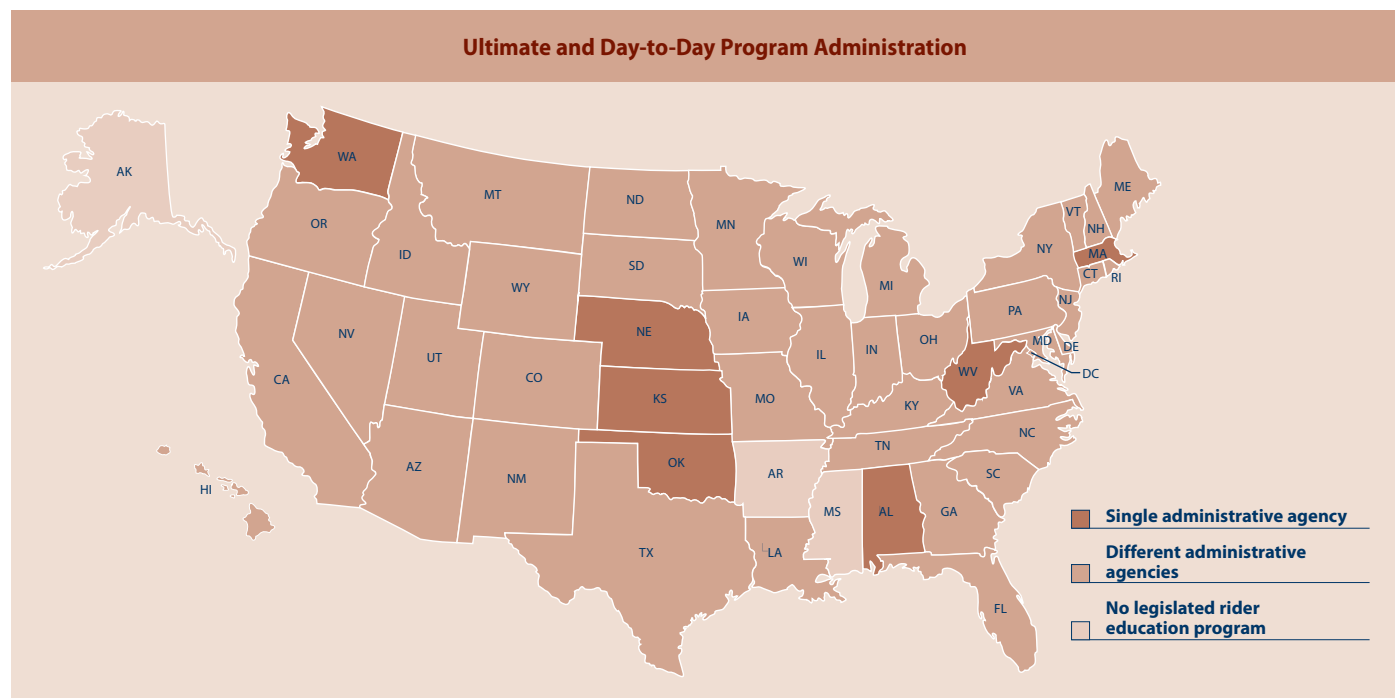
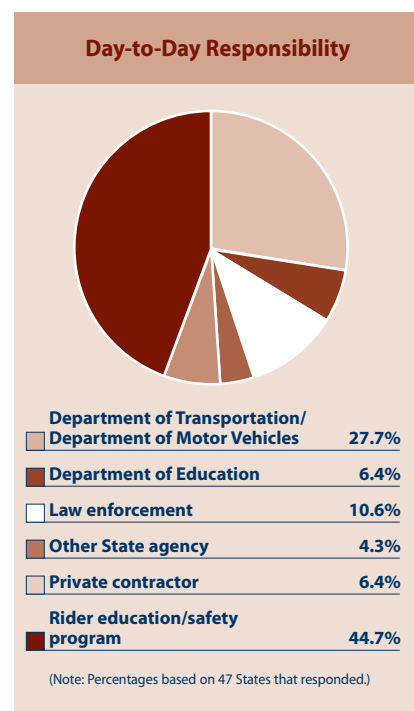
The first law that dedicated funds to an administrative agency to support motorcycle rider safety and education was passed in Rhode Island in 1979. Other States soon followed, with legislation peaking in 1982 with the passage of laws in eight States. Among the first five States approving legislation, two, Arizona and North Dakota, currently hire contractors to provide all rider education in their States. Oklahoma was the most recent State to create an administrative agency, in 1999. Currently, Alaska, Arkansas, Mississippi, and the District of Columbia are the only jurisdictions that have not passed legislation supporting a motorcycle rider education program.



## RELATIONSHIP AMONG VARIOUS PROGRAMS

The ultimate and day-to-day administration of motorcycle rider safety programs was divided between separate agencies in all but seven States. Only Alabama, Kansas, Massachusetts, Nebraska, Oklahoma, Washington, and West Virginia combined both operations under a single agency. In 21 of the 47 States with rider education programs, day-to-day administration was managed by an agency with specific responsibilities for motorcycle rider education and safety. In the remaining States, day-to-day administration was overseen by an agency with broader responsibilities, such as highway safety or driver licensing.

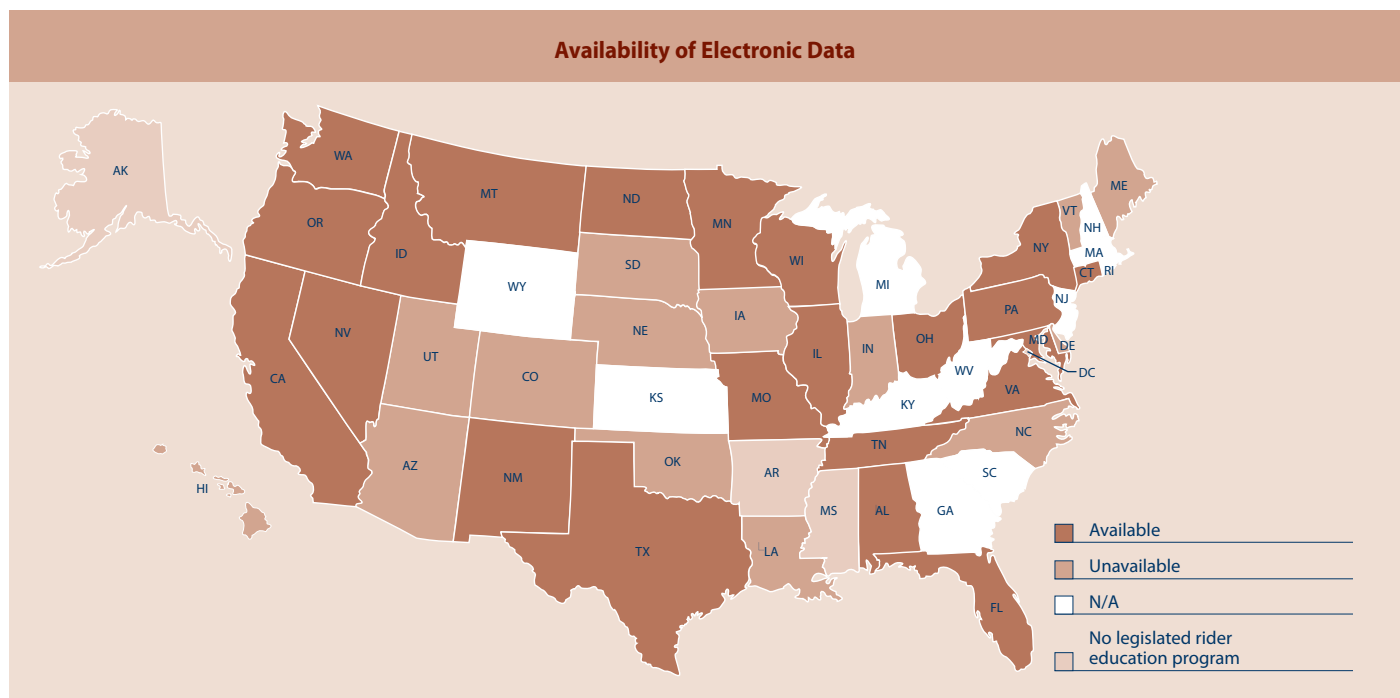
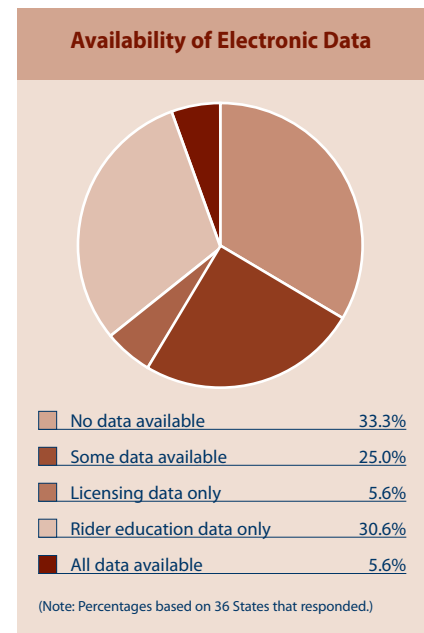
Among the twenty-one States where day-to-day administration was managed by a motorcycle rider education and safety office, most of these offices were housed within the State department of transportation or motor vehicles (10 States) or within a law enforcement/public safety agency (6 States). In the States where day-to-day operations were handled by an agency with broader administrative duties beyond motorcycles, responsibility most frequently rested with the State department of transportation or motor vehicles (13 States). Three States, California, North Dakota, and South Dakota, used private contractors to monitor the day-to-day operations of their motorcycle rider training programs.



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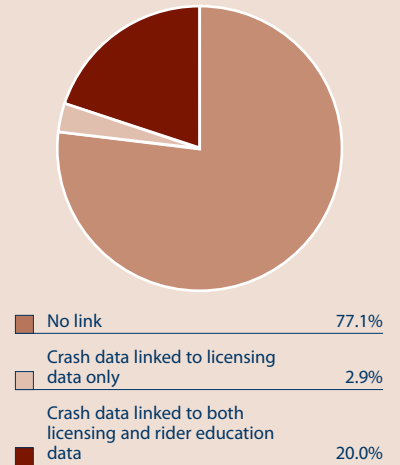
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### Link among rider education, licensing, and crash data

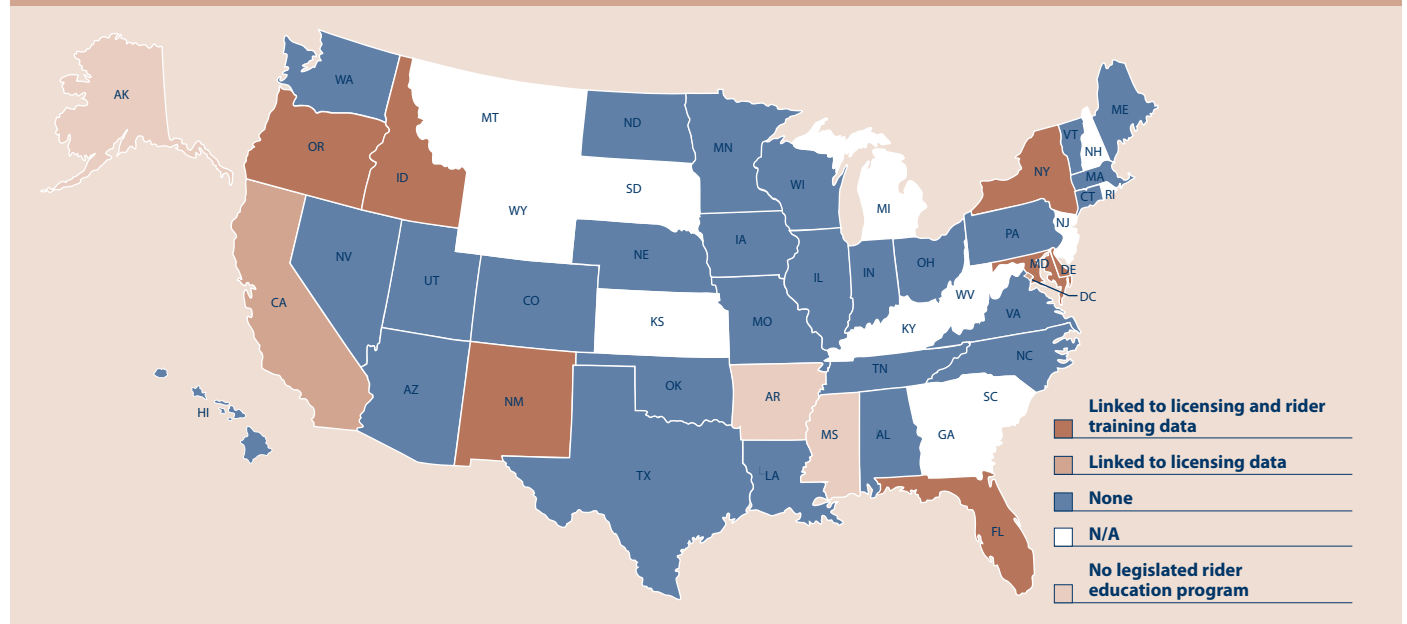
Seven States (Delaware, Florida, Idaho, Maryland, New Mexico, New York, and Oregon) could link both their licensing data and their rider education data to crash statistics for their State. The only other State that could link any information to crash data was California, which could connect only licensing data with crash statistics.

#### Link Among Crash Data and Rider Training and Licensing Data



(Note: Percentages based on 35 States that responded.)

#### Links from Crash Data

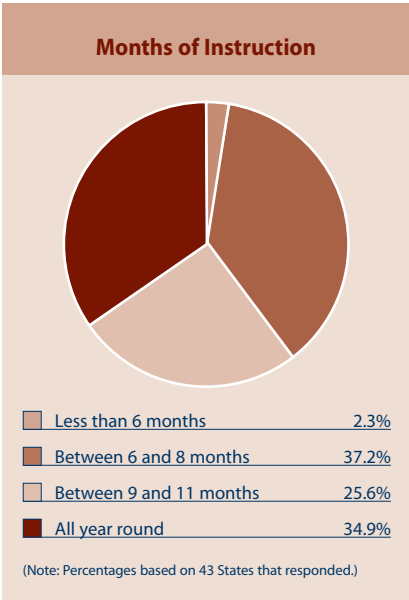


# Rider Education

## TRAINING DELIVERY

### Months of instruction

Most States offered rider training at least nine months out of the year, with 15 States holding classes all year round. Rider courses were least frequently available in North Dakota, which limits instruction to 5 months.



### Number of instruction sites

Seventeen States offered at least 1 training site per 10,000 licensed operators. North Dakota led all States, providing nearly 4 sites per 10,000 riders. On the other extreme were populous States such as New York, Massachusetts, and New Jersey, all of which provided far fewer than 1 training site per 10,000 operators.

With the notable exception of New York, which had only 31 sites, States with larger populations generally had more training sites. Of greater interest is the ratio of instruction sites to the number of licensed operators in a State.

### Number of Motorcycle Rider Education Training Sites

Legend:

- <10
- 10-19
- 20-29
- 30-49
- 50+
- N/A
- No legislated rider education program

**Motorcycle Rider Education Training Sites per 10,000 Licensed Operators**

Legend:

- <1.0
- 1.0–1.9
- 2.0+
- N/A
- No legislated rider education program

States with 2.0+ sites per 10,000 operators: ID, ND, LA.

States with 1.0–1.9 sites per 10,000 operators: WA, OR, MT, SD, NE, IA, MN, WI, MI, IN, OH, KY, TN, NC, VA, WV, DE, MD, PA, NY, VT, NH, ME, CT, RI, MA, NJ, HI, AK.

States with <1.0 sites per 10,000 operators: CA, NV, UT, CO, KS, OK, TX, AR, MS, AL, GA, FL, SC, WY, NM, AZ, NV, UT, CO, KS, OK, TX, AR, MS, AL, GA, FL, SC, WV, DE, MD, PA, NY, VT, NH, ME, CT, RI, MA, NJ, HI, AK.

States with no legislated rider education program: WY, WV, AL, SC.



## OPERATIONS AND PARTICIPANT CHARACTERISTICS

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### *Total riders trained*

In 2001, 215,232 riders enrolled in a rider education and safety course in the 40 States that reported data. Of these riders, the majority (94 percent) were novices who took either the Motorcycle RiderCourse: Riding and Street Skills (MRC:RSS) or the BRC. The remaining 6 percent (13,830) were experienced riders who enrolled in either the Intermediate RiderCourse (IRC) or the ERC. Among novice riders, those in four States (California, Florida, Pennsylvania, and Texas) accounted for more than one-third of all training. Maine, which requires riders seeking permits to complete a course on motorcycle safety, trained the fewest number of novice riders (526) in MSF-sponsored courses. The majority of new riders in Maine (4,481) elected to take the Maine Motorcycle Safety Education Course (MMSEC), which requires only 8 hours of classroom instruction.

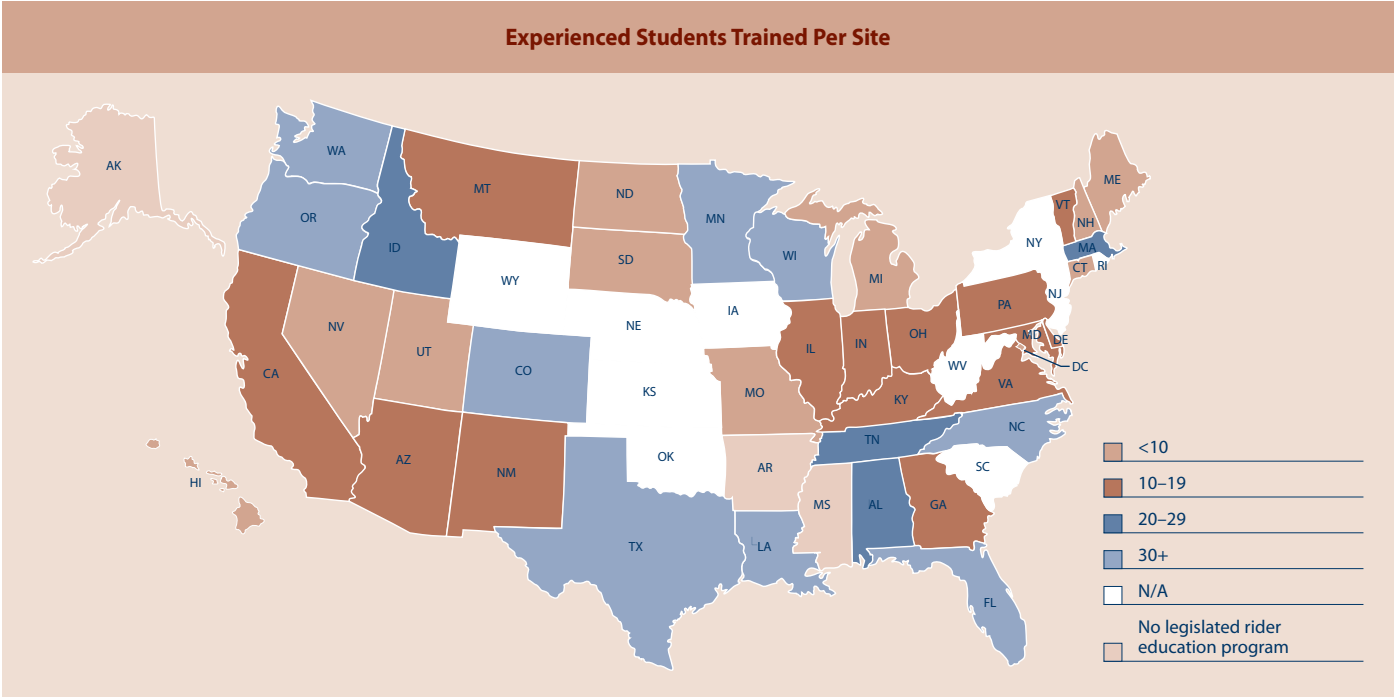
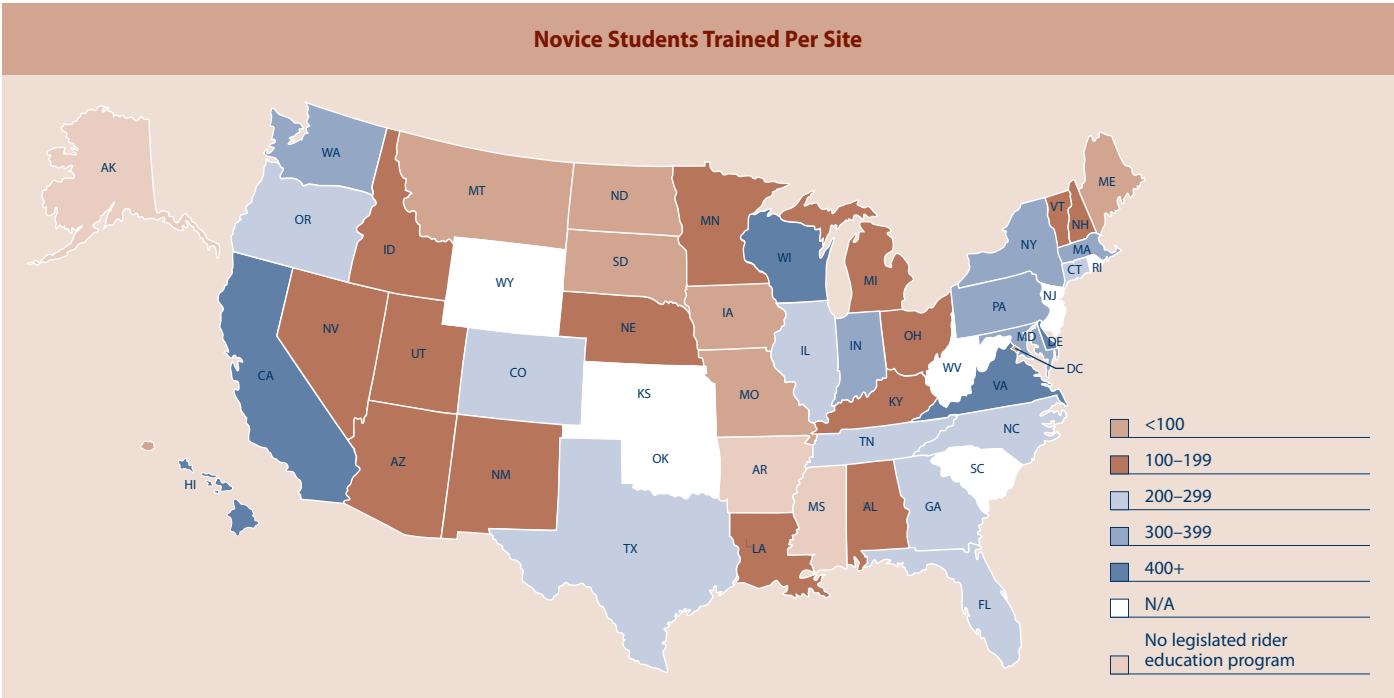
Training for experienced riders was spread more evenly across the States, with no State except California (9 percent) responsible for more than 6 percent of all students trained nationally. Hawaii trained the fewest number of experienced riders (12), and Texas trained the most (1,529).

The State profiles section that follows presents State-by-State enrollment data by gender and type of course. Enrollment data disaggregated by age categories could not be included in the report because few States collected such detailed information from their students.

### *Riders trained per site*

Though the average number of novice students trained per site across all States was 235, the average varied dramatically depending on the State. North Dakota, for instance, trained only 39 novice riders per instruction site, whereas Massachusetts averaged 861 students per site. The average number of experienced students trained at sites also differed noticeably. The average across all States was 18 riders, with Hawaii training only around 2 experienced students and Massachusetts, again, offering instruction to more than 65 students per site.



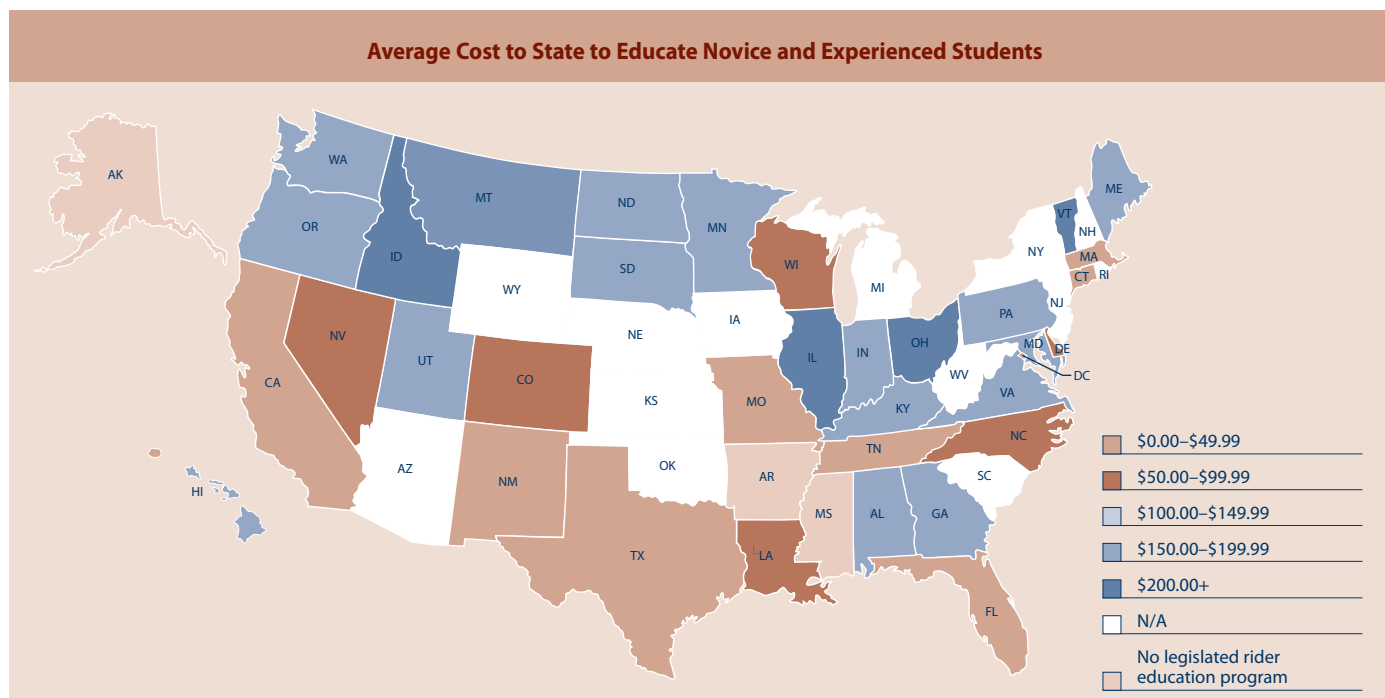


## PROGRAM FUNDING AND EXPENDITURES

### *Cost to educate riders*

The average cost to States to educate riders (excluding student contributions through tuition) was \$106.98 per student. Vermont led all States by spending \$256.58 per student. Only three other States (Idaho, Illinois, and Ohio) incurred costs of over \$200.00 per rider. California, Florida, and Massachusetts spent considerably less than other States, averaging less than \$35.00 per student.

States that incurred low costs to train riders often shifted the educational costs directly to students. California, Florida, and Massachusetts, for example, all had average novice tuition fees at or above \$185.00, far surpassing the national average of \$106.16. In contrast, Illinois and Ohio, which spent over \$200.00 per student, charged zero and \$25.00 for novice courses, respectively. Illinois, New Jersey, and Pennsylvania were the only three States to provide rider training free of charge.



### Average Adult Tuition for Novice Motorcycle Rider Education Courses

This map illustrates the average adult tuition for novice motorcycle rider education courses across the United States. The data is categorized into seven price ranges, with states colored accordingly. States with no legislated rider education program are shown in white.

Tuition Range	States
\$0.00	AK, HI, MS, AR, OK, TX, NM, AZ, UT, NV, CA, WA, MT, ND, SD, IA, IL, IN, OH, MI, WI, MN, PA, NJ, DE, MD, VA, WV, KY, TN, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI
\$1.00–\$49.99	OR, ID, WY, NE, KS, MO, AR, LA, MS, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI
\$50.00–\$99.99	OR, ID, WY, NE, KS, MO, AR, LA, MS, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI
\$100.00–\$149.99	WA, MT, ND, SD, IA, IL, IN, OH, MI, WI, MN, PA, NJ, DE, MD, VA, WV, KY, TN, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI
\$150.00–\$199.99	CA, NV, UT, CO, KS, MO, AR, LA, MS, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI
\$200.00+	CA, NV, UT, CO, KS, MO, AR, LA, MS, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI
N/A	AK, HI, MS, AR, OK, TX, NM, AZ, UT, NV, CA, WA, MT, ND, SD, IA, IL, IN, OH, MI, WI, MN, PA, NJ, DE, MD, VA, WV, KY, TN, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI
No legislated rider education program	AK, HI, MS, AR, OK, TX, NM, AZ, UT, NV, CA, WA, MT, ND, SD, IA, IL, IN, OH, MI, WI, MN, PA, NJ, DE, MD, VA, WV, KY, TN, AL, GA, SC, NC, ME, NH, VT, MA, CT, RI

### Average Adult Tuition for Experienced Motorcycle Rider Education Courses

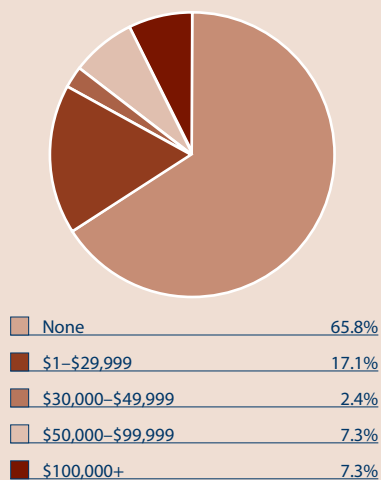
Legend:

- \$0.00
- \$1.00–\$49.99
- \$50.00–\$99.99
- \$100.00–\$149.99
- \$150.00–\$199.99
- \$200.00+
- N/A
- No legislated rider education program

## Federal Funding

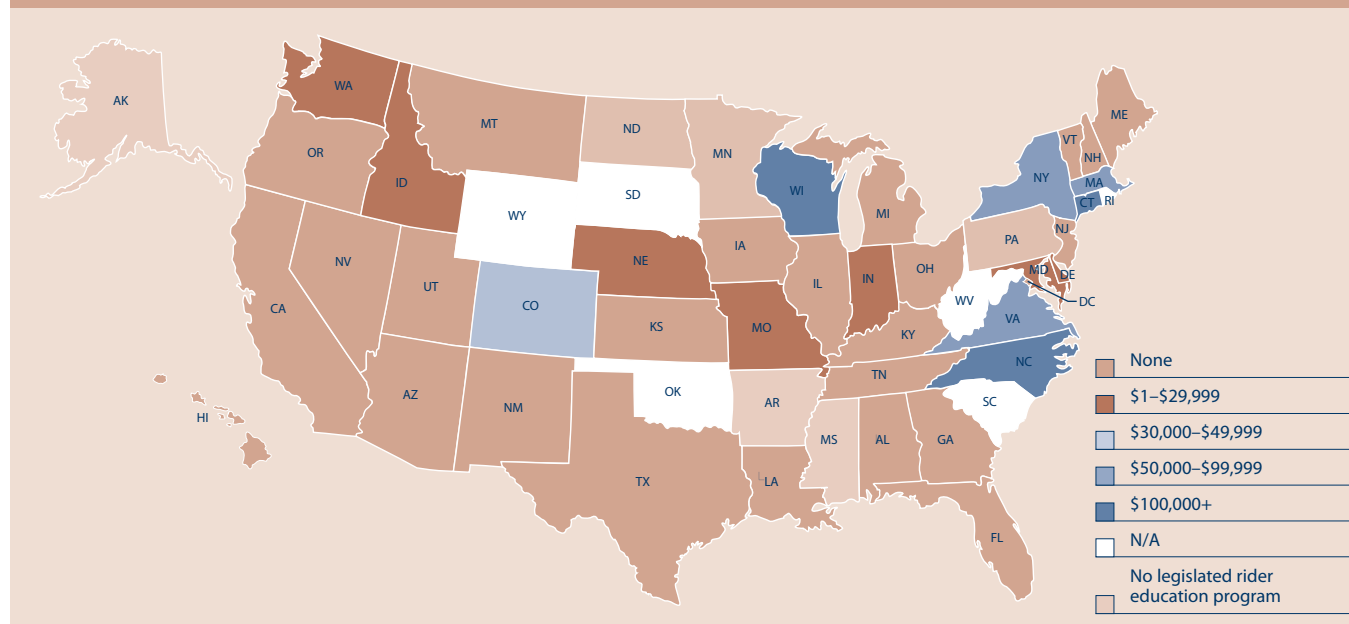
Fourteen States reported that they received federal Section 402 funds in 2001. Of these, half received \$29,999 or less. Only three States, Connecticut, North Carolina, and Wisconsin, were awarded \$100,000 or more.

### Funding From Federal Government



(Note: Percentages based on 41 States that responded.)

### States that Received Section 402 Federal Funds



## CURRICULUM

### Approved curricula

States moved quickly to approve the new Basic RiderCourse (BRC) introduced by the Motorcycle Safety Foundation (MSF) in 2001. By the end of the year, 27 States had approved the BRC for instruction. The MRC:RSS curriculum, taught in 39 States, was still used most frequently. A total of 22 States offered both novice curricula, reflecting the gradual implementation of the BRC curriculum. Students taking experienced courses most frequently completed ERC classes, which were offered in 39 States.

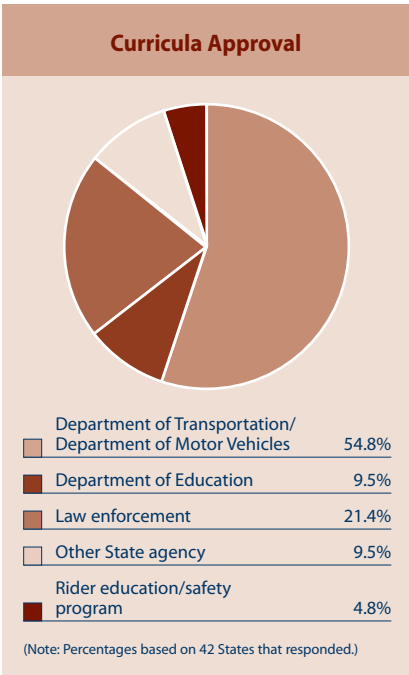
Approved Motorcycle Rider Education Curricula									
	MRC:RSS*	BRC*	ERC*	IRC*		MRC:RSS*	BRC*	ERC*	IRC*
<b>Alabama</b>	yes	yes	yes	no	<b>Nevada</b>	yes	yes	yes	no
<b>Arizona</b>	no	yes	no	yes	<b>New Hampshire</b>	yes	yes	yes	yes
<b>California</b>	yes	no	yes	no	<b>New Jersey</b>	yes	no	yes	yes
<b>Colorado</b>	no	yes	no	no	<b>New Mexico</b>	yes	yes	yes	no
<b>Connecticut</b>	yes	yes	yes	no	<b>New York</b>	yes	yes	yes	no
<b>Deleware</b>	yes	yes	yes	no	<b>North Carolina</b>	yes	yes	yes	no
<b>Florida</b>	yes	no	yes	no	<b>North Dakota</b>	yes	yes	yes	no
<b>Georgia</b>	yes	yes	yes	no	<b>Ohio</b>	yes	yes	yes	no
<b>Hawaii</b>	yes	no	yes	no	<b>Oklahoma</b>	no	yes	no	no
<b>Idaho</b>	yes	no	yes	no	<b>Oregon</b>	yes	no	yes	yes
<b>Illinois</b>	yes	no	yes	no	<b>Pennsylvania</b>	yes	yes	yes	no
<b>Indiana</b>	yes	no	yes	no	<b>Rhode Island</b>	—	—	—	—
<b>Iowa</b>	yes	yes	yes	no	<b>South Carolina</b>	—	—	—	—
<b>Kansas</b>	—	—	—	—	<b>South Dakota</b>	yes	no	yes	no
<b>Kentucky</b>	yes	yes	yes	no	<b>Tennessee</b>	yes	yes	yes	no
<b>Louisiana</b>	yes	no	no	no	<b>Texas</b>	yes	no	yes	no
<b>Maine</b>	yes	yes	yes	no	<b>Utah</b>	yes	no	yes	no
<b>Maryland</b>	yes	yes	yes	no	<b>Vermont</b>	yes	no	yes	yes
<b>Massachusetts</b>	no	yes	yes	no	<b>Virginia</b>	no	yes	yes	no
<b>Michigan</b>	yes	yes	yes	yes	<b>Washington</b>	yes	no	yes	no
<b>Minnesota</b>	yes	yes	yes	no	<b>West Virginia</b>	yes	no	yes	no
<b>Missouri</b>	yes	yes	yes	yes	<b>Wisconsin</b>	yes	yes	yes	no
<b>Montana</b>	yes	yes	yes	no	<b>Wyoming</b>	yes	no	yes	no
<b>Nebraska</b>	yes	no	no	no					

— data not available

\* MRC:RSS—Motorcycle RiderCourse: Riding and Street Skills; BRC—Basic RiderCourse; ERC—Experienced RiderCourse; IRC—Intermediate RiderCourse

Curricula approval

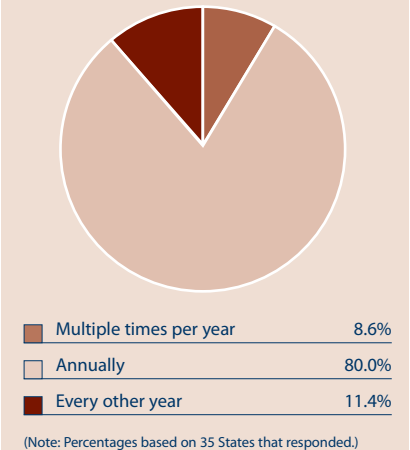
In the majority of States, responsibility for the approval of rider education curricula was assigned to the State departments of motor vehicles or transportation. In four States (Idaho, Indiana, Kansas, and Louisiana), the State department of education approved the curricula. Among the four States where another State agency approved the curricula (Maine, Montana, North Carolina, and South Carolina), three States required approval by an agency associated with the State’s higher education system (Maine required review by the Secretary of State). In two States (Alabama and Connecticut) final approval rested with the State rider education and safety program.



## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

Most States required State certification of rider training Instructors as well as a probationary period or teaching internship. The majority of States also mandated updates for their Instructors at least once a year. In three States (California, Idaho, and Oregon) updates were required multiple times each year. With the exception of Hawaii and Connecticut, all States that supplied data reported that they offered reciprocity for Instructors trained in other States.

Frequency of Updates for Instructors

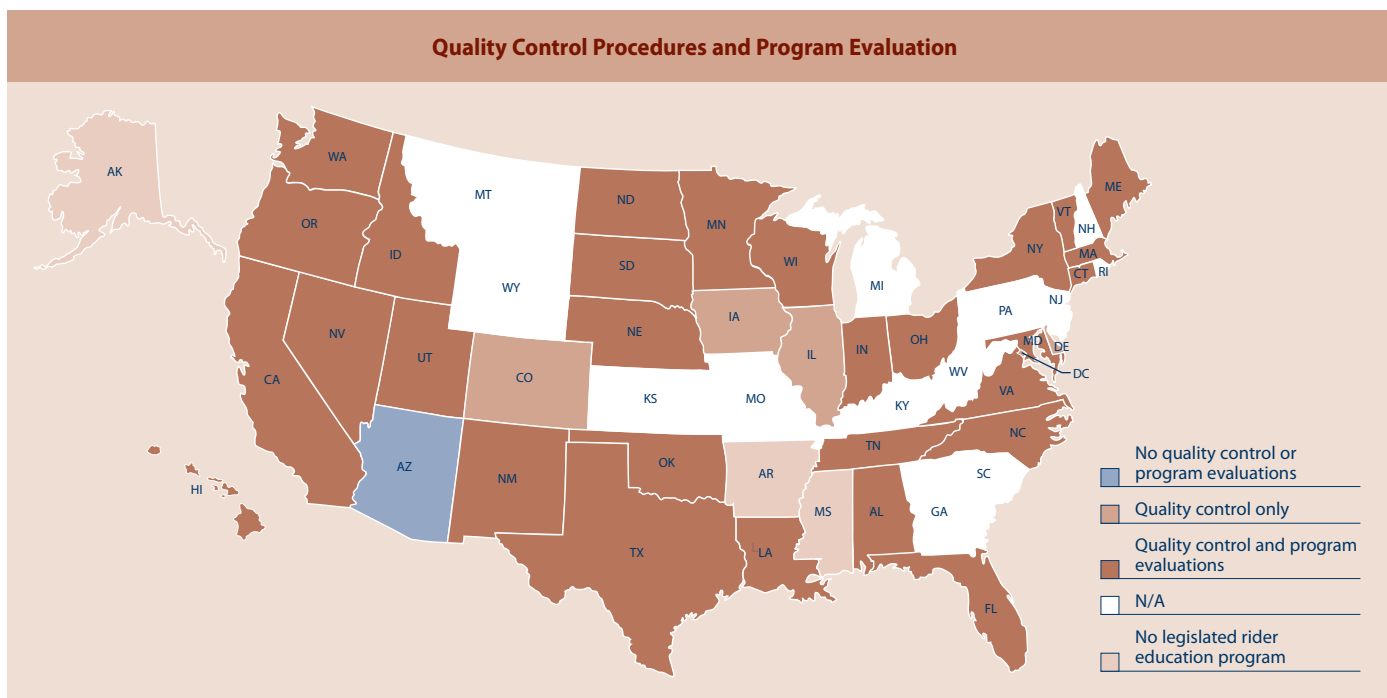
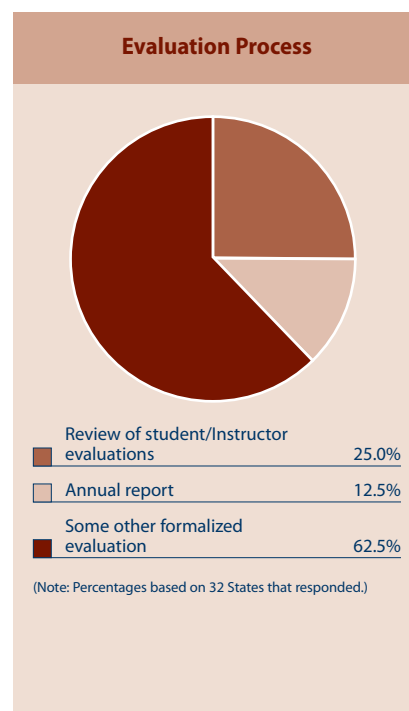


Instructor Requirements							
	Mandatory certification	Probationary period or internship	Reciprocity for out-of-State training		Mandatory certification	Probationary period or internship	Reciprocity for out-of-State training
Alabama	no	yes	yes	Nevada	yes	yes	yes
Arizona	yes	yes	yes	New Hampshire	yes	yes	—
California	yes	yes	yes	New Jersey	yes	no	—
Colorado	no	no	yes	New Mexico	no	yes	yes
Connecticut	yes	no	no	New York	yes	no	yes
Delaware	no	yes	yes	North Carolina	yes	yes	yes
Florida	—	—	yes	North Dakota	yes	yes	yes
Georgia	yes	yes	—	Ohio	yes	yes	yes
Hawaii	yes	no	no	Oklahoma	yes	no	—
Idaho	yes	yes	yes	Oregon	yes	yes	yes
Illinois	no	no	yes	Pennsylvania	yes	yes	yes
Indiana	yes	yes	yes	Rhode Island	—	—	—
Iowa	yes	yes	yes	South Carolina	—	—	—
Kansas	yes	no	—	South Dakota	—	—	yes
Kentucky	yes	yes	—	Tennessee	yes	yes	—
Louisiana	yes	no	yes	Texas	yes	no	yes
Maine	yes	no	yes	Utah	yes	no	yes
Maryland	yes	yes	yes	Vermont	yes	yes	yes
Massachusetts	yes	yes	—	Virginia	yes	yes	yes
Michigan	no	no	—	Washington	yes	yes	yes
Minnesota	yes	yes	yes	West Virginia	—	—	—
Missouri	yes	no	yes	Wisconsin	yes	no	yes
Montana	no	yes	—	Wyoming	—	—	—
Nebraska	yes	yes	yes				

— data not available

## QUALITY CONTROL PROCEDURES AND PROGRAM EVALUATION

With the exception of Arizona, all States had formal quality-control procedures for their rider education programs. Few States, however, specified the procedures they use as part of their regular quality-control reviews. Arizona, along with Colorado, Illinois, and Iowa, were also the only States that did not conduct regular program evaluations. There was little similarity across the States in how they conducted their evaluations, though four States (New York, New Hampshire, Maryland, and Oregon) noted that they relied on their annual reports for evaluating their rider training programs.

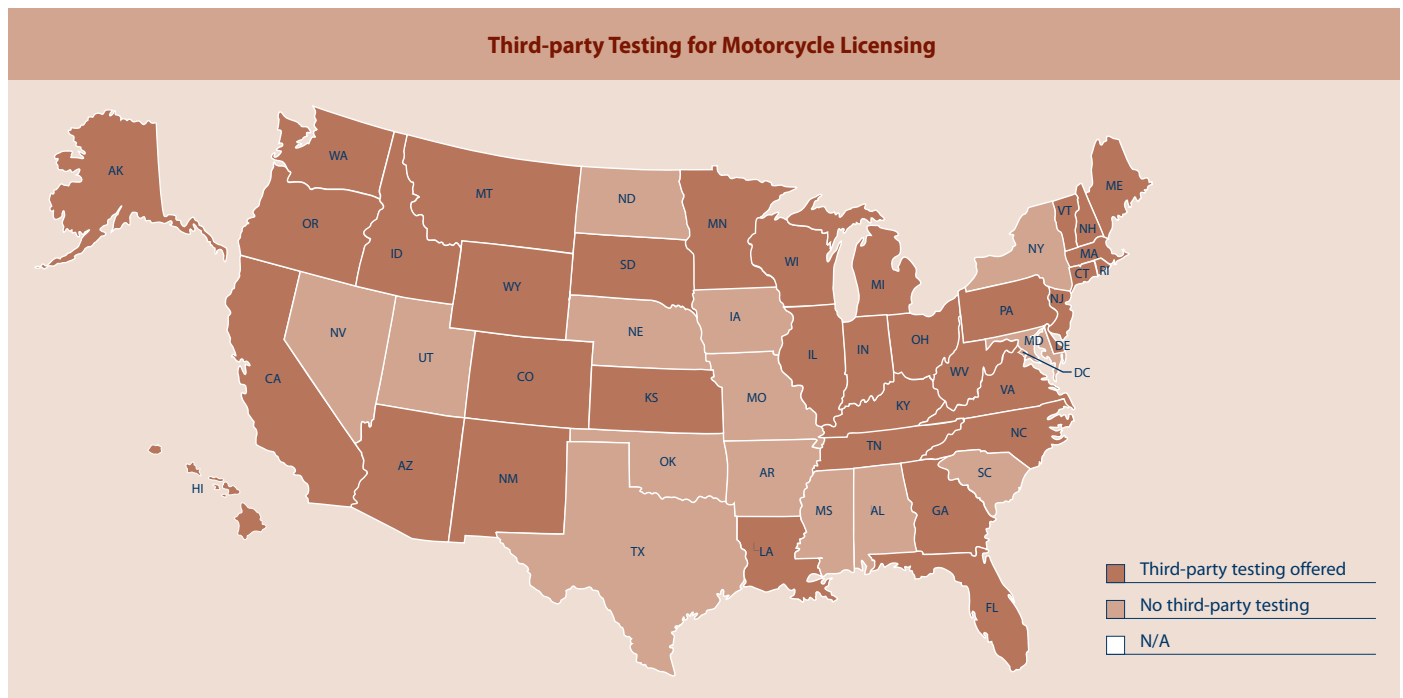
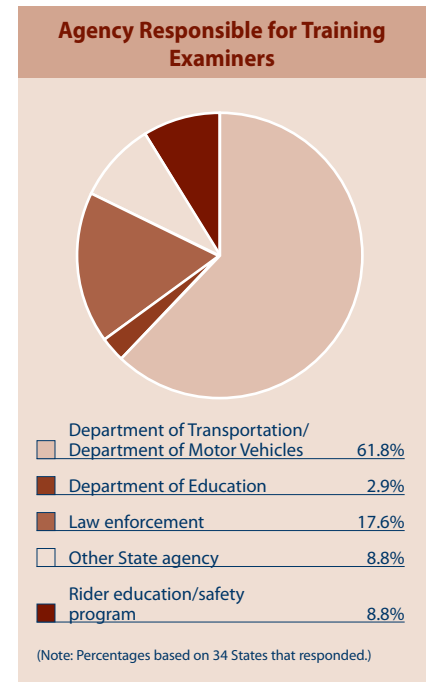
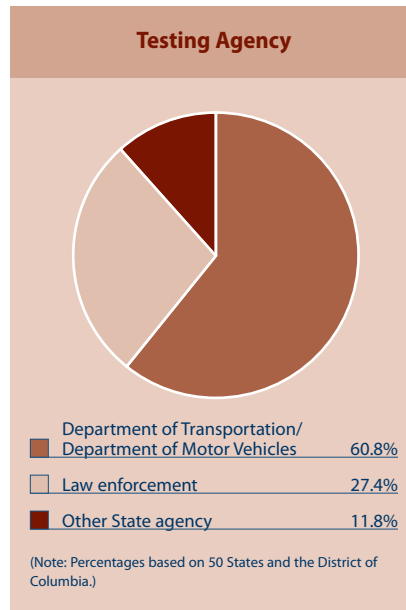




# Operator Licensing

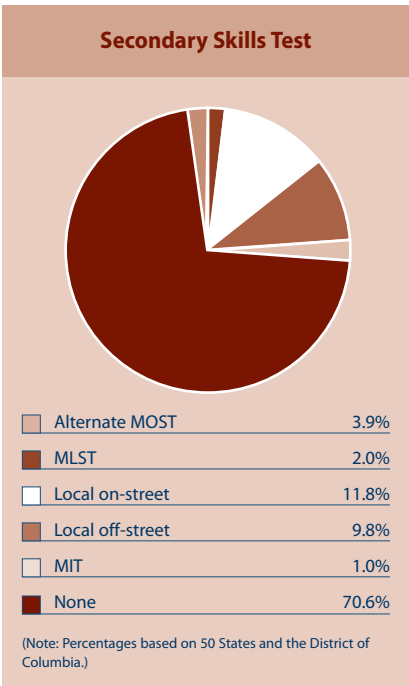
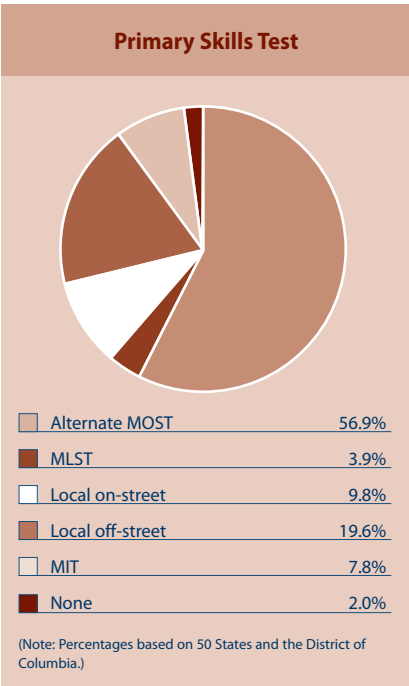
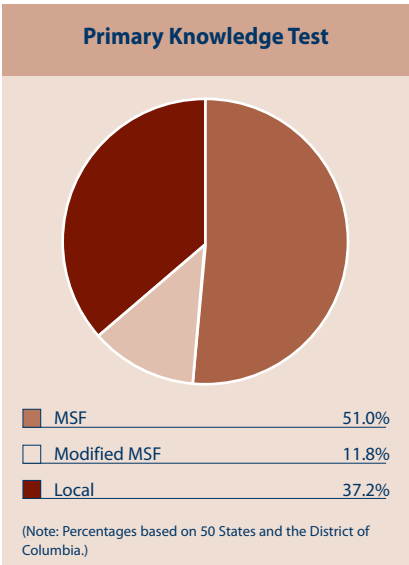
## TESTING AND TRAINING RESPONSIBILITIES

In the majority of States and the District of Columbia (31), the jurisdiction's motor vehicle or transportation agency administered licensing tests for riders. Examiners were also most frequently trained by the State motor vehicles or transportation agency (21 States), though other agencies also had responsibility. In Idaho, for example, the Department of Education trained examiners. In three States (Delaware, Nevada, and Pennsylvania), licensing examiners were trained directly by the State rider education and safety program. The majority of States and the District of Columbia (36) also offered third-party testing for licenses. Arizona and Hawaii were the only two States to have some form of licensing renewals for older riders (data not shown).



KNOWLEDGE AND SKILLS TESTS USED

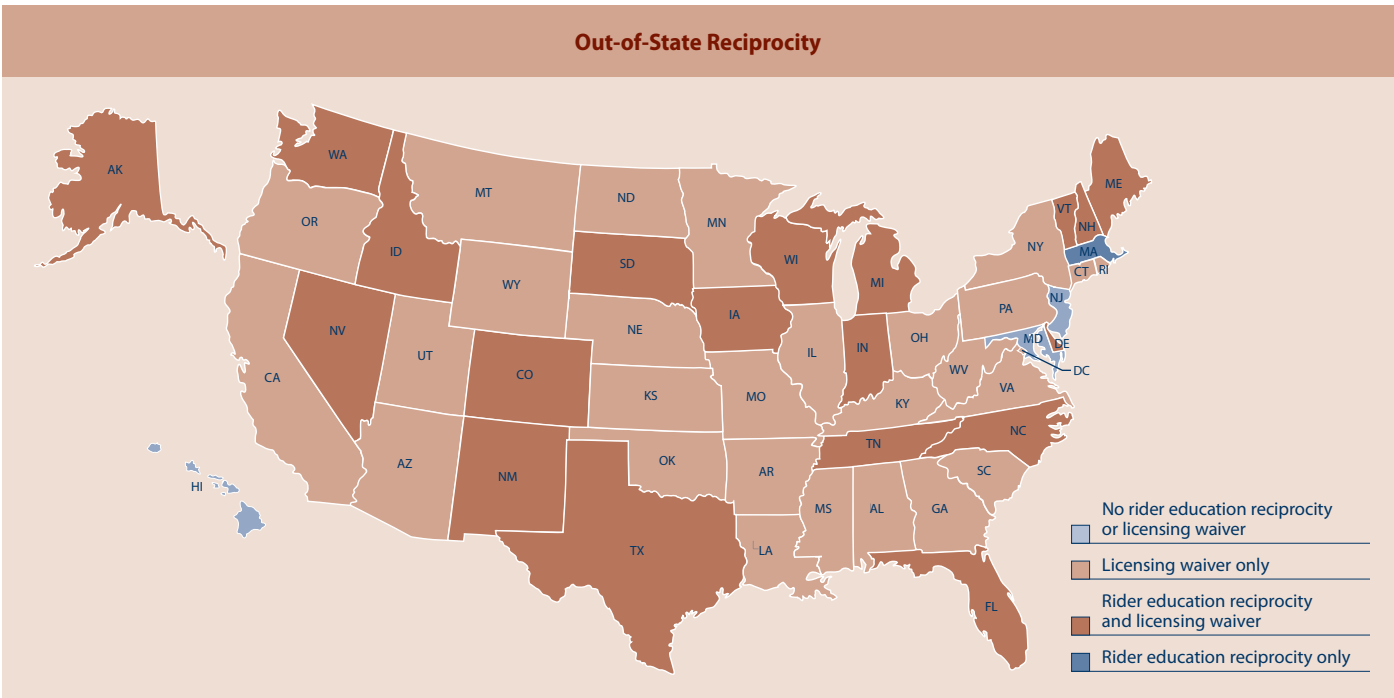
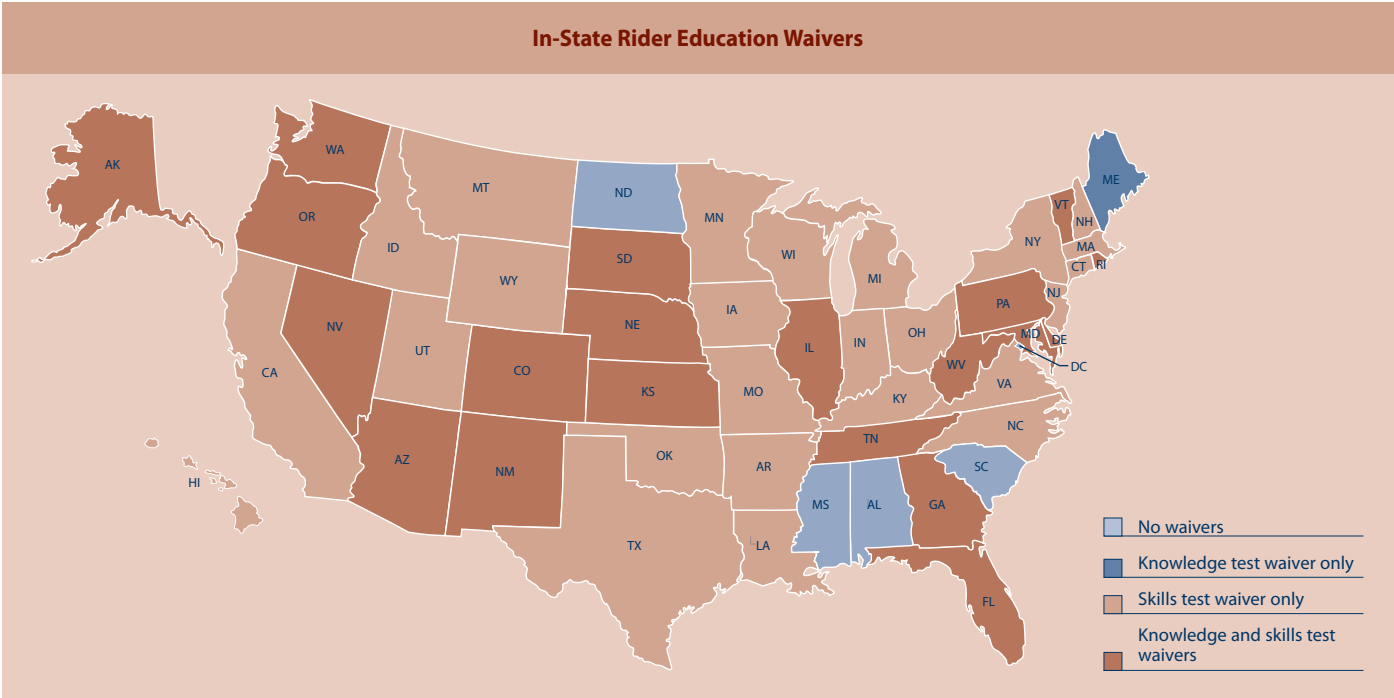
In approximately half the States (26), riders had to pass the MSF Knowledge Test to receive a motorcycle license. In 19 other jurisdictions, the knowledge test was designed by a local agency or the State separately from the MSF. The remaining six States used the Modified MSF. New Mexico was the only State that allowed testing agencies to use two knowledge tests, either the MSF or a local test. The MSF Alternate MOST was most frequently used to assess the skills of riders (28 States and the District of Columbia), followed by a local off-street test (10 States). Fifteen jurisdictions allowed testing agencies to use multiple skills tests, most frequently a local on-street (6 States) or off-street (4 States and the District of Columbia) test. Alabama was the only jurisdiction not to require that riders pass a skills test for a license.



INCENTIVES

Only 21 States allowed riders who completed a Certified motorcycle training and safety course to waive the knowledge portion of their licensing exam. In contrast, the majority of States (45) allowed graduates to waive the skills component of the exam. With the exception of Maine, all States that offered a knowledge waiver also offered a skills test waiver if a rider successfully completed a training course. Twenty States

recognized rider education completed in another State for licensing purposes. With the exception of Massachusetts, most jurisdictions (47) that offered reciprocity for rider education also offered licensing waivers. Hawaii, Maryland, and New Jersey did not offer reciprocal licensing for riders licensed in other States.

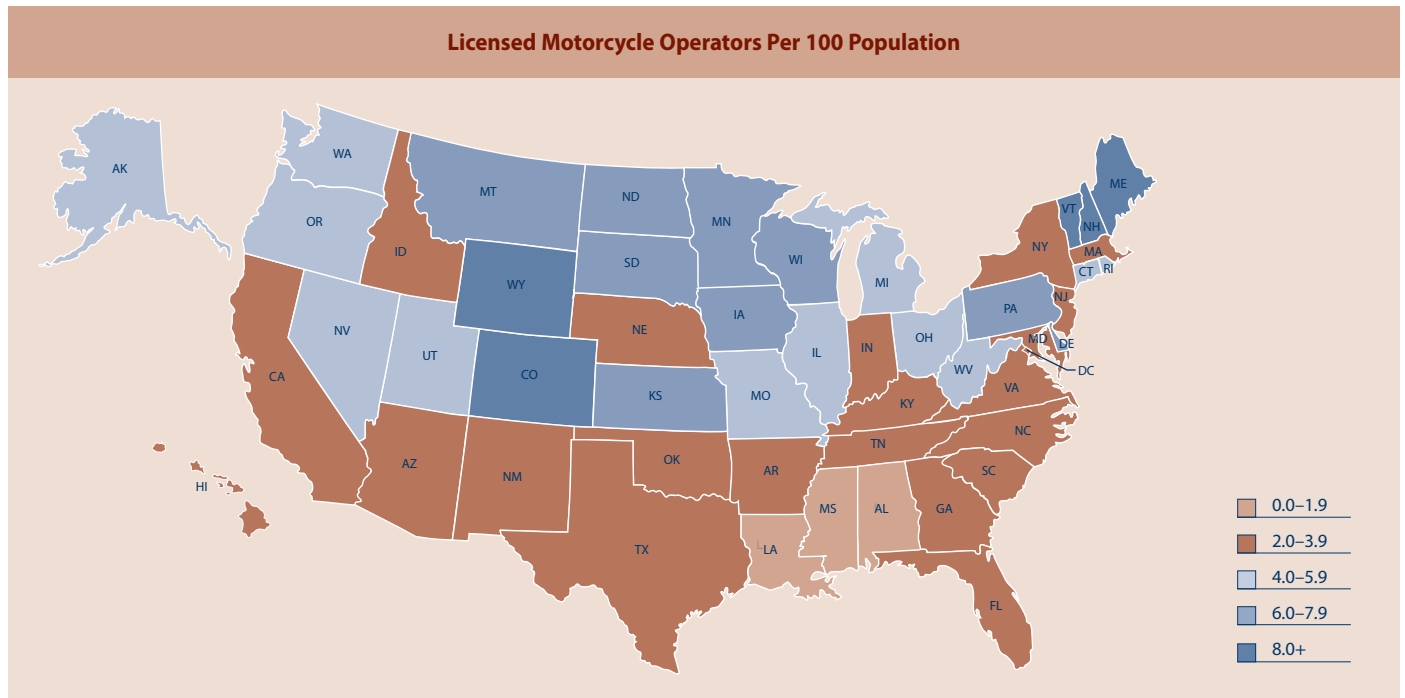


Graduated licensing and tiered licensing were used very infrequently across the country. Seven States (Alabama, California, Hawaii, Nebraska, Ohio, Oklahoma, and South Dakota) required graduated licensing, and only five (Illinois, New Mexico, New York, Oklahoma, and Texas) had tiered licensing systems. Oklahoma was the only State to require both graduated and tiered licensing.

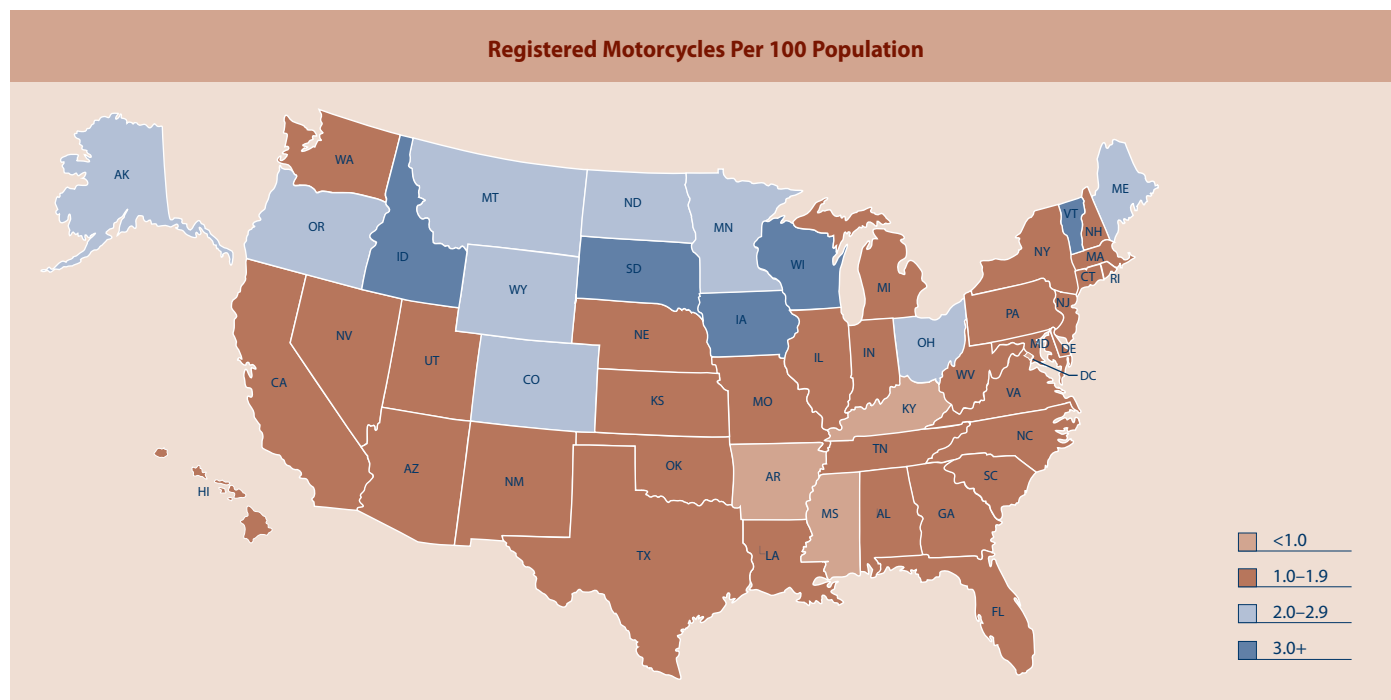


## OPERATOR AND VEHICLE CHARACTERISTICS

Across all States and the District of Columbia, there was an average of 4.5 licensed riders per 100 people. New Hampshire had the highest ratio of riders at 9.6, 1.3 riders more than the next closest State, Maine (8.3 riders per 100 people). Vermont (8.2 riders per 100 people) followed Maine, giving Northeast States three of the top five positions in proportional ridership. Southern States had the fewest number of licensed riders per capita, with Alabama (0.04), Louisiana (1.3), Mississippi (1.9), and South Carolina (2.4) holding four of the last five positions in riders per 100 population.

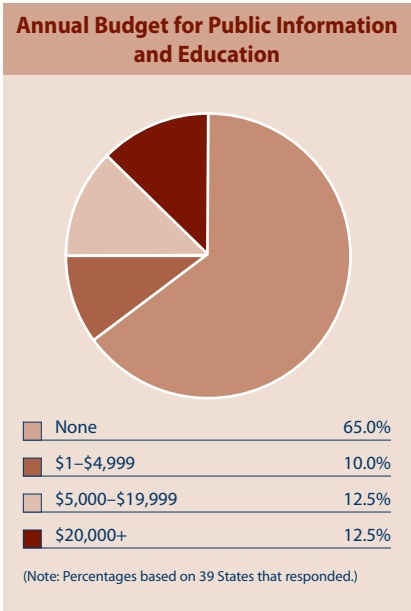
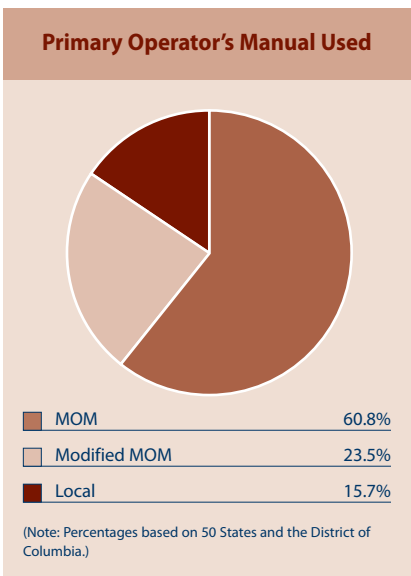


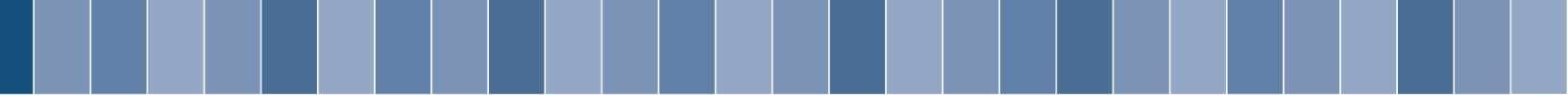
On average, just fewer than 2 motorcycles (1.8) were registered per 100 persons across all licensing jurisdictions. South Dakota had the highest per capita number of registrations (3.8 per 100 persons), and the District of Columbia had the fewest (0.7). Excluding the nation's capital, the remaining States with fewer than 1 registered motorcycle per 100 population were all located in the South (Kentucky, Arkansas, and Mississippi).



PUBLIC INFORMATION AND EDUCATION

The Motorcycle Operator Manual (MOM) was used most frequently by States, followed by the Modified MOM and then by manuals unique to particular jurisdictions. Only 13 States reported spending any funds on public information and education, though five States (Massachusetts, Minnesota, North Dakota, Oregon, and Wisconsin) spent at least \$20,000 in 2001.









## **IV. State Profiles**

# Alabama

*Effective date of original law: August 8, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

University of Montevallo  
Traffic Safety Center  
Station 6740  
Montevallo, AL 35115-6000  
Phone: 205-665-6740

## DAY-TO-DAY ADMINISTRATION

Freddie Ford, Projects Manager  
Alabama Traffic Safety Center  
University of Montevallo  
Station 6740  
Montevallo, AL 35115  
Phone: 205-665-6740  
Fax: 205-665-6749  
E-mail: [fordf@montevallo.edu](mailto:fordf@montevallo.edu)  
Web site: [www.montevallo.edu/atsc](http://www.montevallo.edu/atsc)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** 10% collected from fine assessed on traffic infraction convictions
- **Stipulated use of funds:** To conduct programs in traffic safety, motorcycle safety, and boating safety

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Commercial schools and community colleges report monthly to the Motor Vehicle Division.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Alabama Traffic Safety Center
- **Agency responsible for collecting licensing data:** Department of Public Safety
- **Data available in electronic format:** Some data available from the Department of Public Safety
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through June and September through December
- **Number of instruction sites:** 5
- **Types of providers:** Rider's Edge, military, and mobile training sites



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 74
- Students enrolled: 838
- No-shows or registration refunds: 18
- Time until course reaches capacity: Varies by site
- Average waiting period to take course: 1–2 weeks
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$85,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$101.43
- Course tuition charged to novice rider: \$175 in-State, \$200 out-of-State
- Course tuition charged to experienced rider: \$75 in-State, \$110 out-of-State
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MCR:RSS, BRC, and ERC
- Advisory committee: Program administrator appoints members to 1-year terms.
- Curricula approved by: Alabama Motorcycle Safety Program Coordinator
- Process to modify curricula: 1) RiderCoaches send request to State coordinator, 2) coordinator meets with other State Chief Instructor/RiderCoach Trainer to discuss, 3) decision is made whether to further evaluate modification that is recommended, 4) if approved, modification is evaluated over several courses by chiefs/trainers, 5) if modification is to be incorporated, coordinator notifies MSF of such, 6) States’ RiderCoaches are notified of modification, with details attached.
- Data collected for modifications: 1) Written request from RiderCoach; 2) written comments on modification when evaluated during several courses, especially any impact modification has on student progress or safety and course flow; 3) final written evaluation, which is used in informing MSF of modification
- Validation process for modifications: See above

Figure 1: Student Enrollment by Course, 2001

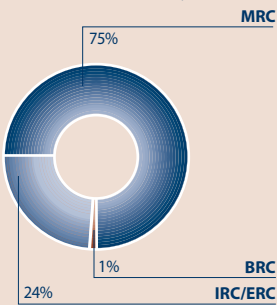


Figure 2: Student Enrollment by Gender, 2001

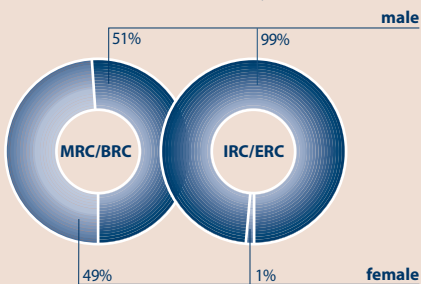


Figure 3: Student Course Completion, 2001

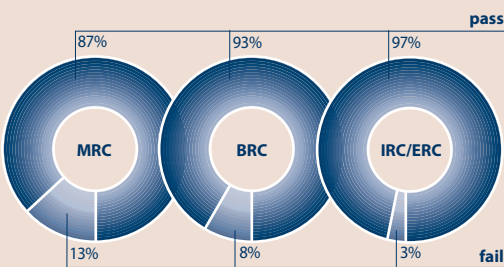
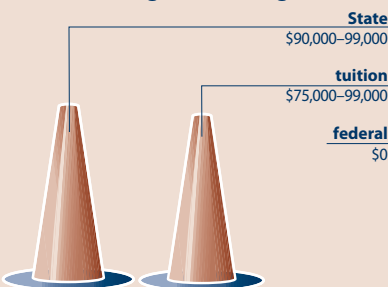


Figure 4: Sources of Program Funding, 2001



# Alabama

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification of Instructors is not required.
- Prospective Instructors are trained by Chief Instructors/RiderCoach Trainers and RiderCoaches.
- Prospective Instructors must successfully complete a two-course probationary period.
- Evaluation process includes student and peer evaluations. Chief Instructor/RiderCoach Trainer evaluations include observation for a minimum of one course, and Instructors/RiderCoaches are sent a written notice following a negative evaluation.
- Annual updates are required for Instructors.
- State offers Instructor Preparation Course (IPC).

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 24–26
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 48
- **Percentage of successful Instructor candidates:** 94%
- **Instructor demographics:** 88% male, 12% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include checks and balances mentioned in the evaluation process.
- Alabama Traffic Safety Center and Alabama Motorcycle Safety Program are responsible for quality control.
- Quality control implementation is ongoing.

## PROGRAM EVALUATION

- Program conducts regular evaluation.
- Evaluation process uses input from center staff, RiderCoaches, RiderCoach trainers, students, off-campus site administrators, and public who contact the center.
- The information gathered from the evaluation is used to make changes to program as is economically feasible.

# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Public Safety
- **Third-party testing:** None
- **Agency responsible for training examiners:** Department of Public Safety

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** None

## INCENTIVES

- **Rider education waiver:** None
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** N/A
- **Registered motorcycles:** 50,040
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** Yes
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Local
- **Annual budget for public information and education:** \$4,000

## LICENSING REQUIREMENTS

### Permit

- State does not issue motorcycle instructional permits.

### License

- \$5 test fee and \$23 license fee
- Rider must be 14 with or without successful completion of a rider education course.
- Motorcycle endorsements must be renewed every 4 years.

# Alaska

## Program Administration/Rider Education

NO STATE-LEGISLATED RIDER EDUCATION  
PROGRAM IN ALASKA



## Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Division
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** Yes
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 28,081
- **Registered motorcycles:** 16,084
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensing without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

## Permit

- \$5 issuance fee
- Rider must be at least 14
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 2 years
- If under age 18, rider must hold a permit for 6 months and have parental consent before applying for license,

## License

- \$15 fee
- Rider must be 16 with or without successful completion of a rider education course.
- Motorcycle endorsement must be renewed every 5 years.

# Arizona

*Effective date of original law: July 24, 1981*

## ULTIMATE PROGRAM RESPONSIBILITY

Arizona Governor's Office of Highway Safety  
3030 N. Central Avenue, Suite 1550  
Phoenix, AZ 85012

## DAY-TO-DAY ADMINISTRATION

Albert Gutier, Director  
Arizona Governor's Office of Highway Safety  
3030 N. Central Avenue, Suite 1550  
Phoenix, AZ 85012  
Phone: 602-255-3216  
Fax: 602-255-1265  
E-mail: [Albert.Gutier@gohs.state.az.us](mailto:Albert.Gutier@gohs.state.az.us)  
Web site: [www.azgohs.state.az.us](http://www.azgohs.state.az.us)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fees
- **Stipulated use of funds:** To implement and support voluntary motorcycle education awareness and other programs, including covering the cost of materials for motorcycle safety, education and awareness programs

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- None

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Motor Vehicle Division
- **Agency responsible for collecting licensing data:** Motor Vehicle Division
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 28
- **Types of providers:** Rider's Edge and commercial schools





OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: 5,500 (est.)
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: 2 weeks
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: N/A
- Source of Federal funds: None
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$178
- Course tuition charged to experienced rider: \$80
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curriculum: BRC and IRC
- Advisory committee: Motor Vehicle Division Advisory Committee – members appointed by the Motor Vehicle Division Director
- Curriculum approved by: Department of Transportation
- Process to modify curriculum: MSF recommendation or approval
- Data collected for modifications: None
- Validation process for modifications: None

Figure 1: Student Enrollment by Course, 2001

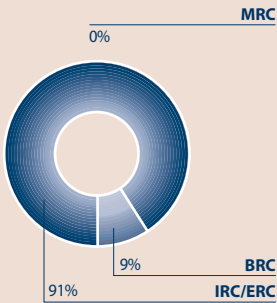


Figure 2: Student Enrollment by Gender, 2001

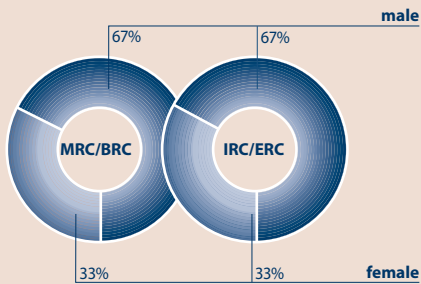


Figure 3: Student Course Completion, 2001

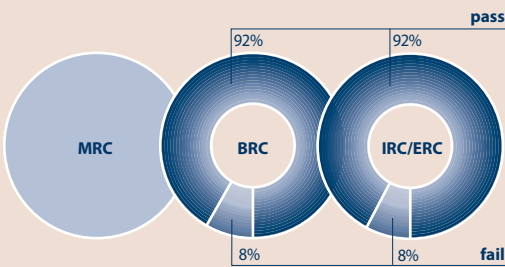
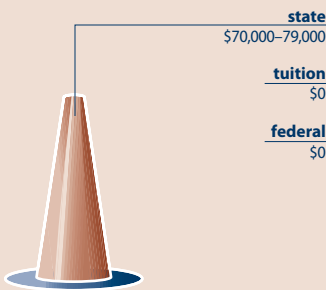


Figure 4: Sources of Program Funding, 2001



# Arizona

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors, but not for Chief Instructors.
- Instructor internship is required.
- State offers Instructor Preparation Course.
- There is no evaluation process.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 81
- **Chief Instructors/RiderCoach Trainers:** 3
- **Instructor candidates in 2001:** N/A
- **Percentage of successful Instructor candidates:** N/A
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- None

## PROGRAM EVALUATION

- Program does not conduct regular evaluation.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Division
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Motor Vehicle Division

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Modified MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 190,217
- **Registered motorcycles:** 73,032
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 5,500 (est.)
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$7 initial fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 6 months
- One renewal permitted

### License

- \$7 endorsement fee
- Motorcycle endorsements are good to age 60 (with photo and vision screening every 12 years). After 60, endorsement must be renewed every 5 years.

# Arkansas

## Program Administration/Rider Education

NO STATE-LEGISLATED RIDER EDUCATION  
PROGRAM IN ARKANSAS



## Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** State Police
- **Third-party testing:** None
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Local on-street

## INCENTIVES

- Rider education waiver: Yes
- Reciprocity for rider education completed in another State: N/A
- Reciprocal license waiver: Yes

## OPERATOR VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 94,316
- **Registered motorcycles:** 26,121
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensing without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Local
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

## Permit

- \$12 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 6 months for those over 18, and 9 months for those under 18.

## License

- \$5–\$20 fee
- Rider must be 16 with or without successful completion of a rider education course.
- Motorcycle endorsements must be renewed every 4 years.

# California

*Effective date of original law: January 1, 1981*

## ULTIMATE PROGRAM RESPONSIBILITY

California Highway Patrol  
Special Projects Section  
P.O. Box 942898  
Sacramento, CA 94298-0001  
Phone: 916-657-7222  
Fax: 916-452-3151

## DAY-TO-DAY ADMINISTRATION

Crain & Associates, Inc.  
210 Industrial Road  
San Carlos, CA 94070  
E-mail: [ggoodson@crainassoc.com](mailto:ggoodson@crainassoc.com)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fees (\$2) and up to \$250,000 from State penalty funds
- **Stipulated use of funds:** To fund program established under the motorcycle safety article and to defray related costs incurred

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The California Highway Patrol coordinates between the educators and the Department of Motor Vehicles.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** California Motorcyclist Safety Program contractor—Crain & Associates, Inc.
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles
- **Data available in electronic format:** Requests can be made through the Department of Motor Vehicles for electronic licensing data.
- **Link between crash, licensing, and rider education data:** Collision data can be referenced to licensing, but not rider training.

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 68
- **Types of providers:** Private contractors, military, and mobile training sites



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 2,800
- Students enrolled: 31,214
- No-shows or registration refunds: N/A
- Time until course reaches capacity: Varies
- Average waiting period to take course: 0-60 days
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$950,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$30.44
- Course tuition charged to novice rider: \$185 adult, \$75 youth
- Course tuition charged to experienced rider: \$50
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curriculum: MCR:RSS and ERC
- Advisory committee: State advisory committee members are appointed.
- Curriculum approved by: Department of Motor Vehicles
- Process to modify curriculum: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

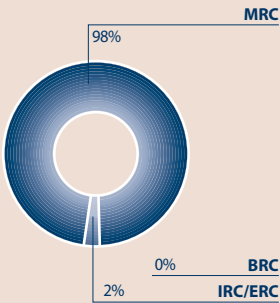


Figure 2: Student Enrollment by Gender, 2001

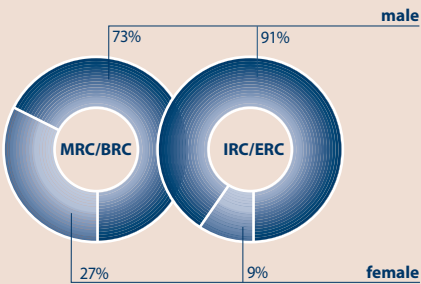


Figure 3: Student Course Completion, 2001

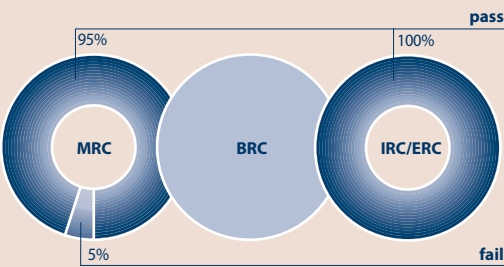
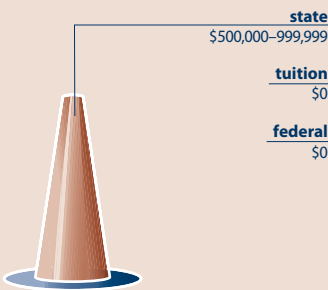


Figure 4: Sources of Program Funding, 2001



# California

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for all Instructors and Chief Instructors.
- Instructor internship is required.
- State offers Instructor Preparation Course.
- Biannual updates are required for Instructors.
- Instructors are monitored continuously.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 320
- **Chief Instructors/RiderCoach Trainers:** 16
- **Instructor candidates in 2001:** 84
- **Percentage of successful Instructor candidates:** 89%
- **Instructor demographics:** 80% male, 20% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control is a highly structured program involving direct observation of courses in progress by specially trained evaluators.
- The California Motorcyclist Safety Program contractor, Crain & Associates, Inc., is responsible for quality control.
- Over 140 evaluations were conducted in 2001. All sites were evaluated three times annually—two compliance audits and one administrative evaluation.

## PROGRAM EVALUATION

- A major evaluation of the program was completed in 1996.
- Specially trained evaluators observed training sites and submitted findings to the contractor for review and additional comments.





# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Motor Vehicles

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 832,732
- **Registered motorcycles:** 420,422
- **New motorcycle licenses/endorsements issued in 2001:** 141,870
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** Yes
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None
  - suspended because of budgetary constraints

## LICENSING REQUIREMENTS

### Permit

- \$12 initial fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 1 year
- Renewable
- Minors must hold a permit for 6 months before applying for a license.

### License

- \$15 if you have a 5-year license and are adding an M1 or M2
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 21 if course not completed (but still must take a driving test).
- Motorcycle endorsement must be renewed every 4 or 5 years.

# Colorado

*Effective date of original law: July 1, 1990*

## ULTIMATE PROGRAM RESPONSIBILITY

Colorado Department of Transportation  
Public Information Office  
4201 E. Arkansas Avenue  
Room 277  
Denver, CO 80222

## DAY-TO-DAY ADMINISTRATION

Richard Davis, Program Manager  
Colorado Department of Transportation  
Motorcycle Program  
Transportation Safety  
4201 E. Arkansas Avenue  
Denver, CO 80222  
Phone: 303-757-9466  
Fax: 303-757-9319  
E-mail: [rick.davis@dot.state.co.us](mailto:rick.davis@dot.state.co.us)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle endorsement fees (\$1) and registration fees (\$4)
- **Stipulated use of funds:** To implement and administer the motorcycle operator safety-training program. Administrative costs may not account for more than 15% of total program costs

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- License office uses rider education Instructors to train examiners.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Colorado Department of Transportation
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 20
- **Types of providers:** Commercial schools, military, Rider's Edge, and mobile training sites

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: 6,000
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: 1-2 months
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$500,000
- Source of Federal funds: Section 402
- Average cost to State to educate rider: \$83.33
- Course tuition charged to novice rider: \$220
- Course tuition charged to experienced rider: \$80
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curriculum: BRC
- Advisory committee: Members are selected on a volunteer basis.
- Curriculum approved by: Office of Transportation Safety
- Process to modify curriculum: Rule change
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

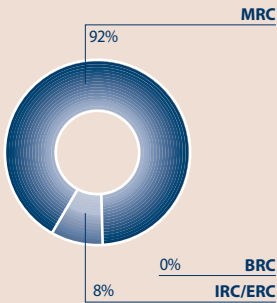


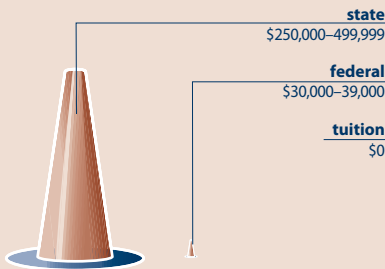
Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# Colorado

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification is required for Instructors, but not for Chief Instructors.
- Chief Instructors work under contract with the State to provide Instructor training, Instructor updates, and site quality assurance. Program Instructors are trained and Certified and work directly for program sponsors.
- No probation or internship requirement exists for Instructors.
- State offers Instructor Preparation Course.
- Evaluation conducted by contractors according to MSF guidelines.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 120
- **Chief Instructors/RiderCoach Trainers:** 3
- **Instructor candidates in 2001:** N/A
- **Percentage of successful Instructor candidates:** N/A
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures are conducted by the contractor.
- The contractor and Colorado Department of Transportation are responsible for quality control.
- Quality control implementation is continuous.

## PROGRAM EVALUATION

- Program does not conduct regular evaluation.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- Rider is fully licensed upon successful completion of a rider education course.

# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Colorado Department of Transportation

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 355,493
- **Registered motorcycles:** 95,089
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** N/A

## LICENSING REQUIREMENTS

### Permit

- \$10 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 9 months

### License

- \$15 fee
- Rider must be 16 with or without successful completion of a rider education course.
- Motorcycle endorsement must be renewed every 10 years.

# Connecticut

*Effective date of original law: July 1, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

Connecticut Department of Transportation  
Division of Highway Safety  
P.O. Box 317546  
Newington, CT 06131-7546  
Web site: [www.dot.state.ct.us/hwysafety/](http://www.dot.state.ct.us/hwysafety/)

## DAY-TO-DAY ADMINISTRATION

Raymond C. Gaulin, Jr.  
Connecticut Rider Education Program  
(CONREP)  
Connecticut DOT—Division of Highway Safety  
P.O. Box 317546  
Newington, CT 06131-7546  
Phone: 860-594-2369  
Fax: 860-594-2374  
E-mail: [raymond.gaulin@po.state.ct.us](mailto:raymond.gaulin@po.state.ct.us)  
Web site: [www.dot.state.ct.us/hwysafety/rider2.htm](http://www.dot.state.ct.us/hwysafety/rider2.htm)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** \$4 biennial motorcycle registration fee
- **Stipulated use of funds:** To support motorcycle rider education formerly funded under 23 USC 402.

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Rider education and licensing programs are under the same administrative unit (Department of Transportation).

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** CONREP training sites report course data to the Division of Highway Safety.
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles
- **Data available in electronic format:** Training, yes—Licensing, none
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through November
- **Number of instruction sites:** 11
- **Types of providers:** Community colleges and vocational technical schools



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Number of courses offered: 290
- Number of students enrolled: 3,281
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Number of students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$130,000
- Source of Federal funds: Section 402
- Average cost to State to educate rider: \$42.06
- Course tuition charged to novice rider: \$150
- Course tuition charged to experienced rider: \$50
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: None
- Curricula approved by: State Coordinator
- Process to modify curricula: State Coordinator review
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

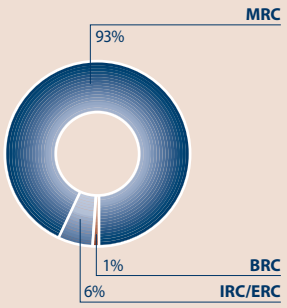


Figure 2: Student Enrollment by Gender, 2001

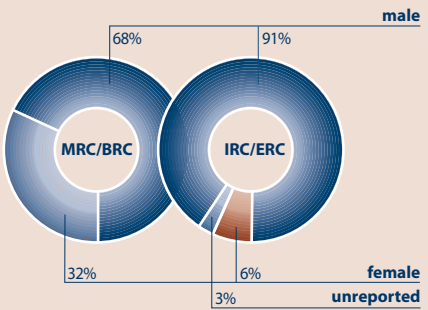


Figure 3: Student Course Completion, 2001

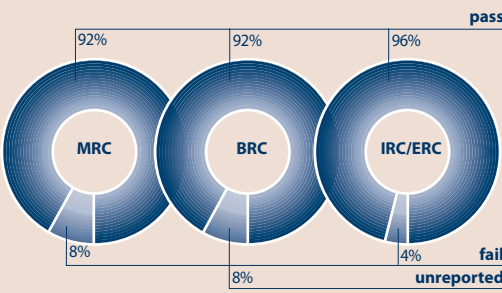
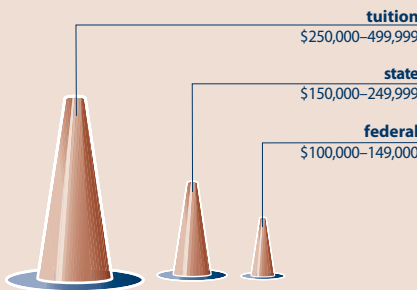


Figure 4: Sources of Program Funding, 2001



# Connecticut

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for all Instructors and Chief Instructors.
- No probation or internship requirements exist.
- State offers Instructor Preparation Course.
- Annual mandatory Instructor updates are required.
- Instructors are monitored and evaluated as needed throughout the year.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 102
- **Chief Instructors/RiderCoach Trainers:** 5
- **Instructor candidates in 2001:** 19
- **Percentage of successful Instructor candidates:** 32%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** No

## QUALITY CONTROL PROCEDURES

- Quality control measures are in place to standardize training.
- The Department of Transportation's Connecticut Rider Education Program is responsible for quality control.
- Quality control is implemented on an as-needed basis.

## PROGRAM EVALUATION

- Program conducts evaluations on an as-needed basis.





## Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Motor Vehicles

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 139,754
- **Registered motorcycles:** 59,077
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLE LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Modified Motorcycle Operator's Manual
- **Annual budget for public information and education:** N/A

## LICENSING REQUIREMENTS

## Permit

- \$5 initial fee
- Successful completion of eye exam
- Successful completion of State law exam
- Successful completion of knowledge exam
- Valid for 90 days
- One renewal permitted

## License

- \$36 initial testing fee
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 18 if course is not completed.
- Motorcycle endorsements must be renewed every 4 years.

# Delaware

*Effective date of original law: July 1, 1985*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Public Safety  
Office of Highway Safety  
P.O. Box 1321  
Dover, DE 19903-1321  
Phone: 302-744-2740

## DAY-TO-DAY ADMINISTRATION

Glenn Kemp, Motorcycle Program  
Coordinator  
Department of Public Safety  
Division of Motor Vehicles  
Motorcycle Program  
P.O. Box 698 (mailing address)  
303 Transportation Circle (shipping address)  
Dover, DE 19903  
Phone: 302-744-2549  
Fax: 302-739-3152  
E-mail: [Glenn.Kemp@state.de.us](mailto:Glenn.Kemp@state.de.us)  
Web site: <http://www.dmv.de.gov/>



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** \$5 of the \$8 license endorsement fee and \$4 of the \$10 motorcycle registration fee
- **Stipulated use of funds:** To administer motorcycle rider education programs and to improve motorcycle licensing procedures; remaining funds to be apportioned to teaching approved motorcycle rider education courses

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The various programs work as a team.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Motor Vehicles, Delaware Motorcycle Program
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles, Licensing Division
- **Data available in electronic format:** Most of the data can be extracted from the mainframe to a spreadsheet.
- **Link between crash, licensing, and rider education data:** Crash data can be linked to rider training and licensing data with some limitations. Currently the crash data is tracked by the State Police, and the rider training information for those who successfully pass the training course is entered onto their driving record.

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through November
- **Number of instruction sites:** 2
- **Types of providers:** Department of Motor Vehicle building and hospital

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses Offered:** 73
- **Students enrolled:** 1201
- **No-shows or registration refunds:** 134 no-shows
- **Time until course reaches capacity:** 1 month (est.)
- **Average waiting period to take course:** 3 months
- **Students on waiting list:** 50 (est.)

PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$104,957
- **Source of Federal funds:** Highway Transportation fund grant for the training of an implementation team for the conversion to the BRC
- **Average cost to State to educate rider:** \$87.39
- **Course tuition charged to novice rider:** \$50 in-State, \$200 out-of-State
- **Course tuition charged to experienced rider:** \$35 in-State, \$100 out-of-State
- **Special fees in addition to course fees:** \$15 fee for students who transfer from one class to another

CURRICULUM

- **Approved curricula:** MRC:RSS, BRC, and ERC
- **Advisory committee:** The Governor appoints the nine members of the advisory committee. Term lengths are indefinite.
- **Curricula approved by:** Department of Public Safety
- **Process to modify curricula:** Recommendations for changes to the curriculum forwarded to MSF
- **Data collected for modifications:** Individual suggestions tracked with MSF until approved or disapproved
- **Validation process for modifications:** Approval from MSF

Figure 1: Student Enrollment by Course, 2001

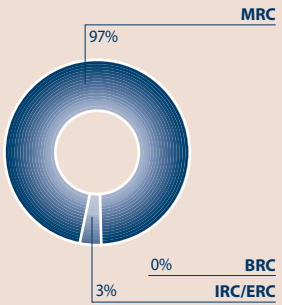


Figure 2: Student Enrollment by Gender, 2001

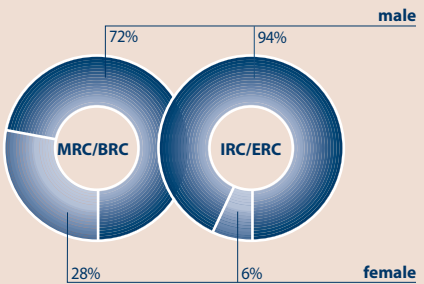


Figure 3: Student Course Completion, 2001

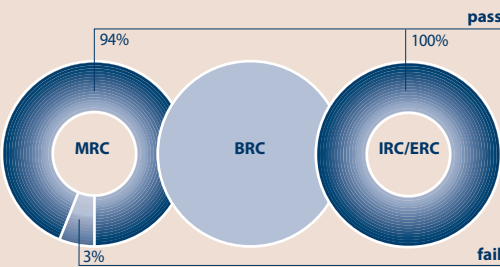
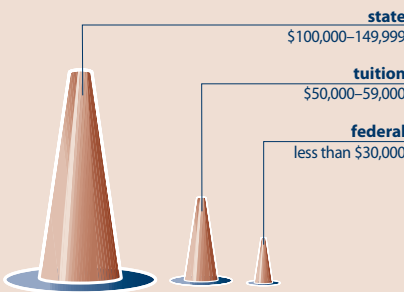


Figure 4: Sources of Program Funding, 2001



# Delaware

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification is not required for Instructors or Chief Instructors.
- A three-class Instructor internship is required.
- State offers Instructor Preparation Course (IPC).
- Annual updates for Instructors are required. Instructors are monitored annually.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 17
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 7
- **Percentage of successful Instructor candidates:** 57%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Chief Instructors and RiderCoach trainers perform no-notice evaluations of Instructors throughout each training year.
- The coordinator for the Delaware Motorcycle Rider Education Program is responsible for quality control.
- Each Instructor is evaluated at least once per year.

## PROGRAM EVALUATION

- There is no in-State evaluation of the effectiveness of the training program. Program information is forwarded to MSF and SMSA annually to be used in statistical data.
- Annual reviews of course availability are made to the public.
- Efforts are made each year to increase program availability to the public.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Delaware Motorcycle Rider Education Program

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills tests used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 50,072
- **Registered motorcycles:** 11,986
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s Manual Used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** Under \$5,000

## LICENSING REQUIREMENTS

### Permit

- \$8 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Successful completion of skills exam
- Valid for 60 days
- One renewal permitted (with an additional \$2 fee)

### License

- \$8 endorsement fee
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 18 if course not completed.
- Motorcycle endorsement must be renewed every 5 years.

## Washington, DC

### Program Administration/Rider Education

NO LEGISLATED RIDER EDUCATION  
PROGRAM IN WASHINGTON, DC



## Operator Licensing (1999 Data)

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Services
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** None
- **Reciprocity for rider education completed in another State:** N/A
- **Reciprocal License Waiver:** Yes

## OPERATOR VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 16,500
- **Registered motorcycles:** 3,420
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensing without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Local
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

## Permit

- \$10 Issuance fee, \$10 renewal fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 60 days

## License

- \$20 license/endorsement fee
- Rider must be 16 with or without successful completion of rider education program.
- License must be renewed every 4 years.

# Florida

*Effective date of original law: October 1, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Highway Safety and Motor Vehicles  
Neil Kirkman Building  
2900 Apalachee Parkway  
Tallahassee, FL 32399-0500  
Phone: 850-922-9000

## DAY-TO-DAY ADMINISTRATION

Mr. Louis Kyler  
Florida Rider Training Program  
Division of Drivers License  
1312 45th Street  
Orlando, FL 32839  
Phone: 407-858-6137  
Fax: 407-858-6138  
E-mail: [kylerl@ddl.hsmv.state.fl.us](mailto:kylerl@ddl.hsmv.state.fl.us)  
Web site: [www.hsmv.state.fl.us/ddl/motorcycle.html](http://www.hsmv.state.fl.us/ddl/motorcycle.html)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle or moped registration fees (\$2.50)
- **Stipulated use of funds:** To fund the Motorcycle Safety Education Program or a motorcycle driver improvement program

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- State licensing and rider education program are one and the same.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Highway Safety and Motor Vehicles
- **Agency responsible for collecting licensing data:** Department of Highway Safety and Motor Vehicles
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** Yes

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 57
- **Types of providers:** Rider's Edge, military, private contractors, and community colleges





OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 1529
- Students enrolled: 14,321
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$500,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$33.23
- Course tuition charged to novice rider: \$225
- Course tuition charged to experienced rider: \$80
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS and ERC
- Advisory committee: None
- Curricula approved by: Department of Highway Safety and Motor Vehicles
- Process to modify curricula: Modifications are done by Department of Highway Safety and Motor Vehicles.
- Data collected for modifications: Data are collected by the Department of Highway Safety and Motor Vehicles.
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

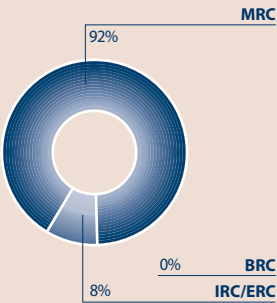


Figure 2: Student Enrollment by Gender, 2001

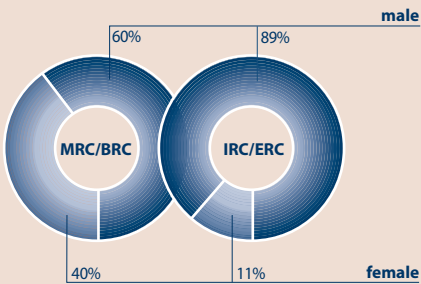


Figure 3: Student Course Completion, 2001

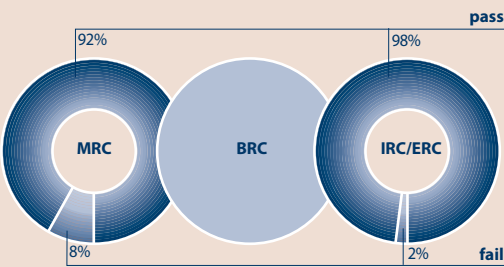


Figure 4: Sources of Program Funding, 2001



# Florida

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- The Department of Highway Safety and Motor Vehicles prescribes Instructor training qualifications.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 225
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 54
- **Percentage of successful Instructor candidates:** 89%
- **Instructor demographics:** 87% male, 13% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- The Department of Highway Safety and Motor Vehicles is responsible for implementing quality control measures on an annual basis.

## PROGRAM EVALUATION

- Program conducts regular evaluation.
- Evaluation process includes monitoring by the Department of Highway Safety and Motor Vehicles staff.
- Evaluation data are used to keep the program consistent.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- No permit fee

## Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Highway Safety and Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Highway Safety and Motor Vehicles

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge Test used:** MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators:** 505,943
- **Registered motorcycles:** 240,844
- **New motorcycle licenses/endorsements issued in 2001:** 24,641
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

## Permit

- No issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 60 days
- Five renewals permitted

## License

- \$5 endorsement fee
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 21 if course not completed.
- Motorcycle endorsement must be renewed every 4 or 6 years.

# Georgia

*Effective date of original law: January 1, 1985*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Motor Vehicle Safety  
2206 East View Parkway  
P.O. Box 80447  
Conyers, GA 30013  
Phone: 678-413-8400  
Web site: [www.dmv.ga.gov](http://www.dmv.ga.gov)

## DAY-TO-DAY ADMINISTRATION

Chad Burns, Senior Training Officer  
Department of Motor Vehicle Safety  
Motorcycle Safety Program  
5036 Highway 85  
Forest Park, GA 30297-2405  
Phone: 404-669-2950 or 800-245-4410  
Fax: 404-669-2986  
E-mail: [cburns@dmv.ga.gov](mailto:cburns@dmv.ga.gov)  
Web site: [www.gadmvs.com/gmsp](http://www.gadmvs.com/gmsp)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fees (\$5)
- **Stipulated use of funds:** To implement Motorcycle Safety Program

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The same agency administers licensing and rider education.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 19
- **Types of providers:** Rider's Edge, universities, community colleges, private contractors, vocational technical schools, high schools, military, and mobile training sites



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: 4,189
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$475,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$113.39
- Course tuition charged to novice rider: \$50 in-State, \$200 out-of-State
- Course tuition charged to experienced rider: \$30 in-State, \$100 out-of-State
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: Members are appointed by the Program Administrator and serve 2-year terms.
- Curricula approved by: N/A
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

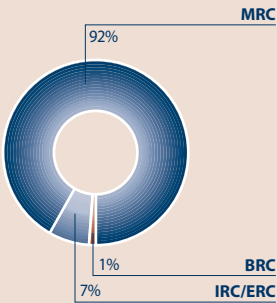


Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001

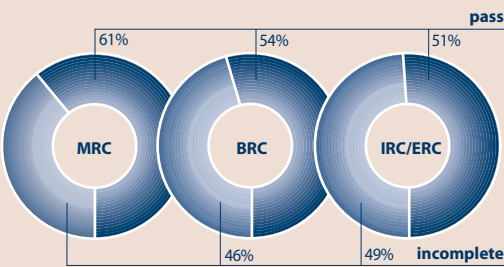
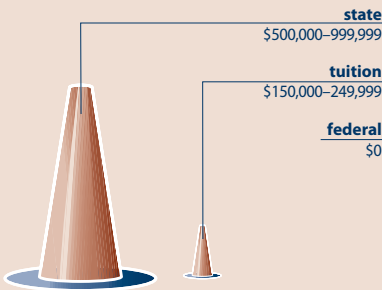


Figure 4: Sources of Program Funding, 2001



# Georgia

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors
- The Department of Public Safety sets Instructor qualifications. Instructor training is based on the MSF's Instructor Course or an equivalent.
- Instructor internship and probation is required.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. All classes are monitored by chiefs, RiderCoach trainers, program staff, peers, and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 50
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 12
- **Percentage of successful Instructor candidates:** 58%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- N/A

# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Public Safety (Knowledge) and Department of Motor Vehicle Safety (Skills)
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Motorcyclist Licensing Skill Test (MLST)

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 231,013
- **Registered motorcycles:** 90,586
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$10 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 6 months
- Unlimited renewals

### License

- \$15 fee
- Rider must be 16 with or without successful completion of a rider education course.
- Motorcycle endorsement must be renewed every 4 years.

# Hawaii

*Effective date of original law: June 16, 1980*

## ULTIMATE PROGRAM RESPONSIBILITY

State Department of Transportation  
Motor Vehicle Safety Office  
601 Kamokila Boulevard, Room 511  
Kapolei, HI 96707  
Phone: 808-692-7655  
Fax: 808-692-7665

## DAY-TO-DAY ADMINISTRATION

Morgan D.E. Keene, State Coordinator  
University of Hawaii System  
Motorcycle Safety Education Program  
Leeward Community College  
96-045 Ala Ike  
Pearl City, HI 96782-3393  
Phone: 808-455-0308  
Fax: 808-455-0490  
E-mail: [mkeene@hawaii.edu](mailto:mkeene@hawaii.edu)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Insurer assessment (\$2 per year) on each motorcycle insured or self-insured
- **Stipulated use of funds:** To administer a driver's education program for motorcycle or motor scooter operators

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Currently, all Certified Instructors work at the University of Hawaii Leeward Community College.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Rider training delivery agencies collect the data and forward it upon request to Department of Transportation.
- **Agency responsible for collecting licensing data:** The City and County of Honolulu Department of Information Technology collects licensing data and provides it to the Department of Transportation upon request.
- **Data available in electronic format:** Driver licensing data are available electronically. Rider training data can be made available electronically upon request.
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 5
- **Types of providers:** The University of Hawaii system is the only provider.



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 160
- Students enrolled: 2,399
- No-shows or registration refunds: 151 no shows, 49 refunds
- Time until course reaches capacity: N/A
- Average waiting period to take course: 2–3 weeks
- Students on waiting list: 0

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$355,300
- Source of Federal funds: None
- Average cost to State to educate rider: \$148.10
- Course tuition charged to novice rider: \$150
- Course tuition charged to experienced rider: \$100
- Special fees in addition to course fees: None

CURRICULUM

- Approved curriculum: MRC:RSS and ERC
- Advisory committee: N/A
- Curriculum approved by: State Department of Transportation
- Process to modify curriculum: All curricula are reviewed by the Department of Transportation every 5 years to ensure that they are relevant.
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

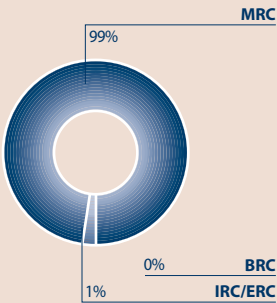


Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001

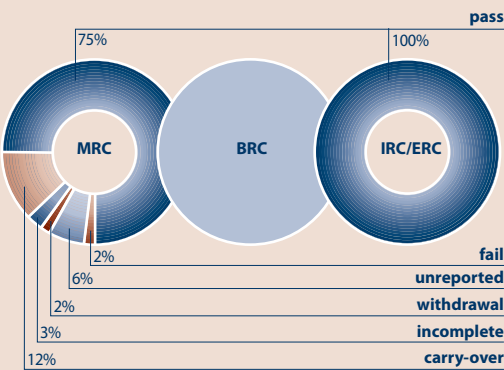
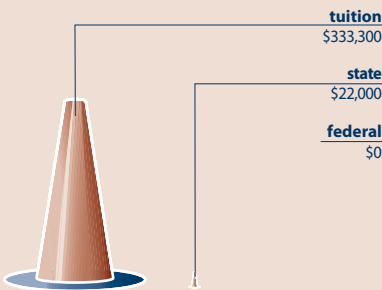


Figure 4: Sources of Program Funding, 2001



# Hawaii

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- There is no probation or internship requirement for Instructors.
- Updates are required for Instructors every 2 years. The candidate must successfully complete an Instructor update or refresher course relating to rider education at least once every 2 years that meets or exceeds nationally recognized standards and must teach a minimum of three rider education courses each year.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 16
- **Chief Instructors/RiderCoach Trainers:** 3
- **Instructor candidates in 2001:** 6
- **Percentage of successful Instructor candidates:** 50%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** No

## QUALITY CONTROL PROCEDURES

- Department of Transportation monitors course presentations at least twice per year. Delivery agency monitors every week.
- The University of Hawaii monitors and coaches its Instructors regularly and is responsible for quality control.
- Department of Transportation monitors individuals and agencies at least twice each year. The University of Hawaii monitors its Instructors weekly.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- Chief Instructors monitor course delivery, student satisfaction surveys, completion data, and evaluator accuracy.
- The evaluation information is used to fine tune the program.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Differs by county—it is the police department on the County of Hawaii and the Department of Finance on Maui, Kauai, and Honolulu.
- **Third-party testing:** Yes (for skills only)
- **Agency responsible for training examiners:** County licensing agencies train their own personnel.

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** None

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 31,397
- **Registered motorcycles:** 17,661
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 1,927
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** 5,024

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** Yes
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$5 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 1 year

### License

- \$9–\$18 fee
- Rider must be 16 under the partial graduated licensing statutes with successful completion of a rider education program.
- Motorcycle endorsement renewed every 4 years for ages 15–17; 6 years for 18–71; and 2 years for 72 and older.

# Idaho

*Effective date of original law: September 1, 1994*

## ULTIMATE PROGRAM RESPONSIBILITY

Idaho Department of Education  
650 West State Street  
P.O. Box 83720  
Boise, ID 83720-0027  
Phone: 208-332-6800

## DAY-TO-DAY ADMINISTRATION

Ronald E. Shepard, Coordinator  
State Department of Education/Skills  
Training Advantage for Riders (STAR)  
Motorcycle Safety Program  
Idaho Department of Education  
P.O. Box 83720  
Boise, ID 83720-0027  
Phone: 208-332-6852  
Fax: 208-334-3484  
E-mail: [reshepar@sde.state.id.us](mailto:reshepar@sde.state.id.us)  
Web site: [idahostar.org](http://idahostar.org)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Class A, B, C, D licenses (\$1)
- **Stipulated use of funds:** To administer and implement motorcycle safety programs, including reimbursement to course providers

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- State Department of Education is responsible for establishing and administering the motorcycle safety program. The Department is also responsible for ensuring the content correctness of the motorcycle licensing tests and the training of motorcycle licensing testers. The Transportation Department is responsible for contracting and administering licensing testers.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** STAR
- **Agency responsible for collecting licensing data:** Idaho Transportation Department
- **Data available in electronic format:** STAR is in the process of converting all data to an electronic format.
- **Link between crash, licensing, and rider education data:** Crash data will be linked to rider training and to licensing data once all data have been converted to electronic format.

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through November
- **Number of instruction sites:** 9
- **Types of providers:** Universities, high schools, military, and mobile training sites



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 151
- Students enrolled: 1477
- No-shows or registration refunds: 169
- Time until course reaches capacity: N/A
- Average waiting period to take course: 3 months
- Students on waiting list: 618

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$319,230
- Source of Federal funds: Section 402
- Average cost to State to educate rider: \$216.13
- Course tuition charged to novice rider: \$75
- Course tuition charged to experienced rider: \$40
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS and ERC
- Advisory committee: Five-member advisory committee appointed by the Superintendent serves 3-year terms.
- Curricula approved by: Department of Education
- Process to modify curricula: State Coordinator/Educational entities
- Data collected for modifications: State Coordinator
- Validation process for modifications: State Coordinator/Educational entities

Figure 1: Student Enrollment by Course, 2001

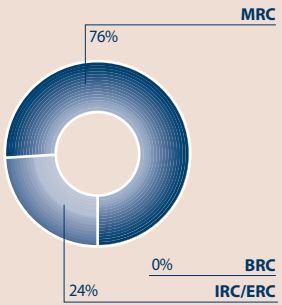


Figure 2: Student Enrollment by Gender, 2001

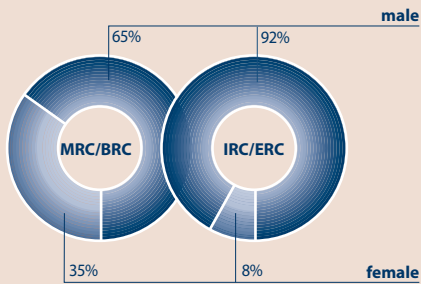


Figure 3: Student Course Completion, 2001

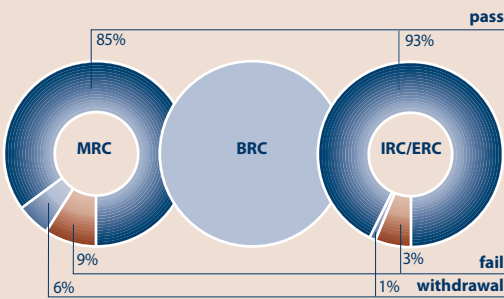
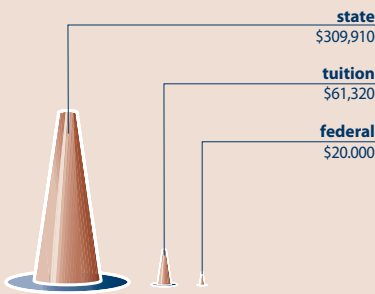


Figure 4: Sources of Program Funding, 2001



# Idaho

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- Instructor training and approval standards are to meet or exceed national standards.
- A 3-day internship is required for Instructors.
- Updates for Instructors are required every 6 months.
- State offers Instructor Preparation Course (IPC).

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 32
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 6
- **Percentage of successful Instructor candidates:** 33%
- **Instructor demographics:** 87% male, 13% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include technical assistance visits, course critiques, and peer review.
- The State coordinator is responsible for the quality control measures.
- Critiques are reviewed after every class, there is a random follow-up critique program, and technical assistance visits occur as required and/or scheduled.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- The evaluation process includes student and Instructor feedback, staff recommendations, State coordinator evaluation, Advisory Committee recommendations, and audits and review of other State programs.
- Based on information gained from program evaluation, changes are made as required, because improvement is an ongoing process.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Driver Services
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Education.

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Modified MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes, with written motorcycle knowledge test.

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 40,741
- **Registered motorcycles:** 42,165
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 3,969
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** \$15,869

## LICENSING REQUIREMENTS

### Permit

- \$11.50 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam (\$3 written test fee)
- Valid for 180 days
- Unlimited renewals

### License

- \$11.50 one-time endorsement fee
- Successful completion of eye exam
- Successful completion of knowledge exam (\$3 written test fee)
- Rider may add endorsement to license at age 15 upon successful completion of a rider education course. Rider must be 21 if course is not successfully completed.
- Motorcycle endorsement is renewed with the driver’s license every 4 or 8 years.



# Illinois

*Effective date of original law: January 1, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

Illinois Department of Transportation  
2300 S. Dirksen Parkway  
Springfield, IL 62764  
Phone: 217-782-7820

## DAY-TO-DAY ADMINISTRATION

Joe Lindsay and John Brandon,  
Motorcycle Rider Safety Coordinators  
Illinois Department of Transportation  
Division of Traffic Safety, 3rd Floor  
3215 Executive Park Drive  
P.O. Box 19212  
Springfield, IL 62703  
Phone: 217-785-1181  
Fax: 217-782-9159  
E-mail: [LINDSAYJM@nt.dot.state.il.us](mailto:LINDSAYJM@nt.dot.state.il.us)  
Web site: [www.dot.state.il.us/cycle.html](http://www.dot.state.il.us/cycle.html)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** 27 percent of the motorcycle registration fee (\$8.10 annually) and motorcycle/motor-driven cycle endorsement/renewal (\$5 every 4 years—\$1.25 annually)
- **Stipulated use of funds:** To administer Cycle Rider Safety Training Act, to fund contract with approved Regional Training Centers for conducting courses, or to fund any other related purpose

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The Secretary of State handles the collection and transfer of program fees.
- Courses are promoted at licensing facilities.
- Flyers are distributed with annual registration renewal.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Illinois Department of Transportation
- **Agency responsible for collecting licensing data:** Secretary of State
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through November
- **Number of instruction sites:** 43
- **Types of providers:** Community and State colleges, commercial schools, Rider's Edge, and mobile training sites





OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 847
- Students enrolled: 9,761
- No-shows or registration refunds: N/A
- Time until course reaches capacity: Varies—1–2 weeks in north, midsummer in south
- Average waiting period to take course: Varies—1–5 months in the north and 1–2 months in the south
- Students on waiting list: None; 3645 MRC:RSS and ERC “turn-aways” in 2001

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$2,080,162
- Source of Federal funds: None
- Average cost to State to educate rider: \$213.11
- Course tuition charged to novice rider: \$0
- Course tuition charged to experienced rider: \$0
- Special fees in addition to course fees: \$20 refundable registration fee

CURRICULUM

- Approved curricula: MRC:RSS and ERC
- Advisory committee: None
- Curricula approved by: Department of Transportation
- Process to modify curricula: The Department of Transportation makes curricula modifications. Project coordinators can modify curricula on an experimental basis for their courses.
- Data collected for modifications: N/A
- Validation process for modifications: Proposed modifications are submitted in writing at least 2 weeks before they are to be implemented.

Figure 1: Student Enrollment by Course, 2001

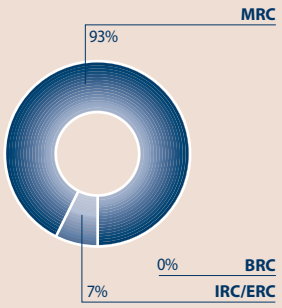


Figure 2: Student Enrollment by Gender, 2001

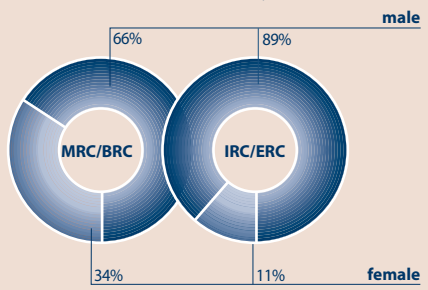


Figure 3: Student Course Completion, 2001

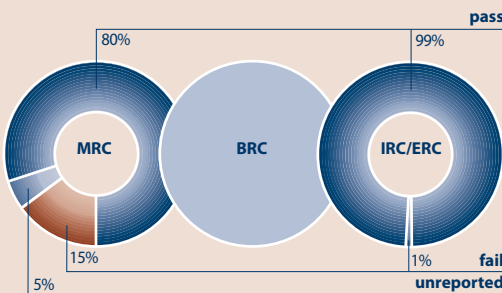
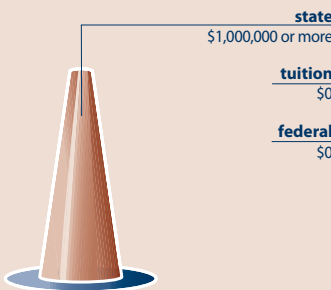


Figure 4: Sources of Program Funding, 2001



# Illinois

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is not required for Instructors
- Instructor training qualifications are established by the Department of Transportation and the Regional Training Center
- There is no probation or internship requirement for Instructors.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. They are monitored annually by Chiefs/RiderCoach Trainers and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 381
- **Chief Instructors/RiderCoach Trainers:** 10
- **Instructor candidates in 2001:** 60
- **Percentage of successful Instructor candidates:** 83%
- **Instructor demographics:** 80% male, 20% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Nine Chief Instructors and three State administrators are used to monitor courses.
- Regional Centers, but ultimately the Illinois Department of Transportation, are responsible for quality control.
- Quality control is implemented at least once annually.

## PROGRAM EVALUATION

- Program does not conduct regular evaluations.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State provides rider education at no cost to the student.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Secretary of State
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Secretary of State

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local on-street

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 573,103
- **Registered motorcycles:** 203,935
- **New motorcycle licenses issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 4,318
- **Operators licensed without rider education:** 9,639
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** Yes

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$10 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid 1 year
- Unlimited renewals

### License

- \$10 endorsement fee
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 18 if course not completed.
- Motorcycle endorsement must be renewed every 4 years.

# Indiana

*Effective date of original law: January 1, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

Indiana Department of Education  
Room 229, State House  
Indianapolis, IN 46204-2798  
Phone: 317-232-6610  
Fax: 317-232-8004  
Web site: [www.doe.state.in.us](http://www.doe.state.in.us)

## DAY-TO-DAY ADMINISTRATION

John Bodeker, State Program Coordinator  
Indiana Department of Education  
Division of School Traffic Safety  
State House, Room 229  
Indianapolis, IN 46204  
Phone: 317-232-0893  
Fax: 317-233-0858  
E-mail: [jbodeker@doe.state.in.us](mailto:jbodeker@doe.state.in.us)  
Web site: [ideanet.doe.state.in.us/safety/mre.html](http://ideanet.doe.state.in.us/safety/mre.html)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle Registration (\$5 in 2001 and \$7 in 2002)
- **Stipulated use of funds:** To administer and fund motorcycle operator safety education, including reimbursement for course sites, Instructor training, purchase of equipment and course materials, and technical assistance

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Programs assist each other with mutually affecting legislative issues and with efforts to improve the licensing system, as well as when problems arise in the field.
- Communication is generally direct between the motorcycle program coordinator and deputy director for licensing in the Bureau of Motor Vehicles.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Education
- **Agency responsible for collecting licensing data:** Bureau of Motor Vehicles
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through October
- **Number of instruction sites:** 13
- **Types of providers:** Universities, community colleges, private contractors, vocational technology schools, and high schools

### OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 398
- **Students enrolled:** 4537
- **No-shows or registration refunds:** 3–5% of total enrollment, or 135–230 (est.)
- **Time until course reaches capacity:** 3 months (est.)
- **Average waiting period to take course:** Anywhere from 1 day to 5 months, depending on date of class
- **Students on waiting list:** 600 (est.)

### PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$515,000
- **Source of Federal funds:** Section 402
- **Average cost to State to educate rider:** \$113.51
- **Course tuition charged to novice rider:** \$25
- **Course tuition charged to experienced rider:** \$15
- **Special fees in addition to course fees:** \$25 refundable registration fee

### CURRICULUM

- **Approved curricula:** MRC:RSS and ERC
- **Advisory committee:** The five members of the State advisory committee are appointed by the superintendent with indefinite term lengths. The committee must include at least three active motorcyclists.
- **Curricula approved by:** State committee and the coordinator
- **Process to modify curricula:** The coordinator has final authority.
- **Data collected for modifications:** Annual evaluation
- **Validation process for modifications:** Annual evaluation, Chief Instructor, and Instructor evaluations and recommendations.

Figure 1: Student Enrollment by Course, 2001

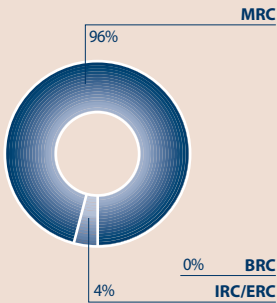


Figure 2: Student Enrollment by Gender, 2001

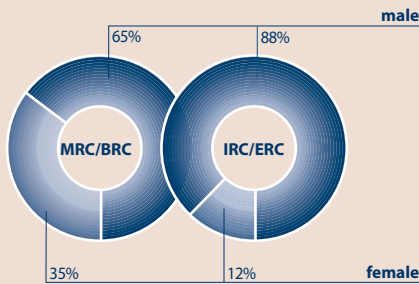


Figure 3: Student Course Completion, 2001

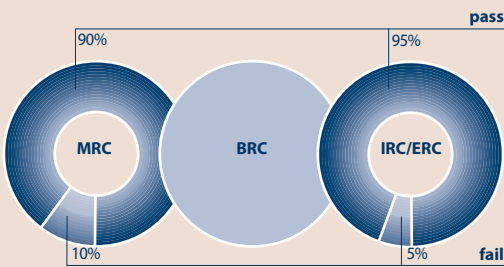
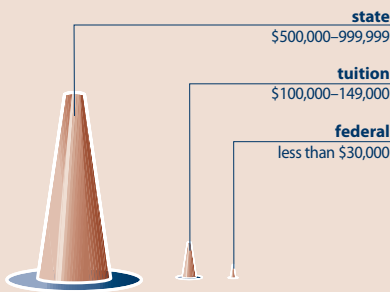


Figure 4: Sources of Program Funding, 2001



# Indiana

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- Program provides Instructor training. Training Specialists must be licensed motorcyclists and meet Chief Instructor standards.
- There is a probationary period for Instructors lasting the first three courses.
- State offers Instructor Preparation Course (IPC).
- Updates for Instructors are required every 2 years. They are monitored as needed by Chiefs/ RiderCoach Trainers, program staff, and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 170
- **Chief Instructors/RiderCoach Trainers:** 5
- **Instructor candidates in 2001:** 35
- **Percentage of successful Instructor candidates:** 83%
- **Instructor demographics:** 92% male, 8% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include evaluations by site coordinators, Chief Instructors, training specialists, and coordinator.
- The Department of Education is responsible for quality control.
- Frequency of the quality control implementation is variable based on reported need.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- Program evaluation is composed of the review of student and Instructor written evaluations.
- Evaluation data are used for program improvement.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Bureau of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Bureau of Motor Vehicles

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 233,434
- **Registered motorcycles:** 121,107
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 2,500 (est.)
- **Operators licensed without rider education:** 10,000 (est.)
- **Operators without license or proper endorsement:** 40,000 (est.)

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$5,000–\$10,000

### LICENSING REQUIREMENTS

#### Permit

- \$9 initial permit
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 1 year
- Unlimited renewals

#### License

- \$8 for 2 years or \$10 for 3–4 years
- Rider must be 16 with or without successful completion of a rider education program.
- Motorcycle endorsement must be renewed every 2–4 years.



# Iowa

*Effective date of original law: July 1, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Transportation  
800 Lincoln Way  
Ames, IA 50010  
Phone: 515-239-1101

## DAY-TO-DAY ADMINISTRATION

Toni Kerkove, State Administrator  
Department of Transportation  
Office of Driver Services Motor  
Vehicle Division  
Iowa Department of Transportation  
103 Crossroads Center  
Waterloo, IA 50702  
Phone: 319-235-8032  
Fax: 319-235-9674  
E-mail: [toni.kerkove@dot.state.ia.us](mailto:toni.kerkove@dot.state.ia.us)  
Web site: [www.dot.state.ia.us/mvd/ods/mre.htm](http://www.dot.state.ia.us/mvd/ods/mre.htm)

## Program Administration

### LEGISLATIVE PROVISIONS

- Source of funding: Motorcycle license (\$1 per year of validity) and rider education license plates/personalized plate fees (\$35 initial fee, then \$10 per year)
- Stipulated use of funds: To establish new motorcycle rider education courses and reimburse sponsors for costs of providing courses approved and established by the Department of Transportation. The distribution of money is based on the cost of providing courses.

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Transportation
- **Agency responsible for collecting licensing data:** Department of Transportation
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through November (varies upon weather)
- **Number of instruction sites:** 33
- **Types of providers:** Community colleges, private contractors, Rider's Edge, and mobile training sites





OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 289
- Students enrolled: 2569
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$230,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$89.53
- Course tuition charged to novice rider: \$85
- Course tuition charged to experienced rider: \$40
- Special fees in addition to course fees: None

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: None
- Curricula approved by: Department of Transportation
- Process to modify curricula: Curricula are reviewed by the Department of Transportation, placed into the rules, reviewed by the director, and reconsidered by the rules review committee
- Data collected for modifications: N/A
- Description of validation of modifications: N/A

Figure 1: Student Enrollment by Course, 2001

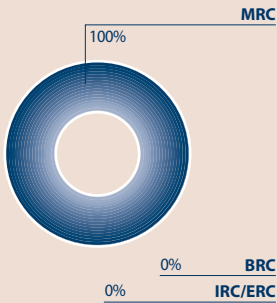


Figure 2: Student Enrollment by Gender, 2001

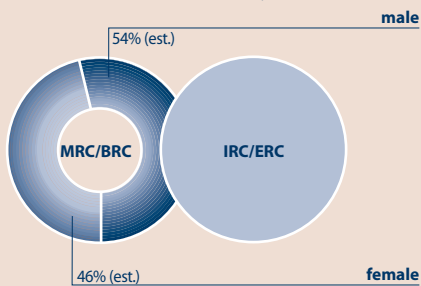


Figure 3: Student Course Completion, 2001

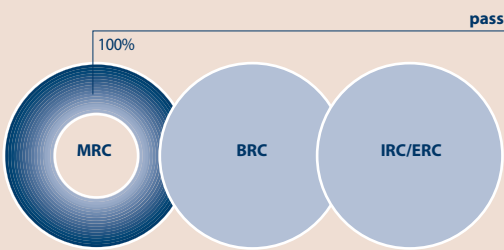
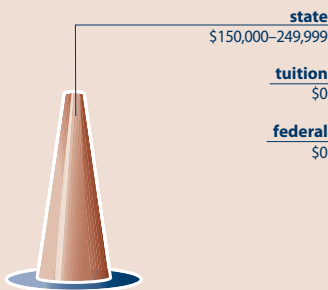


Figure 4: Sources of Program Funding, 2001



# Iowa

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- Two internships are required for Instructors.
- Annual updates are required for Instructors. They are monitored at various times by chiefs/ RiderCoach coordinators and State coordinators

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 79
- **Chief Instructors/RiderCoach Trainers:** 4
- **Instructor candidates in 2001:** 12
- **Percentage of successful Instructor candidates:** 100%
- **Instructor demographics:** 85% male, 15% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include monitoring and critiquing courses.
- Iowa Department of Transportation is responsible for quality control.
- Instructors are monitored once every 3–4 years.

## PROGRAM EVALUATION

- Program does not conduct regular evaluation.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Transportation Driver Services
- **Third-party testing:** None
- **Agency responsible for training examiners:** Department of Transportation

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 214,938
- **Registered motorcycles:** 110,395
- **New motorcycle licenses/endorsements issued in 2001:** 2000 (est.)
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$1–\$8 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 2 years
- Not renewable

### License

- \$1 per year endorsement fee
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 18 if course not completed.
- Motorcycle endorsement must be renewed every 2–5 years.

# Kansas

*Effective date of original law: September 1, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

Kansas State Department of Education  
120 SE 10th Avenue  
Topeka, KS 66612-1182  
Phone: 785-296-3201  
Fax: 785-296-7933

## DAY-TO-DAY ADMINISTRATION

Joan Peterson, Director  
Kansas State Department of Education  
120 SE 10th Avenue  
Topeka, KS 66612  
Phone: 785-296-8107  
Fax: 785-296-3523  
E-mail: [jpeterson@ksde.org](mailto:jpeterson@ksde.org)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** 20% of motorcycle license fee (\$1.30 legislative appropriation)
- **Stipulated use of funds:** To administer only motorcycle safety courses and to distribute among all public schools, accredited nonpublic schools, and community colleges that provide approved motorcycle safety courses (distribution based on student completions)

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** None
- **Agency responsible for collecting licensing data:** Department of Revenue
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 9
- **Types of providers:** Commercial schools, Rider's Edge, driver education, community colleges, driving schools, vocational technical schools, high schools, and commercial schools



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: N/A
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$100,000
- Source of Federal funds: None
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$175–\$200
- Course tuition charged to experienced rider: \$175–\$200
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curriculum: N/A
- Advisory committee: None
- Curriculum approved by: Department of Education
- Process to modify curriculum: Schools contact the director at the Department of Education.
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001



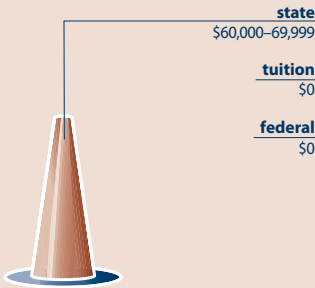
Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# Kansas

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- There is no probation or internship requirement for Instructors.
- The evaluation process includes monitoring by program staff (individual programs vary on frequency).

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 40 (est.)
- **Chief Instructors/RiderCoach Trainers:** 7
- **Instructor candidates in 2001:** N/A
- **Percentage of successful Instructor candidates:** N/A
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- Department of Education is responsible for quality control.
- The frequency of quality control implementation is determined by individual programs.

## PROGRAM EVALUATION

- Program conducts regular evaluations in a yearly audit.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Department
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 200,000 (est.)
- **Registered motorcycles:** 45,000 (est.)
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 1,037
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$4 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 1 year
- Unlimited renewals

### License

- \$5–\$6.50 fee
- Rider may be licensed at 15 upon successful completion of a rider education program. Rider must be 16 if course is not completed.
- Motorcycle endorsement must be renewed every 6 years with the driver’s license.

# Kentucky

*Effective date of original law: July 15, 1992*

## ULTIMATE PROGRAM RESPONSIBILITY

Transportation Cabinet, Division of Driver  
Licensing  
Office of Public Affairs  
501 High Street  
Frankfort, KY 40622  
Phone: 502) 564-4890

## DAY-TO-DAY ADMINISTRATION

Wayne Steele, Program Coordinator  
Kentucky Motorcycle Rider Education  
Program  
Eastern Kentucky University  
250 Stratton Building  
Richmond, KY 40475-3131  
Phone: 859-622-1153  
Fax: 859-622-6548  
E-mail: [kmpmyes@acs.eku.edu](mailto:kmpmyes@acs.eku.edu)  
Web site: [www.kytc.state.ky.us/drlic/kmrep.htm](http://www.kytc.state.ky.us/drlic/kmrep.htm)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** \$4 from each motorcycle registration license and permit
- **Stipulated use of funds:** To administer and implement the motorcycle safety education program, including reimbursement of entities offering approved courses

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through December
- **Number of instruction sites:** 16
- **Types of providers:** Universities, community colleges, private contractors, driving schools, vocational technical schools, high schools, and military



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: 2121
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$225,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$106.08
- Course tuition charged to novice rider: \$100
- Course tuition charged to experienced rider: \$50
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC: RSS, BRC, and ERC
- Advisory committee: Advisory committee establishes the Motorcycle Safety Education Advisory Commission. Members are appointed by the governor for 2-year terms.
- Curricula approved by: Transportation Cabinet
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

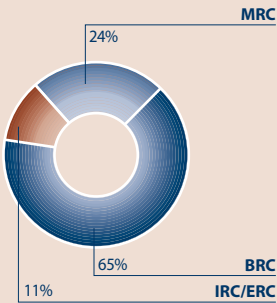


Figure 2: Student Enrollment by Gender, 2001

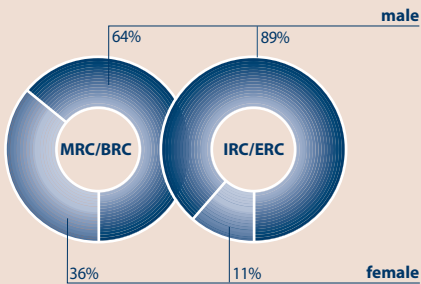


Figure 3: Student Course Completion, 2001

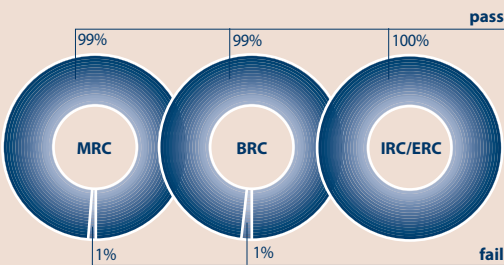
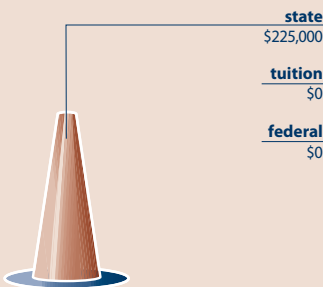


Figure 4: Sources of Program Funding, 2001



# Kentucky

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors, but not for Chief Instructors. Instructors must have a current valid MSF certification.
- Program includes Instructor training and approval.
- A three-class Instructor internship is required, and mentorship is required as necessary.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. The Transportation Cabinet is to review Instructor status annually. Instructors are monitored annually by Chiefs/RiderCoach Trainers, program staff, peers, and the State coordinator.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 75
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 10
- **Percentage of successful Instructor candidates:** 100%
- **Instructor demographics:** 100% male, 0% female
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- N/A

# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** State Police
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators:** 111,184
- **Registered motorcycles:** 39,530
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Local
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$6 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 1 year
- Unlimited renewals

### License

- \$12 fee
- Rider must be 16 with or without successful completion of a rider education program.
- Motorcycle endorsement must be renewed every 4 years.

# Louisiana

*Effective date of original law: July 6, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

Louisiana Department of Education  
655 North 5th Street, 2nd Floor  
Baton Rouge, LA 70804-9064

## DAY-TO-DAY ADMINISTRATION

Larry Ourso, Program Coordinator  
Louisiana Department of Education  
Motorcycle Safety, Awareness, and Operator  
Training Program  
Division of School and Community Support  
1201 N. 3rd, 4th Floor  
Baton Rouge, LA 70802  
Phone: 225-342-3484  
E-mail: [LOurso@doe.state.la.us](mailto:LOurso@doe.state.la.us)  
Web site: [www.doe.state.la.us](http://www.doe.state.la.us)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle license fee (\$5)
- **Stipulated use of funds:** To fund motorcycle safety and awareness programs, operator training, and Instructor training and to purchase or lease equipment, training aids, devices, and related materials

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The Department of Education may receive grants from the State Highway Safety Office for the Motorcycle Safety Program.
- Department of Motor Vehicles waives the motorcycle endorsement riding exam for Department of Education graduates of the Motorcycle Safety Course.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** None
- **Agency responsible for collecting licensing data:** Department of Public Safety
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 12
- **Types of providers:** Rider's Edge and Louisiana Department of Education



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 138
- Students enrolled: 2100 (est.)
- No-shows or registration refunds: 30–50 (est.)
- Time until course reaches capacity: N/A
- Average waiting period to take course: 1–30 days
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$127,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$61.91
- Course tuition charged to novice rider: \$25
- Course tuition charged to experienced rider: \$25
- Special fees in addition to course fees: \$55 trainer motorcycle reservation fee

CURRICULUM

- Approved curriculum: MRC:RSS
- Advisory committee: None
- Curriculum approved by: Department of Education
- Process to modify curriculum: None
- Data collected for modifications: None
- Validation process for modifications: None

Figure 1: Student Enrollment by Course, 2001

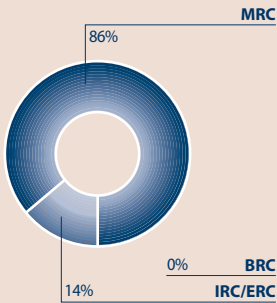


Figure 2: Student Enrollment by Gender, 2001

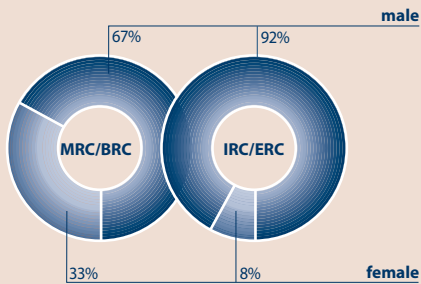


Figure 3: Student Course Completion, 2001

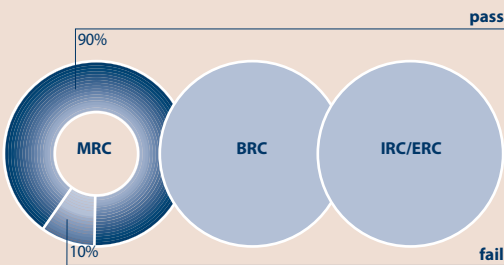
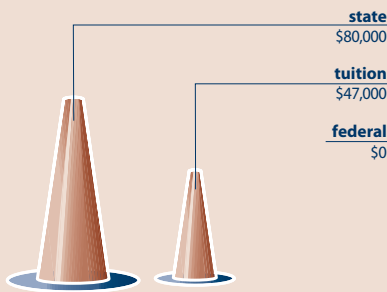


Figure 4: Sources of Program Funding, 2001



# Louisiana

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification is required for all Instructors.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 20
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 12
- **Percentage of successful Instructor candidates:** 83%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures are the Department of Education rules and regulations.
- Department of Education is responsible for quality control.
- Quality control implementation is constant.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- Program is evaluated by Department of Education master Instructor.
- The evaluation is used for program improvement.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Public Safety
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Public Safety

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** N/A
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** N/A
- **Registered motorcycles:** N/A
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** N/A

## LICENSING REQUIREMENTS

### Permit

- State does not issue motorcycle instructional permits.

### License

- \$8 fee
- Rider must be 16 with or without successful completion of a rider education program.
- Motorcycle endorsement must be renewed every 4 years.

# Maine

*Effective date of original law: March 1, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

The Office of the Secretary  
148 State House Station  
Augusta, ME 04333  
Phone: 207-626-8400

## DAY-TO-DAY ADMINISTRATION

Normand Brodeur, Driver Education  
Program Manager  
Secretary of State  
Bureau of Motor Vehicles  
Station 29, State House  
Augusta, ME 04333  
Phone: 207-624-9156  
Fax: 207-624-9158  
E-mail: [Norman.Brodeur@state.me.us](mailto:Norman.Brodeur@state.me.us)  
Web site: [www.state.me.us/sos/bmv/licenses/dred.html](http://www.state.me.us/sos/bmv/licenses/dred.html)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Bureau of Motor Vehicles annual budget
- **Stipulated use of funds:** N/A

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Oversight responsibility is with the Secretary of State.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Secretary of State, Bureau of Motor Vehicles
- **Agency responsible for collecting licensing data:** Secretary of State, Bureau of Motor Vehicles
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 59
- **Types of providers:** Military, mobile training sites, and various approved licensed providers





OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 49
- Students enrolled: 577
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$73,700 (administrative cost of overseeing the motorcycle training programs)
- Source of Federal funds: None
- Average cost to State to educate rider: \$127.73
- Course tuition charged to novice rider: \$150
- Course tuition charged to experienced rider: \$50
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, BRC, ERC, and MMSEC (8 hour classroom only)
- Advisory committee: None
- Curricula approved by: Secretary of State
- Process to modify curricula: Changes are submitted to the Bureau of Motor Vehicles for consideration.
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

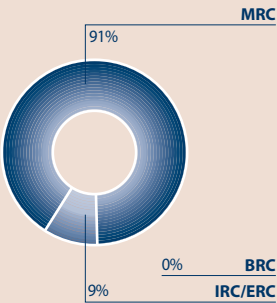


Figure 2: Student Enrollment by Gender, 2001

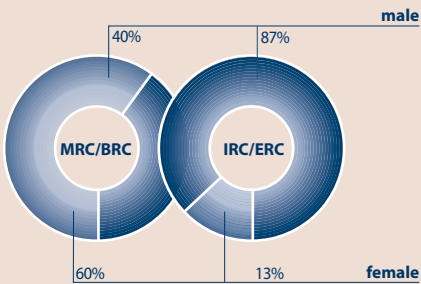


Figure 3: Student Course Completion, 2001

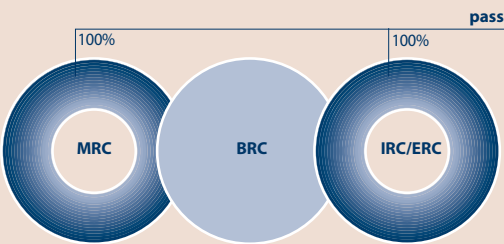


Figure 4: Sources of Program Funding, 2001



# Maine

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors, but not for Chief Instructors. Certification is required for MMSEC Instructors.
- Secretary is to oversee training and certification of MMSEC Instructors.
- No probation or internship requirements exist for Instructors.
- Instructors are monitored by Chiefs/RiderCoach Trainers and Bureau of Motor Vehicles program staff.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 24
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 6
- **Percentage of successful Instructor candidates:** 83%
- **Instructor demographics:** 83% male, 17% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include onsite monitoring by Bureau of Motor Vehicles staff.
- Secretary of State, Bureau of Motor Vehicles is responsible for quality control.
- Frequency of quality control implementation varies.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- Evaluations are conducted in the classrooms and in the field. Monitoring of Instructors at both ranges and classrooms is conducted by Bureau of Motor Vehicle staff.
- Evaluations are used to determine that the rules for conducting motorcycle rider education are met.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- All individuals wishing to obtain a motorcycle endorsement must complete one of two training courses:
  1. MRC:RSS or BRC, or
  2. Maine Motorcycle Safety Education Course (MMSEC), an 8-hour block of classroom instruction.

# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Secretary of State
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Secretary of State, Bureau of Motor Vehicles

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Local on-street

## INCENTIVES

- **Rider education waiver:** Skills (MRC:RSS or BRC only; not with MMSEC)
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 106,480
- **Registered motorcycles:** 29,034
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 500
- **Operators licensed without rider education:** 0
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$10 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Successful completion of MMSEC, MRC: RSS, or BRC
- Valid for 1 year
- Two renewals permitted

### License

- \$5 endorsement fee
- Rider must be 16 with mandatory successful completion of a rider education program.
- Motorcycle endorsement automatically renewed with the driver’s license every 6 years.

# Maryland

*Effective date of original law: July 1, 1983*

## ULTIMATE PROGRAM RESPONSIBILITY

Maryland Department of Transportation  
7201 Corporate Center Drive  
P.O. Box 548  
Hanover, MD 21076  
Phone: 888-713-1414  
Fax: 410-865-1334

## DAY-TO-DAY ADMINISTRATION

Andrew Krajewski  
Program Director for Driver Education  
and Licensing  
Motor Vehicle Administration  
Motorcycle Safety Program  
6601 Ritchie Hwy. NE, Room 208  
Glen Burnie, MD 21062  
Phone: 410-424-3731  
Fax: 410-424-3101  
E-mail: [akrajewski@mdot.state.md.us](mailto:akrajewski@mdot.state.md.us)  
Web site: [www.mva.state.md.us/MVAProg/MOTO/default.htm](http://www.mva.state.md.us/MVAProg/MOTO/default.htm)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Appropriation from Miscellaneous Fees Accounts
- **Stipulated use of funds:** To cover all annual costs for administering the program; no dedicated funds

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The Motor Vehicle Administration is responsible for the Motorcycle Safety Program.
- The Maryland Highway Safety Office provides grants to the Motor Vehicle Administration.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Motor Vehicle Administration
- **Agency responsible for collecting licensing data:** Motor Vehicle Administration
- **Data available in electronic format:** Yes—through a special request
- **Link between crash, licensing, and rider education data:** Crash data can be linked to rider training and to licensing data through the Motor Vehicle Administration, State Highway Administration, and National Study Center.

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 15
- **Types of providers:** Community colleges, local high schools, Motor Vehicle Administration Branch Offices, and Rider's Edge



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 454
- Students enrolled: 5312
- No-shows or registration refunds: 776 no-shows
- Time until course reaches capacity: Immediately
- Average waiting period to take course: N/A
- Students on waiting list: 838

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$659,000
- Source of Federal funds: Section 402
- Average cost to State to educate rider: \$117.74
- Course tuition charged to novice rider: \$100 in-State  
\$150 out-of-State
- Course tuition charged to experienced rider: \$50 in-State  
\$75 out-of-State
- Special fees in addition to course fees: None

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: State advisory committee—membership is voluntary
- Curricula approved by: Motor Vehicle Administration
- Process to modify curricula: Use MSF materials and the Motor Vehicle Administration to adjust Maryland requirements based on laws and crash records.
- Data collected for modifications: No procedure is in place.
- Validation process for modifications: Field observations

Figure 1: Student Enrollment by Course, 2001

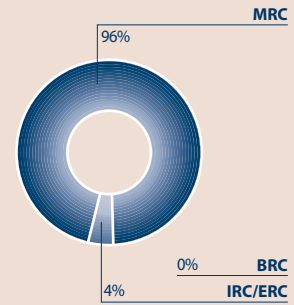


Figure 2: Student Enrollment by Gender, 2001

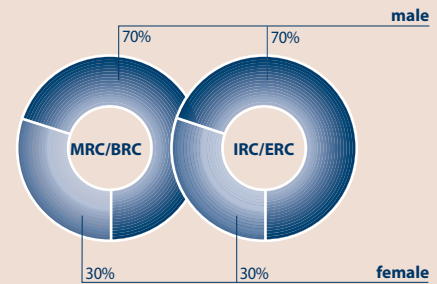


Figure 3: Student Course Completion, 2001

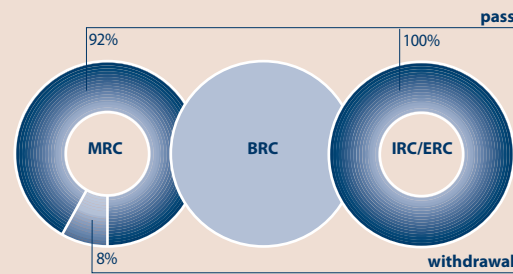
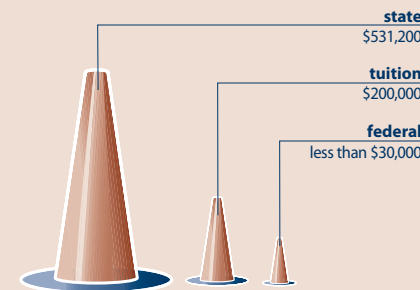


Figure 4: Sources of Program Funding, 2001



# Maryland

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- One year probationary period required for Instructors.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Instructors are monitored monthly by Chiefs/RiderCoach Trainers, program staff, and peers.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 159
- **Chief Instructors/RiderCoach Trainers:** 4
- **Instructor candidates in 2001:** 60
- **Percentage of successful Instructor candidates:** 50%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Motor Vehicle Administration has an ongoing quality assurance effort.
- Motor Vehicle Administration's quality assurance supervisors are responsible for quality control.
- Quality control implementation is ongoing throughout the training season.

## PROGRAM EVALUATION

- Program conducts regular evaluations in the form of an annual report.
- Annual report is published, and Driver Safety Research keeps training and crash statistics.
- Evaluation is used for program improvement, provided there is funding for improvements.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Administration
- **Third-party testing:** None
- **Agency responsible for training examiners:** Motor Vehicle Administration

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** None

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 186,468
- **Registered motorcycles:** 59,443
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 4,117
- **Operators licensed without rider education:** 2,000 (est.)
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$30 pregraduated licensing system and \$45 postgraduated licensing system\*
- Successful completion of eye exam
- Successful completion of knowledge exam
- Permit valid for 6 months (pregraduated licensing system) or 1 year (postgraduated licensing system)
- One renewal permitted

### License

- \$30 pregraduated licensing system and \$45 postgraduated licensing system\*
- Rider may be licensed at 16 upon successful completion of a rider education program. Rider must be 18 if course is not completed.
- Motorcycle endorsement must be renewed every 5 years.

*\*Permit fee included in license fee.*



# Massachusetts

*Effective date of original law: April 7, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

Massachusetts Registry of Motor Vehicles  
P.O. Box 199100  
Boston, MA 02119-9100

## DAY-TO-DAY ADMINISTRATION

Steven M. Sebestyen, Deputy Registrar  
Massachusetts Registry of Motor Vehicles  
One Copley Place  
Boston, MA 02116  
Phone: 617-351-9570  
Fax: 617-351-9971  
E-mail: [ssebestyen@rmv.state.ma.us](mailto:ssebestyen@rmv.state.ma.us)  
Web site: [www.mass.gov/rmv](http://www.mass.gov/rmv)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$2 of every \$20 annual motorcycle registration fee)
- **Stipulated use of funds:** To fund MSF-approved rider education courses and Instructor training, as well as public awareness efforts

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Highway Safety Bureau
- **Agency responsible for collecting licensing data:** Highway Safety Bureau
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through October
- **Number of instruction sites:** 8
- **Types of providers:** Private contractors and Rider's Edge





OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 256
- Students enrolled: 7419
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: Varies by site
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$246,000 (est.)
- Source of Federal funds: Section 402
- Average cost to State to educate rider: \$33.16
- Course tuition charged to novice rider: \$249
- Course tuition charged to experienced rider: \$80
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: BRC and ERC
- Advisory committee: State advisory committee with voluntary membership and indefinite term lengths
- Curricula approved by: MSF
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

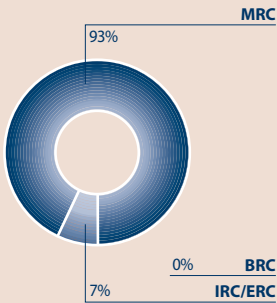


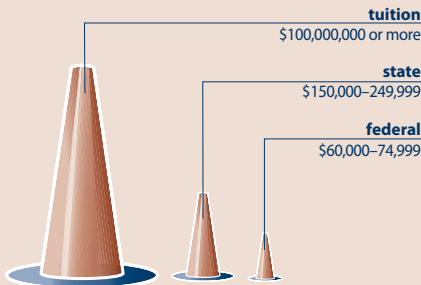
Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# Massachusetts

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- A three-course mentorship is required.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Instructors are monitored periodically by Chiefs/RiderCoach Trainers, program staff, and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 100 (est.)
- **Chief Instructors/RiderCoach Trainers:** 4
- **Instructor candidates in 2001:** 21
- **Percentage of successful Instructor candidates:** 81%
- **Instructor demographics:** 92% male, 8% female
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- Quality control measures are in the form of site visits.
- Highway Safety Bureau and Chief Instructors are responsible for quality control.
- Quality control implementation is ongoing.

## PROGRAM EVALUATION

- Program conducts regular evaluation in the form of site visits.
- Evaluation is used for program improvement.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Registry of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 250,000 (est.)
- **Registered motorcycles:** 120,000 (est.)
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Local
- **Annual budget for public information and education:** \$25,000–\$50,000

## LICENSING REQUIREMENTS

### Permit

- \$15 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 2 years
- Not renewable

### License

- \$15 motorcycle endorsement fee (in addition to the base driver’s license fee)  
\$33.75 motorcycle-only license fee
- Rider may be licensed at 16 upon successful completion of a rider education program. Rider must be 17 if course is not completed.
- Motorcycle endorsement must be renewed every 5 years.

# Michigan

*Effective date of original law: January 1, 1984*

## ULTIMATE PROGRAM RESPONSIBILITY

Michigan Department of Education  
608 W. Allegan Street  
Lansing, MI 48933

## DAY-TO-DAY ADMINISTRATION

Greg Lantzy, Acting Supervisor  
Pupil Transportation, Driver and Rider  
Safety Program  
Michigan Department of Education  
P.O. Box 30008  
Lansing, MI 48909  
Phone: 517-373-3677  
Fax: 517-373-4022  
E-mail: [lantzyg@michigan.gov](mailto:lantzyg@michigan.gov)  
Web site: [www.michigan.gov/mde](http://www.michigan.gov/mde)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Original motorcycle endorsement (\$10), renewal (\$3), and motorcycle registration (\$3)
- **Stipulated use of funds:** To fund only the motorcycle safety education program, including the State coordinator, audit required with other school services

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through September
- **Number of instruction sites:** 39
- **Types of providers:** Universities, community colleges, high schools, Rider's Edge, and mobile training sites



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: 5884
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: N/A
- Source of Federal funds: None
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$25
- Course tuition charged to experienced rider: \$25
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, BRC, IRC, and ERC
- Advisory committee: None
- Curricula approved by: N/A
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

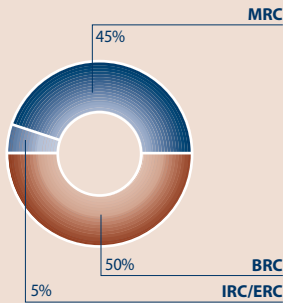


Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001

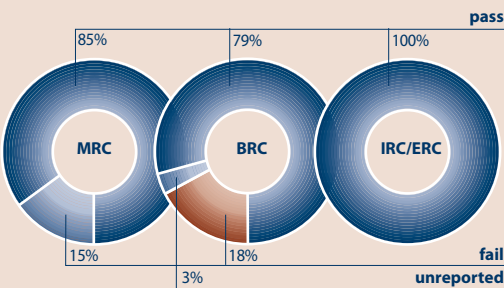
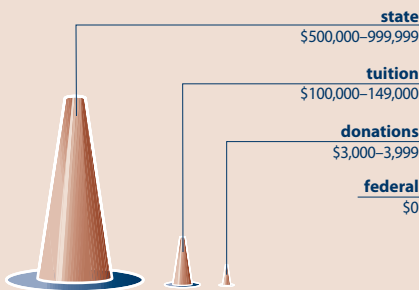


Figure 4: Sources of Program Funding, 2001



# Michigan

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Instructors are monitored every 6 years by chief RiderCoach trainers and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 185
- **Chief Instructors/RiderCoach Trainers:** 4
- **Instructor candidates in 2001:** 35
- **Percentage of successful Instructor candidates:** 74%
- **Instructor demographics:** 82% male, 18% female
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- N/A



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Secretary of State
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 438,305
- **Registered motorcycles:** 165,564
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$13.50 issuance fee\*
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 150 days
- Unlimited renewals

### License

- \$13.50 fee\*
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 18 if course is not completed.
- Motorcycle endorsement must be renewed every 4 years.

*\*Permit fee included in license fee*

# Minnesota

*Effective date of original law: July 1, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

Minnesota Department of Public Safety  
Central Office  
Town Square  
444 Cedar Street  
Saint Paul, MN 55101  
Phone: 651-282-6565

## DAY-TO-DAY ADMINISTRATION

Bill Shaffer  
Minnesota Department of Public Safety  
Office of Traffic Safety  
444 Cedar Street, Suite 150  
Saint Paul, MN 55101-5150  
Phone: 651-282-6558  
Fax: 651-296-4844  
E-mail: [William.Shaffer@state.mn.us](mailto:William.Shaffer@state.mn.us)  
Web site: [www.motorcyclesafety.org](http://www.motorcyclesafety.org)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Initial motorcycle license (\$11) and motorcycle license renewal (\$7) to a maximum of \$750,000
- **Stipulated use of funds:** To fund motorcycle safety education program. Limits on expenditures are the following: not more than 5% for administration and 65% for reimbursement of approved training providers and training and coordinating Instructors. Reimbursement for approved courses is limited to 50% of actual cost.

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The Minnesota Department of Public Safety's Division of Driver and Vehicle Services is responsible for licensing in the State. Driver and Vehicle Services applies annually for funding through the Department's Office of Traffic, which administers the State's motorcycle safety program.
- The funding is used to conduct extended evening skill testing hours, reprint the motorcycle safety operator's manual, and update license examiners on motorcycle testing related items.
- Driver and Vehicle Services is also responsible for licensing Instructors and commercial driving schools. The rider training project has a strong working relationship with Driver and Vehicle Services personnel.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Minnesota Department of Public Safety, Office of Traffic Safety
- **Agency responsible for collecting licensing data:** Driver and Vehicle Services
- **Data available in electronic format:** Some data is available, but data privacy restricts access on individuals.
- **Link between crash, licensing, and rider education data:** None



# Rider Education

## TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 25
- **Types of providers:** State colleges, universities and private driving schools

## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 496
- **Students enrolled:** 5370
- **No-shows or registration refunds:** 210 no-shows and 589 cancellations
- **Time until course reaches capacity:** Varies by site
- **Average waiting period to take course:** 2 months
- **Students on waiting list:** N/A

## PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$750,000
- **Source of Federal funds:** None
- **Average cost to State to educate rider:** \$139.67
- **Course tuition charged to novice rider:** \$115
- **Course tuition charged to experienced rider:** \$50
- **Special fees in addition to course fees:** None

## CURRICULUM

- **Approved curricula:** MRC:RSS, BRC, and ERC
- **Advisory committee:** State advisory committee with members appointed by the Commissioner for 4-year terms.
- **Curricula approved by:** Office of Traffic Safety and Driver and Vehicle Services
- **Process to modify curricula:** N/A
- **Data collected for modifications:** None
- **Validation process for modifications:** None

Figure 1: Student Enrollment by Course, 2001

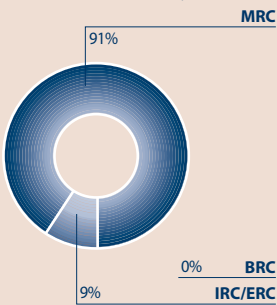


Figure 2: Student Enrollment by Gender, 2001

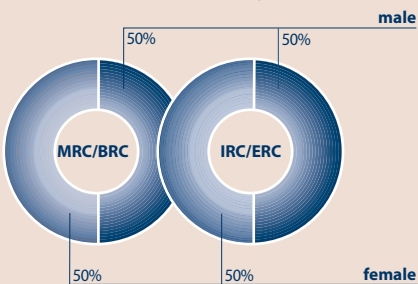


Figure 3: Student Course Completion, 2001

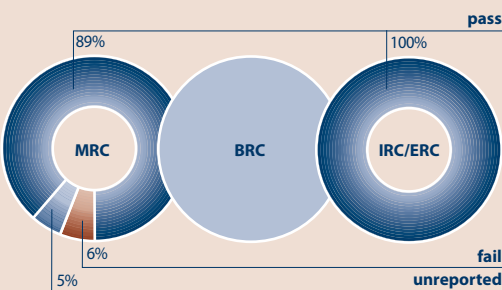
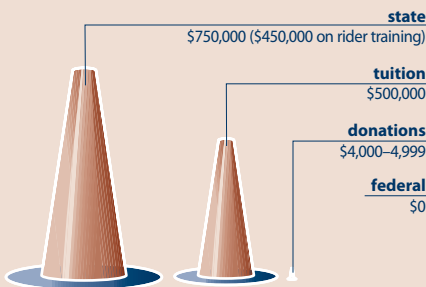


Figure 4: Sources of Program Funding, 2001



# Minnesota

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- Program includes Instructor training and coordination.
- A one to two course internship and 1-year probationary period are required.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Instructors are monitored at least every 3 years by Chiefs/RiderCoach Trainers, program staff, peers, and State license examiners.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 115
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 27
- **Percentage of successful Instructor candidates:** 67%
- **Instructor demographics:** 76% male, 24% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include peer and chief evaluations, as well as audits of third-party testers.
- Driver and Vehicle Services and the Office of Traffic Safety are responsible for quality control.
- Quality control is implemented throughout the season.

## PROGRAM EVALUATION

- Program evaluation was in the form of student surveys.
- Suggestions receive follow-up.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Public Safety
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Public Safety

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 317,421
- **Registered motorcycles:** 142,882
- **New motorcycle licenses/endorsements issued in 2001:** 8,931
- **Operators licensed through rider education in 2001:** 2,817
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Modified Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$250,000–300,000

### LICENSING REQUIREMENTS

#### Permit

- \$21 permit fee\*
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 1 year

#### License

- \$21 endorsement fee\*
- Rider may be licensed at 16 upon successful completion of a rider education course. Rider must be 18 if course is not completed.
- Motorcycle endorsement must be renewed every 4 years.

*\*Permit fee included in license fee.*

# Mississippi

## Program Administration/Rider Education

NO STATE LEGISLATED RIDER EDUCATION  
PROGRAM IN MISSISSIPPI



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Highway Patrol
- **Third-party testing:** No
- **Agency responsible for training examiners:** N/A

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Primary skills test used:** Motorcyclist In-Traffic Test (MIT)
- **Secondary skills test used:** Local on-street

### INCENTIVES

- **Rider education waiver:** None
- **Reciprocity for rider education completed in another State:** N/A
- **Reciprocal license waivers:** Yes

### OPERATOR VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 54,804
- **Registered motorcycles:** 20,226
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensing without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$1 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Successful completion of skill exam
- Valid for 1 year

#### License

- \$13 endorsement fee (\$5 for those with a regular driver's license)
- Rider must be 16 with or without successful completion of a rider education program.
- Motorcycle endorsement must be renewed every 4 years.

# Missouri

*Effective date of original law: August 8, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

Division of Highway Safety  
Department of Public Safety  
Office of the Director  
301 W. High Street  
HST Building, Room 870  
P.O. Box 749  
Jefferson City, MO 65102

## DAY-TO-DAY ADMINISTRATION

Neil Meyers, State Coordinator  
Missouri Motorcycle Safety Program  
Humphreys 201—Central Missouri State  
University  
Warrensburg, MO 64093  
Phone: 660-543-8005  
Fax: 660-543-4574  
E-mail: [meyers@cmsu1.cmsu.edu](mailto:meyers@cmsu1.cmsu.edu)  
Web site: [www.mmsp.org](http://www.mmsp.org)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Court costs assessed for violation of a motorcycle/motor-tricycle law (\$5 or \$10 if alcohol-related) and motorcycle instructional permit (\$2.75)
- **Stipulated use of funds:** To fund the motorcycle safety education program

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Missouri Motorcycle Safety Program works closely with Department of Motor Vehicles because of skill test waiver.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Missouri Motorcycle Safety Program
- **Agency responsible for collecting licensing data:** Department of Revenue
- **Data available in electronic format:** Data are beginning to be transferred to electronic format.
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 23
- **Types of providers:** Community colleges, private contractors, vocational technical schools, safety councils, Rider's Edge, and mobile training sites

## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 228
- **Students enrolled:** 2115
- **No-shows or registration refunds:** N/A
- **Time until course reaches capacity:** By July
- **Average waiting period to take course:** 6 months
- **Students on waiting list:** 400

## PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$105,000
- **Source of Federal funds:** Section 402
- **Average cost to State to educate rider:** \$49.65
- **Course tuition charged to novice rider:** \$150
- **Course tuition charged to experienced rider:** \$85
- **Special fees in addition to course fees:** None

## CURRICULUM

- **Approved curricula:** MRC:RSS, BRC, IRC, and ERC
- **Advisory committee:** Seven-member State advisory committee with members appointed by the Governor for 1-year terms.
- **Curricula approved by:** Division of Public Safety
- **Process to modify curricula:** Approval by the Division of Public Safety and change in Missouri Title 11 are needed to make curricula modifications.
- **Data collected for modifications:** N/A
- **Validation process for modifications:** N/A

Figure 1: Student Enrollment by Course, 2001

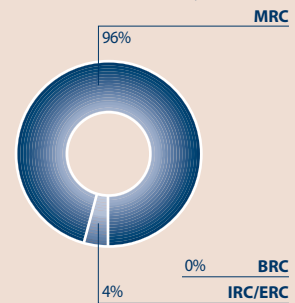


Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001

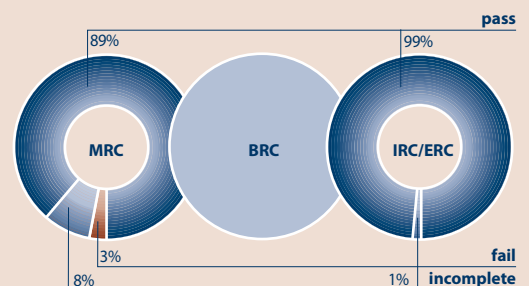
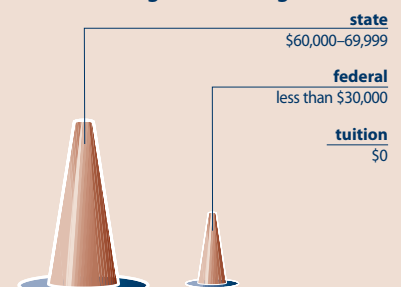


Figure 4: Sources of Program Funding, 2001



# Missouri

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification is not required for Instructors.
- Program is to include Instructor training courses. Training and Instructor qualification standards shall meet or exceed the MSF's. Instructor must be MSF-Certified, be a high school graduate or possess a valid GED, possess a valid driver's license that allows the operation of a motorcycle, and be a licensed driver for at least 5 years.
- There are no probation or internship requirements for Instructors.
- Annual updates are required for Instructors. Instructors are monitored at least once each certification period by chiefs, RiderCoach trainers, and peers.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 98
- **Chief Instructors/RiderCoach Trainers:** 3
- **Instructor candidates in 2001:** 10
- **Percentage of successful Instructor candidates:** 95%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality assurance visits are made to sites to ensure they are in compliance with the standards, rules, and regulations established in Missouri law 11CSR60.
- The Missouri Motorcycle Safety Project is responsible for quality control.
- Quality control is implemented at least once per calendar year.

## PROGRAM EVALUATION

- N/A

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Highway Patrol
- **Third-party testing:** None
- **Agency responsible for training examiners:** Highway Patrol

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Modified MSF
- **Skills test used:** Local off-street

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 268,900
- **Registered motorcycles:** 67,678
- **New motorcycle licenses/endorsements issued in 2001:** 1,525
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None
- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$1 renewal fee and \$3.75 permit fee (\$2.75 applies to the motorcycle training course)
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 6 months
- Unlimited renewals

#### License

- \$7.50 for 3 year endorsement and \$15 for 6 year endorsement
- Rider may be licensed at 15 upon successful completion of a rider education program. Rider must be 16 if course is not completed.
- Rider must hold a permit for 6 months before being eligible for a motorcycle endorsement.
- Motorcycle endorsement must be renewed every 3 or 6 years.

# Montana

*Effective date of original law: July 1, 1990*

## ULTIMATE PROGRAM RESPONSIBILITY

Montana State University—Northern  
P.O. Box 7751  
Havre, MT 59501  
Phone: 800-662-6132

## DAY-TO-DAY ADMINISTRATION

Michele Calvert, Project Coordinator  
Montana Motorcycle Rider Safety  
Montana State University—Northern  
P.O. Box 7751  
Havre, MT 59501-7751  
Phone: 406-265-4177  
Fax: 406-265-3570  
E-mail: [motorcycle@msun.edu](mailto:motorcycle@msun.edu)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$5) and motorcycle license endorsement (63.46% of \$4 8-year renewal fee)
- **Stipulated use of funds:** To support only motorcycle safety training courses, Instructor training and related training activities (course facility construction, repair, or purchase may be funded)

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Licensing Bureau chief is a member of the Montana Motorcycle Safety Advisory Committee.
- Licensing information is provided in Montana Motorcycle Rider Safety promotional materials, and motorcycle safety promotional materials are included in licensing manuals.
- State program provides assistance and training to driver license examiners.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Montana Motorcycle Rider Safety
- **Agency responsible for collecting licensing data:** Department of Justice
- **Data available in electronic format:** Rider training data are available in electronic format
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through September
- **Number of instruction sites:** 9
- **Types of providers:** Universities, community colleges, high schools, military, airports, and mobile training sites

### OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 104
- **Students enrolled:** 884

- No-shows or registration refunds: 62
- Time until course reaches capacity: 2–3 days
- Average waiting period to take course: 2–8 weeks
- Students on waiting list: 50 (est.)

### PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$145,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$164.03
- Course tuition charged to novice rider: \$105
- Course tuition charged to experienced rider: \$40
- Special fees in addition to course fees: None

### CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: Five-member State advisory committee with members appointed and elected by the Governor to 5 year terms.
- Curricula approved by: Board of Regents
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

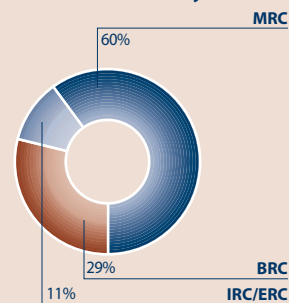


Figure 2: Student Enrollment by Gender, 2001

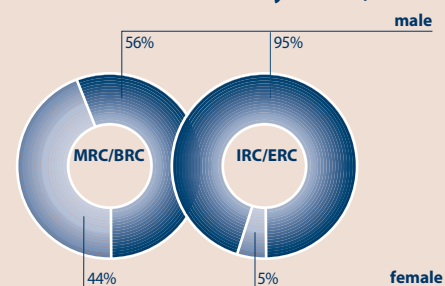


Figure 3: Student Course Completion, 2001

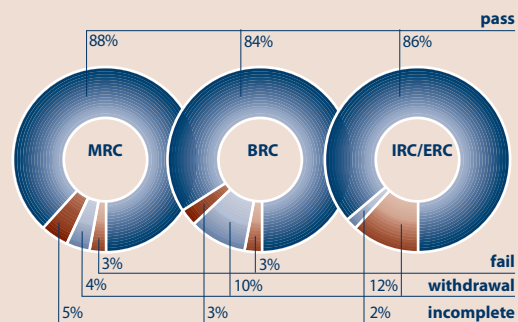
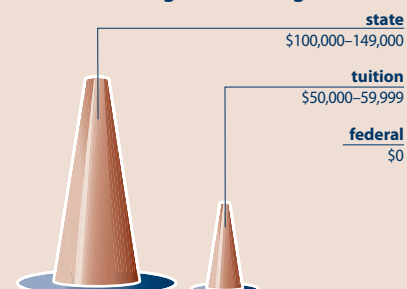


Figure 4: Sources of Program Funding, 2001



# Montana

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification is not required for Instructors.
- Board of Regents establishes Instructor standards based on the MSF's or a similar organization. The Board also approves the Instructors.
- A two-class mentorship is required.
- Annual updates are required for Instructors. Instructors are monitored as needed by peers and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 24
- **Chief Instructors/RiderCoach Trainers:** 0
- **Instructor candidates in 2001:** 5
- **Percentage of successful Instructor candidates:** 60%
- **Instructor demographics:** 100% male, 0% female
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- Quality control measures are on site.
- Montana Motorcycle Rider Safety is responsible for quality control.

## PROGRAM EVALUATION

- N/A



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Division
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local on-street

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 70,000
- **Registered motorcycles:** 24,755
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$0.50 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 6 months

#### License

- \$0.50 per year in addition to the regular license fee
- Rider may be licensed at 15 upon successful completion of a rider education program. Rider must be 16 if course is not completed.
- Motorcycle license must be renewed every 4 or 8 years.

# Nebraska

*Effective date of original law: August 15, 1981*

## ULTIMATE PROGRAM RESPONSIBILITY

Nebraska Office of Highway Safety  
301 Centennial Mall, South  
P.O. Box 94612  
Lincoln, NE 68509  
Phone: 402-471-2515  
Fax: 402-471-3865

## DAY-TO-DAY ADMINISTRATION

Fred Zwonechek, Administrator  
Nebraska Office of Highway Safety  
301 Centennial Mall, South  
Lincoln, NE 68509-4612  
Phone: 402-471-2515  
Fax: 402-471-3865  
E-mail: [fredz@mail.state.ne.us](mailto:fredz@mail.state.ne.us)  
Web site: [www.dmv.state.ne.us/highwaysafety/training/#motorcycle\\_safety](http://www.dmv.state.ne.us/highwaysafety/training/#motorcycle_safety)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fee (\$3) and motorcycle license fee (\$2.50), which goes into a Motorcycle Safety Education Fund to support motorcycle safety programs
- **Stipulated use of funds:** To fund motorcycle safety education including administration expenses; funding priorities: 1) reimburse novice course costs; 2) Chief Instructor training; 3) Instructor training; 4) site preparation for novice students; 5) reimburse advance course costs; and 6) program promotion

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The Department of Motor Vehicles, Nebraska Office of Highway Safety is responsible for course administration, rules, and regulations.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Motor Vehicles—Office of Highway Safety
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles—Office of Highway Safety
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through September
- **Number of instruction sites:** 7
- **Types of providers:** Rider's Edge, military, community colleges, commercial schools, and safety councils

## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 117
- **Students enrolled:** 1060
- **No-shows or registration refunds:** N/A
- **Time until course reaches capacity:** N/A
- **Average waiting period to take course:** N/A
- **Students on waiting list:** N/A

## PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$110,000
- **Source of Federal funds:** Section 402
- **Average cost to State to educate rider:** \$103.77
- **Course tuition charged to novice rider:** \$225
- **Course tuition charged to experienced rider:** Course not offered
- **Special fees in addition to course fees:** None

## CURRICULUM

- **Approved curriculum:** MRC:RSS
- **Advisory committee:** None
- **Curriculum approved by:** Department of Motor Vehicles
- **Process to modify curriculum:** Enabling Legislation/Rules and Regulations Process
- **Data collected for modifications:** N/A
- **Validation process for modifications:** N/A

Figure 1: Student Enrollment by Course, 2001

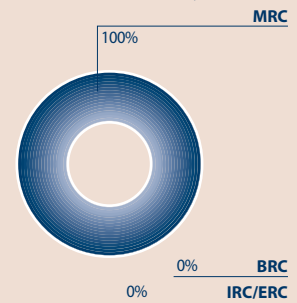


Figure 2: Student Enrollment by Gender, 2001

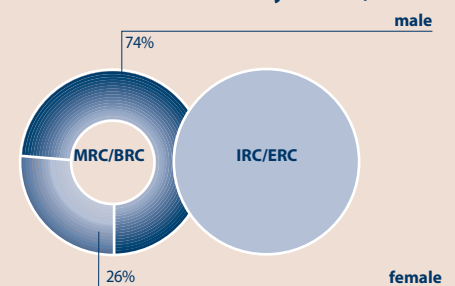


Figure 3: Student Course Completion, 2001

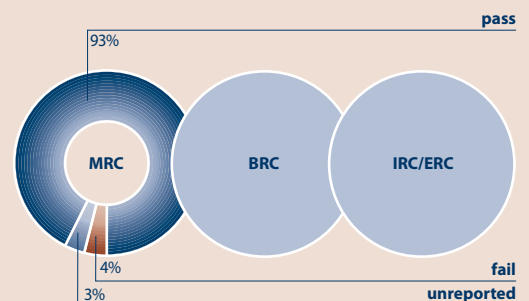
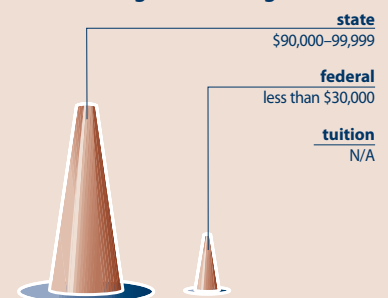


Figure 4: Sources of Program Funding, 2001





# Nebraska

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- The Department of Motor Vehicles is responsible for establishing minimum requirements for Instructors and Chief Instructors. Instructors must have at least 2 years of motorcycle riding experience.
- Instructors must complete an internship requirement of two courses.
- Annual updates are required for Instructors. Chiefs and RiderCoach trainers monitor Instructors annually

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 56
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 23
- **Percentage of successful Instructor candidates:** 100%
- **Instructor demographics:** 96% male, 4% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include Technical Assistance Reviews.
- The Department of Motor Vehicles is responsible for quality control.
- Quality control implementation is annual unless otherwise necessary.

## PROGRAM EVALUATION

- Evaluation process involves the review of student evaluations and student scores.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** None
- **Agency responsible for training examiners:** Department of Motor Vehicles

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Motorcyclist In-Traffic Test (MIT)

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 48,196
- **Registered motorcycles:** 24,881
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 4,904
- **Operators licensed without rider education:** 37,491
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** Yes
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** Less than \$5,000

### LICENSING REQUIREMENTS

#### Permit

- \$8 fee
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 1 year
- Not renewable

#### License

- No endorsement fee with successful completion of required tests
- Rider must be 16 with or without successful completion of a rider education course.
- Motorcycle endorsements must be renewed every 5 years.

# Nevada

*Effective date of original law: July 1, 1991*

## ULTIMATE PROGRAM RESPONSIBILITY

Office of Traffic Safety  
107 Jacobsen Way  
Stewart Facility  
Carson City, NV 89711  
Phone: 775-687-5720  
Fax: 775-687-5328  
E-mail: [TSafety@dps.state.nv.us](mailto:TSafety@dps.state.nv.us)

## DAY-TO-DAY ADMINISTRATION

Ken Kiphart, Program Administrator  
Nevada Rider Motorcycle Safety Program  
Office of Traffic Safety  
555 Wright Way  
Carson City, NV 89711-0999  
Phone: 775-684-7480  
Fax: 775-684-7482  
E-mail: [nvrider@dps.state.nv.us](mailto:nvrider@dps.state.nv.us)  
Web site: [www.nevadarider.com](http://www.nevadarider.com)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fee (\$6)
- **Stipulated use of funds:** Only for expenses of the program for education of motorcycle riders, including reimbursement for Instructors.

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- State Chief Instructors train motorcycle examiners, assist in laying out testing sites, and conduct refresher training.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Nevada Rider Motorcycle Safety Program
- **Agency responsible for collecting licensing data:** Nevada Department of Motor Vehicles
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 18
- **Types of providers:** Rider's Edge, community colleges, and mobile training sites

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 179
- Students enrolled: 2438
- No-shows or registration refunds: N/A
- Time until course reaches capacity: 3 months early
- Average waiting period to take course: 3 months
- Students on waiting list: 200–300

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$242,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$99.26
- Course tuition charged to novice rider: \$100
- Course tuition charged to experienced rider: \$49
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: State has a five-member advisory board. Members are appointed by the Governor and serve 3-year terms.
- Curricula approved by: Director of the Department of Motor Vehicles and Public Safety
- Process to modify curricula: Submit curricula to director
- Data collected for modifications: None
- Validation process for modifications: None

Figure 1: Student Enrollment by Course, 2001

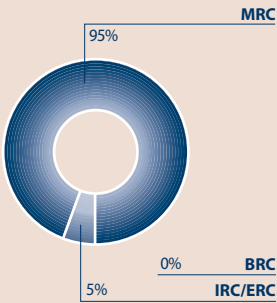


Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001

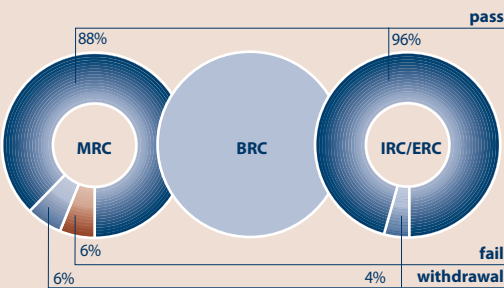
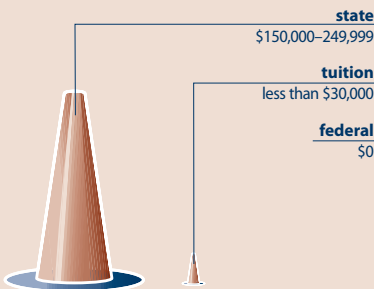


Figure 4: Sources of Program Funding, 2001



# Nevada

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors, but not for Chief Instructors. Nevada only recognizes certification from MSF.
- Instructors must complete a three-class apprenticeship.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Chiefs and RiderCoach trainers monitor Instructors annually.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 60
- **Chief Instructors/RiderCoach Trainers:** 3
- **Instructor candidates in 2001:** 21
- **Percentage of successful Instructor candidates:** 71%
- **Instructor demographics:** 82% male, 18% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include formal site reviews.
- Nevada Rider Motorcycle Safety Program is responsible for quality control.
- Frequency of quality control implementation is twice annually per site.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- The technical assistance review includes reviews of the range, storage, classroom, State-owned equipment, sponsor equipment, student satisfaction, and curriculum delivery. Each sponsor and site is reviewed at least twice each year. The reviews are performed by either the program administrator or a Chief Instructor/RiderCoach Trainer under contract with the program.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** None
- **Agency responsible for training examiners:** Nevada Rider Motorcycle Safety Program

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Primary skills test used:** Motorcyclist Licensing Skill Test (MLST)
- **Secondary skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 110,855
- **Registered motorcycles:** 30,124
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** N/A

### LICENSING REQUIREMENTS

#### Permit

- \$19.50 permit issuance fee
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 8 months

#### License

- \$21.75 fee
- Rider must be 16 with or without successful completion of a rider education course.
- License must be renewed every 4 years.

# New Hampshire

*Effective date of original law: July 1, 1989*

## ULTIMATE PROGRAM RESPONSIBILITY

New Hampshire Department of Safety  
Division of Motor Vehicles  
James H. Hayes Building  
10 Hazen Drive  
Concord, NH 03305-0002  
Phone: 603-271-2251

## DAY-TO-DAY ADMINISTRATION

Mavis Robinson, Program Coordinator  
New Hampshire Department of Safety  
Division of Motor Vehicles  
Motorcycle Rider Training Program  
10 Hazen Drive  
Concord, NH 03301  
Phone: 603-271-7071  
Fax: 603-271-0307  
E-mail: [mrobinson@safety.state.nh.us](mailto:mrobinson@safety.state.nh.us)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fee, motorcycle learner's permit, license, or endorsement (\$1) and license renewal (\$5)
- **Stipulated use of funds:** To administer only the motorcycle rider education program and expenses related to the program, or to reimbursement of training providers.

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Programs work together but have separate responsibilities.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 8
- **Types of providers:** Rider's Edge

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: 1642
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: N/A
- Source of Federal funds: None
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$85
- Course tuition charged to experienced rider: \$250
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, BRC, IRC, and ERC
- Advisory committee: State has a five-member advisory committee. Members are appointed by the commissioner to indefinite term lengths.
- Curricula approved by: Director of the Department of Motor Vehicles
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

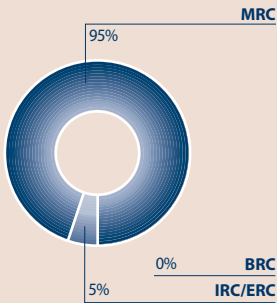


Figure 2: Student Enrollment by Gender, 2001

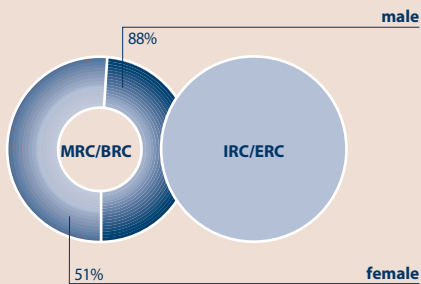


Figure 3: Student Course Completion, 2001

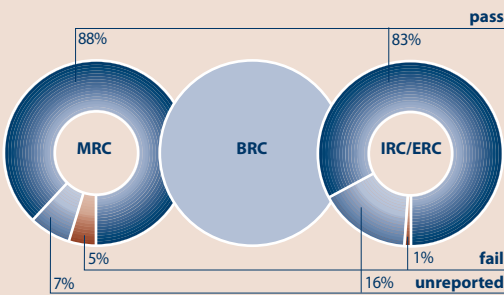
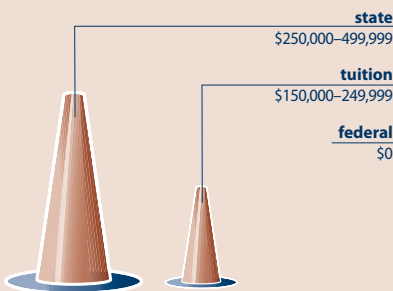


Figure 4: Sources of Program Funding, 2001



# New Hampshire

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- There is a probationary period of three classes for new Instructors.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Chiefs, RiderCoach trainers, and State coordinators monitor Instructors sporadically.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 55
- **Chief Instructors/RiderCoach Trainers:** 5
- **Instructor candidates in 2001:** 0
- **Percentage of successful Instructor candidates:** 0
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- The Department of Motor Vehicles program coordinator conducts an annual evaluation.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Safety
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 120,987
- **Registered motorcycles:** 24,387
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Local
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$30 initial permit fee, which includes license cost
- Valid for 30 days
- One renewal permitted

#### License

- \$30 fee (if not already paid in permit fee)
- Rider must be 16 with successful completion of a rider education course. Rider must be 18 if course is not completed.
- Endorsement renewal period is every 4 years.

## New Jersey

*Effective date of original law: June 1, 1992*

### ULTIMATE PROGRAM RESPONSIBILITY

Department of Law and Public Safety  
Division of Highway Traffic Safety  
P.O. Box 080  
Trenton, NJ 08625-0080  
Phone: 800-422-3750  
Fax: 609-633-9020  
E-mail: [htswebinfo@lps.state.nj.us](mailto:htswebinfo@lps.state.nj.us)

### DAY-TO-DAY ADMINISTRATION

Anne Marie Newman, Highway Traffic  
Safety Specialist  
New Jersey Motorcycle Safety Education  
Program  
Division of Highway Safety  
CN 048; P.O. Box 48  
Trenton, NJ 08625  
Phone: 609-633-9303  
Fax: 609-633-9020  
E-mail: [AnneMarie.Newman@lps.state.nj.us](mailto:AnneMarie.Newman@lps.state.nj.us)  
Web site: [www.njsaferoads.com](http://www.njsaferoads.com)



## Program Administration

### LEGISLATIVE PROVISIONS

- **SOURCE OF FUNDING:** Motorcycle license (\$5)
- **STIPULATED USE OF FUNDS:** To defray costs of only the motorcycle safety education program. Funds may be used to provide for program coordinator.

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through December
- **Number of instruction sites:** 8
- **Types of providers:** Commercial schools, military, Rider's Edge, universities, private contractors, and vocational technical schools

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: N/A
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$242,125
- Source of Federal funds: None
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$0
- Course tuition charged to experienced rider: \$0
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, IRC, and ERC
- Advisory committee: Nine-member committee appointed by Governor. Members serve indefinite terms.
- Curricula approved by: Director of the Department of Law and Public Safety, Division of Highway Traffic Safety
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001



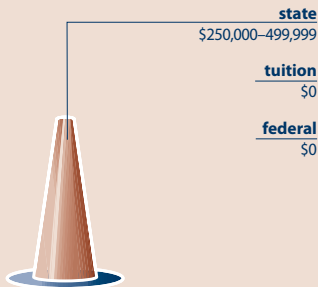
Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# New Jersey

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors, but not for Chief Instructors.
- There are no probation or internship requirement for Instructors.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Chiefs/RiderCoach Trainers, program staff, and State coordinators monitor Instructors throughout the season.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 145
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 10
- **Percentage of successful Instructor candidates:** 50%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- N/A

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course.
- State provides rider education at no cost to the student.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Division of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waiver:** None

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 264,100
- **Registered motorcycles:** 102,967
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Modified Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$5 examination permit issuance fee
- \$10 permit fee
- Successful completion of vision test
- Successful completion of knowledge test
- Successful completion of skills test
- Valid for 90 days
- Four renewals permitted

#### License

- \$15 for 4-year photo motorcycle license and \$13 to have a motorcycle endorsement added to existing license
- Rider must be 17 with or without successful completion of a rider education course.
- License renewal period is every 4 years.

# New Mexico

*Effective date of original law: July 1, 1983*

## ULTIMATE PROGRAM RESPONSIBILITY

New Mexico Department of  
Transportation Traffic Safety Bureau  
604 West San Mateo  
P.O. Box 1149  
Santa Fe, NM 87505  
Phone: 505-827-1584  
Toll Free: 800-541-7952  
Fax: 505-827-0431  
Web site: [www.unm.edu/~dgrint/tsb.html](http://www.unm.edu/~dgrint/tsb.html)

## DAY-TO-DAY ADMINISTRATION

Motorcycle Safety Foundation  
New Mexico Motorcycle Safety Program  
2 Jenner Street, Suite 150  
Irvine, CA 92618-3806  
Kevin Krasner, Program Director  
Phone: 949-727-3227 x3016  
E-mail: [kkrasner@msf-usa.org](mailto:kkrasner@msf-usa.org)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$2)
- **Stipulated use of funds:** To institute and provide a Statewide system of motorcycle training and alcohol and drug effects education for first-time license applicants and to purchase necessary equipment and support services

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Though the Traffic Safety Bureau and Motor Vehicle Division are separate agencies, they work cooperatively and exchange information.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Traffic Safety Bureau
- **Agency responsible for collecting licensing data:** Motor Vehicle Division
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** Yes

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 11
- **Types of providers:** Rider's Edge, universities, community colleges, high schools, and military

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 250 (est.)
- Students enrolled: 2,259
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$110,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$48.69
- Course tuition charged to novice rider: \$160
- Course tuition charged to experienced rider: \$65
- Special fees in addition to course fees: None

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: Volunteer members serve an indefinite term, but an advisory committee is not required.
- Curricula approved by: Traffic Safety Bureau
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

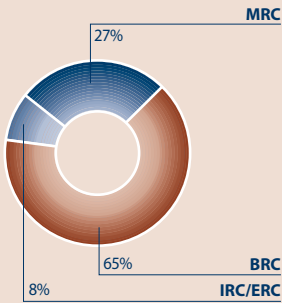


Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001

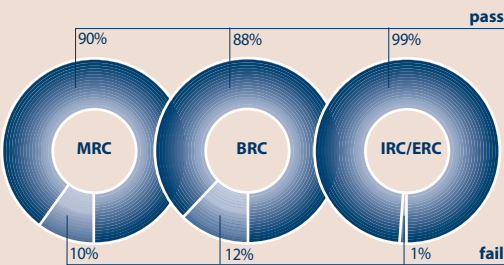
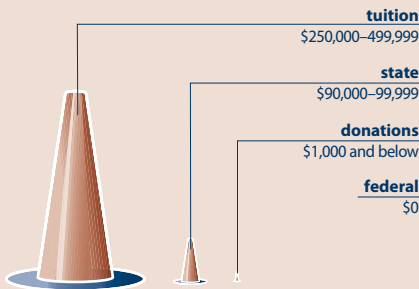


Figure 4: Sources of Program Funding, 2001



# New Mexico

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is not required for Instructors or Chief Instructors other than the Instructor must be MSF-Certified.
- Instructors are required to complete a two-class internship with a probationary period of two classes.
- Annual updates are required for Instructors. Chiefs/RiderCoach Trainers and program staff monitor Instructors at least once a year.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 63
- **Chief Instructors/RiderCoach Trainers:** 1
- **Instructor candidates in 2001:** N/A
- **Percentage of successful Instructor candidates:** N/A
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures are in place.
- Traffic Safety Bureau is responsible for quality control.
- Quality control is implemented at least once per year.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- Evaluation results are considered for needed changes.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Division
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Motor Vehicle Division

### KNOWLEDGE AND SKILLS TESTS USED

- **Primary knowledge test used:** MSF
- **Secondary knowledge test used:** Local
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local on-street

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 58,400
- **Registered motorcycles:** 25,408
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** Yes

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$10,000–\$25,000

### LICENSING REQUIREMENTS

#### Permit

- \$2 permit issuance fee
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 6 months
- Two renewals permitted

#### License

- \$11.50 license endorsement fee
- Rider must be 13 with successful completion of a rider education course. Rider must be 18 if course is not completed.
- 13- and 14-year-olds are limited to 100cc and no passengers.
- Endorsement renewal period is 4 or 8 years.

## New York

*Effective date of original law: May 1, 1998*

### ULTIMATE PROGRAM RESPONSIBILITY

Motorcycle Safety Program  
Department of Motor Vehicles  
6 Empire State Plaza, Room 527  
Albany, NY 12228  
Phone: 518-473-7700  
Fax: 518-474-5722  
E-mail: [wpaut@dmv.state.ny.us](mailto:wpaut@dmv.state.ny.us)  
Web site: [www.nysdmv.com](http://www.nysdmv.com)

### DAY-TO-DAY ADMINISTRATION

Motorcycle Association of New York State,  
Inc.  
Michael Melis, State Administrator  
697 Amsterdam Avenue  
New York, NY 10023  
Phone: 212-579-5543  
Fax: 212-579-7401  
E-mail: [mmelis@manys.org](mailto:mmelis@manys.org)  
Web site: [www.manys.org](http://www.manys.org)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$2.50 annually) and Motorcycle permit, license, or renewal (\$.50 for 6 months or portion thereof)
- **Stipulated use of funds:** To administer and implement the motorcycle safety program; no more than 10 percent of funds may be used for Department of Motor Vehicles administrative and personnel costs needed to implement and administer the program and remaining funds shall be used for administrative and operating expenses of coordinating organization.

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Department of Motor Vehicles has approved the Motorcycle Association of New York State, Inc. (MANYS) as a course sponsor for the optional road test waiver and for Point and Insurance Reduction Program benefits.
- Under a 5-year contract with the Department of Motor Vehicles, MANYS administers the State Motorcycle Safety Program, including rider education and public information.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** MANYS
- **Agency responsible for collecting licensing data:** New York State Department of Motor Vehicles
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** Yes

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through December
- **Number of instruction sites:** 30
- **Types of providers:** Rider's Edge, military, driver education, and private contractors

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 635
- Students enrolled: 6,984
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$796,560
- Source of Federal funds: Section 402
- Average cost to State to educate rider: \$114.05
- Course tuition charged to novice rider: \$170–\$370
- Course tuition charged to experienced rider: \$170–\$370
- Special fees in addition to course fees: None

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: None
- Curricula approved by: Department of Motor Vehicles
- Process to modify curricula: Potential places for change are identified by MANYs and approved by the Department of Motor Vehicles.
- Data collected for modifications: MANYs
- Validation process for modifications: MANYs

Figure 1: Student Enrollment by Course, 2001

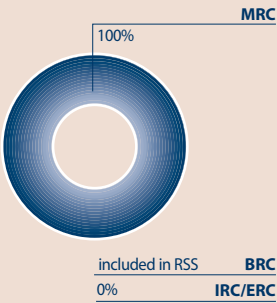


Figure 2: Student Enrollment by Gender, 2001

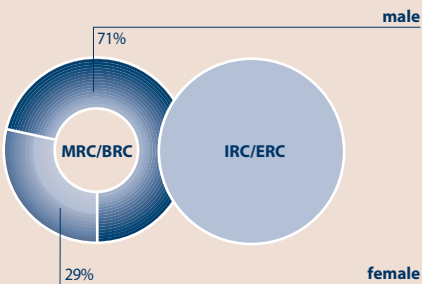


Figure 3: Student Course Completion, 2001

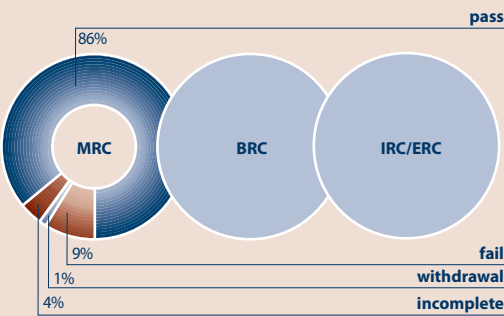
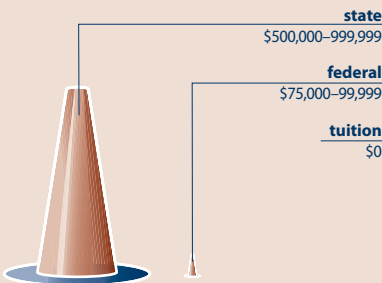


Figure 4: Sources of Program Funding, 2001



# New York

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- There is no probation or internship requirement for Instructors.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Chiefs/RiderCoach Trainers, program staff, and State coordinators monitor Instructors.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 190
- **Chief Instructors/RiderCoach Trainers:** 5
- **Instructor candidates in 2001:** N/A
- **Percentage of successful Instructor candidates:** N/A
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include technical assistance reviews and on-site monitoring.
- The frequency of quality control implementation is unspecified. Routine visits are made as needed, with a minimum of one per training site per year.

## PROGRAM EVALUATION

- Program is reviewed continuously and evaluated annually.
- Evaluation process is conducted as part of the contract oversight.
- The State program follows a plan of continuous program improvement.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** None
- **Agency responsible for training examiners:** Department of Motor Vehicles

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Local on-street

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

## OPERATOR VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 535,513
- **Registered motorcycles:** 217,546
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** Yes

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** N/A

## LICENSING REQUIREMENTS

### Permit

- \$14 permit fee if rider has a driver’s license
- \$52 permit fee if rider does not have a driver’s license
- If rider is 16–21 without a driver’s license, motorcycle license fee is prorated depending on rider’s age.
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 1 year with driver’s license (can be renewed once); valid for up to 5 years without driver’s license (non-renewable)

### License

- \$14 fee if rider has a driver’s license (included in permit fee)
- \$52 fee if rider does not have a driver’s license (included in permit fee)
- If rider is 16–21 without a driver’s license, motorcycle license fee is prorated depending on rider’s age.
- Rider must be 16 with or without successful completion of a rider education course.
- Motorcycle license must be renewed every 8 years.

# North Carolina

*Effective date of original law: October 1, 1989*

## ULTIMATE PROGRAM RESPONSIBILITY

Community College System  
P.O. Box 188  
Kinston, NC 28502  
Phone: 252-527-6223

## DAY-TO-DAY ADMINISTRATION

David Galloway, Director  
North Carolina Motorcycle Safety Education  
Program  
602 West Harper Street  
Snow Hill, NC 28580  
Phone: 252-747-7093  
Fax: 252-747-8063  
E-mail: [dbggcu@lenoircc.cc.nc.us](mailto:dbggcu@lenoircc.cc.nc.us)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$3)
- **Stipulated use of funds:** To fund rider education program

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** North Carolina Motorcycle Safety Education Program
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 25
- **Types of providers:** Rider's Edge, community colleges, military, and mobile training sites



## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 575
- **Students enrolled:** 5,734
- **No-shows or registration refunds:** N/A
- **Time until course reaches capacity:** N/A
- **Average waiting period to take course:** 2 months
- **Students on waiting list:** N/A

## PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$320,000
- **Source of Federal funds:** Section 402
- **Average cost to State to educate rider:** \$55.81
- **Course tuition charged to novice rider:** \$100
- **Course tuition charged to experienced rider:** \$50
- **Special fees in addition to course fees:** N/A

## CURRICULUM

- **Approved curricula:** MRC:RSS, BRC and ERC
- **Advisory committee:** Members consist of volunteers and people appointed by the program administrator. The term length is indefinite.
- **Curricula approved by:** Program director of the Department of Community Colleges
- **Process to modify curricula:** Curricula are not modified.
- **Data collected for modifications:** N/A
- **Description of validation of modifications:** N/A

Figure 1: Student Enrollment by Course, 2001

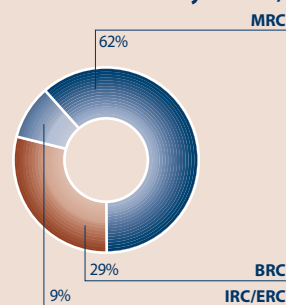


Figure 2: Student Enrollment by Gender, 2001

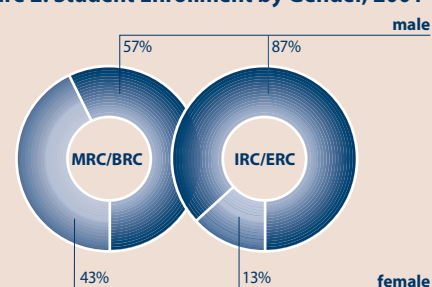


Figure 3: Student Course Completion, 2001

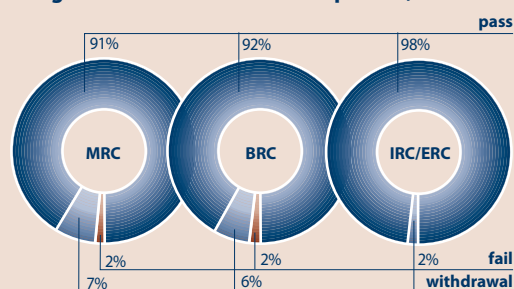
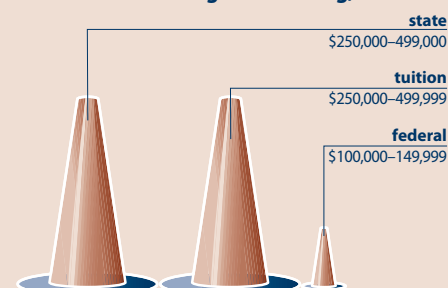


Figure 4: Sources of Program Funding, 2001



# North Carolina

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors, but not for Chief Instructors.
- Program director oversees the training and certification of Instructors.
- Instructors must complete a mentorship requirement of three classes and a probationary period of 1 year.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Chiefs/RiderCoach Trainers, program staff, and peers randomly monitor Instructors.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 231
- **Chief Instructors/RiderCoach Trainers:** 3
- **Instructor candidates in 2001:** 55
- **Percentage of successful Instructor candidates:** 78%
- **Instructor demographics:** 90% male, 10% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures are in the form of site audits.
- The director of the North Carolina Motorcycle Safety Education Program is responsible for quality control.
- Quality control is implemented as needed.

## PROGRAM EVALUATION

- Program conducts regular self-evaluations.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Motor Vehicle Division
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Motor Vehicles

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Local off-street

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 233,112
- **Registered motorcycles:** 99,874
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 5201
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$5,000–\$10,000

### LICENSING REQUIREMENTS

#### Permit

- \$10 initial permit fee
- Successful completion of vision test
- Successful completion of knowledge test
- Successful completion of road sign identification test
- Valid for 18 months
- Two renewals permitted

#### License

- \$12 initial endorsement
- Rider may be licensed at 16 with or without successful completion of a rider education course.
- Motorcycle license must be renewed every 5 years.

## North Dakota

*Effective date of original law: January 1, 1980*

### ULTIMATE PROGRAM RESPONSIBILITY

Drivers License and Traffic Safety Division  
North Dakota Department of Transportation  
608 East Boulevard Avenue  
Bismarck, ND 58505  
Phone: 701-328-4354  
Fax: 701-328-2435

### DAY-TO-DAY ADMINISTRATION

American Bikers Aiming Toward Education  
(ABATE) of North Dakota  
1001 S. 22nd Street  
Bismarck, ND 58504  
Phone: 701-223-5609  
Toll Free: 800-726-4094  
Fax: 701-224-0650  
E-mail: [abateofnd@aol.com](mailto:abateofnd@aol.com)  
Web site: [abate-nd.tripod.com/index.html](http://abate-nd.tripod.com/index.html)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$5)
- **Stipulated use of funds:** To fund motorcycle safety education and to reimburse public schools and organizations for the actual cost of courses

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The State Highway Safety Office manages the State program and contracts the program to ABATE of North Dakota for administration.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Driver License and Traffic Safety, and ABATE
- **Agency responsible for collecting licensing data:** Driver License and Traffic Safety
- **Data available in electronic format:** Some
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** May through September
- **Number of instruction sites:** 15
- **Types of providers:** Private contractors and mobile training sites



## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 81
- Students enrolled: 652
- No-shows or registration refunds: 5
- Time until course reaches capacity: N/A
- Average waiting period to take course: None
- Students on waiting list: None

## PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$78,500
- Source of Federal funds: None
- Average cost to State to educate rider: \$120.40
- Course tuition charged to novice rider: \$0
- Course tuition charged to experienced rider: \$0
- Special fees in addition to course fees: None

## CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: None
- Curricula approved by: Department of Transportation Director
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

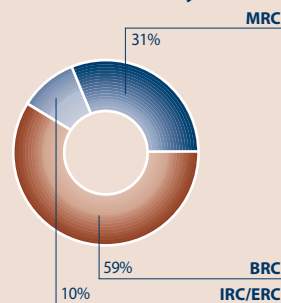


Figure 2: Student Enrollment by Gender, 2001

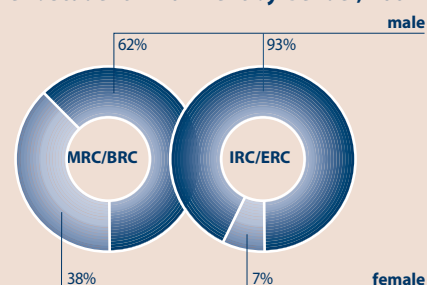


Figure 3: Student Course Completion, 2001

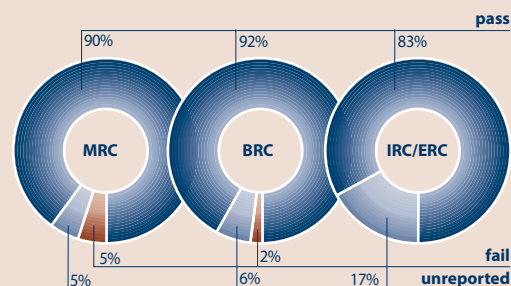
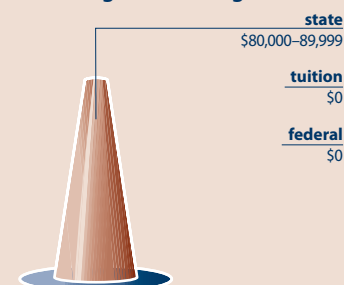


Figure 4: Sources of Program Funding, 2001



# North Dakota

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- The required probationary period is two classes.
- Annual updates are required for Instructors. Chiefs/RiderCoach Trainers monitor Instructors yearly.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 23
- **Chief Instructors/RiderCoach Trainers:** 1
- **Instructor candidates in 2001:** 8
- **Percentage of successful Instructor candidates:** 100%
- **Instructor demographics:** 75% male, 25% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- ABATE of North Dakota is responsible for quality control.
- Quality control is implemented monthly during riding season.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- Quality control forms and evaluation of Range and RiderCoaches.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State provides rider education at no cost to the student.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Driver License Division
- **Third-party testing:** None
- **Agency responsible for training examiners:** Drivers License and Traffic Safety. All examiners are required to go through motorcycle training classes with ABATE of North Dakota.

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local off-street

### INCENTIVES

- **Rider education waiver:** None
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 38,801
- **Registered motorcycles:** 16,000
- **New motorcycle licenses/endorsements issued in 2001:** 1,685
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$25,000–\$50,000

### LICENSING REQUIREMENTS

#### Permit

- \$8 cost of initial permit
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 6 months
- One renewal permitted
- Riders 14–15 must operate on a permit for 2 months before applying for full endorsement.

#### License

- \$8 initial endorsement
- \$5 written test fee
- \$5 skills test fee
- Rider must be at least 14 upon successful completion of a rider education course. Rider must be 16 if course is not completed.
- Motorcycle license must be renewed every 5 years.

# Ohio

*Effective date of original law: March 11, 1987*

## ULTIMATE PROGRAM RESPONSIBILITY

Ohio Bureau of Motor Vehicles  
1970 West Broad Street  
Columbus, OH 43223-1101  
Phone: 614-752-7500  
Mailing Address:  
Ohio Bureau of Motor Vehicles  
P.O. Box 16520  
Columbus, OH 43216-6520

## DAY-TO-DAY ADMINISTRATION

Robert D. Secrest, Coordinator  
Ohio Department of Public Safety  
Motorcycle Ohio  
1970 W. Broad Street  
P.O. Box 182081  
Columbus, OH 43218  
Phone: 800-837-4337  
Fax: 614-728-8330  
E-mail: [bsecrest@dps.state.oh.us](mailto:bsecrest@dps.state.oh.us)  
Web site: [www.state.oh.us/odps/mo](http://www.state.oh.us/odps/mo)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fee (\$6)
- **Stipulated use of funds:** To pay part or all costs for the motorcycle safety and education program unless otherwise provided by law

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- All departments and sections work together cooperatively.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Ohio Department of Public Safety/Motorcycle Ohio
- **Agency responsible for collecting licensing data:** Ohio Department of Public Safety—Bureau of Motor Vehicles
- **Data available in electronic format:** Some data available
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through November
- **Number of instruction sites:** 40
- **Types of providers:** Mobile training sites, universities, community colleges, and vocational technical schools

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 565
- Students enrolled: 6,290
- No-shows or registration refunds: 248
- Time until course reaches capacity: 2 weeks
- Average waiting period to take course: 3 months
- Students on waiting list: 650

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$1,300,000
- Source of Federal funds: None
- Average cost to State to educate rider: \$206.68
- Course tuition charged to novice rider: \$25 for 18 and older; no cost for under 18 years
- Course tuition charged to experienced rider: \$25
- Special fees in addition to course fees: None

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: None
- Curricula approved by: Department of Public Safety
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

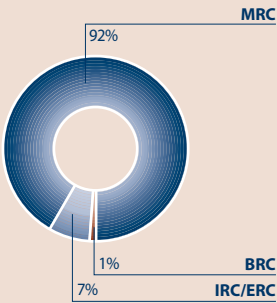


Figure 2: Student Enrollment by Gender, 2001

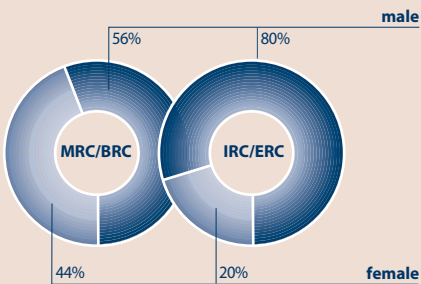


Figure 3: Student Course Completion, 2001

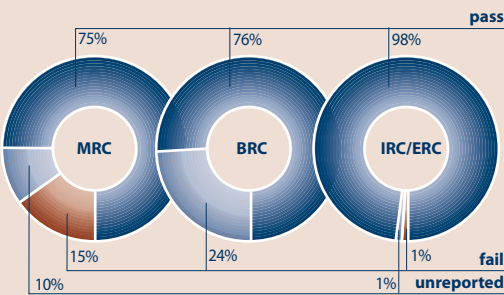
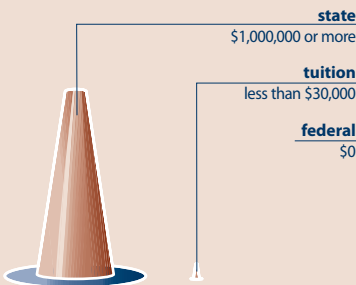


Figure 4: Sources of Program Funding, 2001





# Ohio

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors, but not for Chief Instructors.
- Instructor candidate must have taken or audited the BRC within a 12-month period preceding enrollment in the Instructor Preparation Course.
- Probationary period for Instructors consists of a new Instructor teaching with an experienced Instructor three or four times.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Chiefs/RiderCoach Trainers, peer, and State coordinators spot check Instructors and monitor as needed.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 178
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 42
- **Percentage of successful Instructor candidates:** 86%
- **Instructor demographics:** 85% male, 15% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures are peer observer programs, chief visits, and coordinator visits.
- Ohio Department of Public Safety, Motorcycle Ohio program is responsible for quality control.
- Quality control implementation is ongoing throughout the training season. Inspector updates occur in the off-season.

## PROGRAM EVALUATION

- Program conducts regular evaluations in the form of self-evaluation.
- Chief Instructor sponsors meet twice a year to discuss program.
- Recommendations are implemented where needed and where practical.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** State Highway Patrol
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** State Highway Patrol

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 634,500
- **Registered motorcycles:** 264,434
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 4,800
- **Operators licensed without rider education:** 5,500
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** Yes
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$5,000–\$10,000

### LICENSING REQUIREMENTS

#### Permit

- \$7.25 cost of initial permit
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 1 year
- Four renewals permitted

#### License

- \$7.50 fee as a separate license or as an endorsement to a regular operator's license, plus \$3.25 issuance fee and \$1.50 laminating fee; \$1 vision screening fee on renewals only.
- Rider must be 16 with successful completion of a rider education course. Rider must be 18 if course is not completed.
- Motorcycle license must be renewed every 4 years.

# Oklahoma

*Effective date of original law: November 1, 1999*

## ULTIMATE PROGRAM RESPONSIBILITY

Oklahoma Department of Public Safety  
Oklahoma Highway Patrol  
P.O. Box 11415  
Oklahoma City, OK 73136

## DAY-TO-DAY ADMINISTRATION

Lt. Donnie Robins, State Administrator  
Oklahoma Department of Public Safety  
Oklahoma Highway Patrol  
P.O. Box 11415  
Oklahoma City, OK 73136  
Phone: 405-425-2431  
Fax: 405-425-2464  
E-mail: [drobins@dps.state.ok.us](mailto:drobins@dps.state.ok.us)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** N/A
- **Stipulated use of funds:** To purchase or lease equipment; market and promote program; improve motorcycle license testing and other provisions as deemed appropriate; and to subsidize up to 70 percent of tuition costs

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Rider education schools are private schools licensed by the Department of Public Safety.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Public Safety
- **Agency responsible for collecting licensing data:** Department of Public Safety
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 3
- **Types of providers:** Commercial schools, military, and Rider's Edge



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: N/A
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: N/A
- Source of Federal funds: None
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: N/A
- Course tuition charged to experienced rider: \$75
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curriculum: BRC
- Advisory committee: The seven members of the advisory committee are appointed by the program administrator.
- Curriculum approved by: Department of Public Safety
- Process to modify curriculum: Change must be made in the Department of Public Safety’s rules.
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001



Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# Oklahoma

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- There is no probation or internship requirement for Instructors.
- Chiefs/RiderCoach Trainers monitor Instructors.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** N/A
- **Chief Instructors/RiderCoach Trainers:** 1
- **Instructor candidates in 2001:** N/A
- **Percentage of successful Instructor candidates:** N/A
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- Department of Public Safety is responsible for quality control.
- Quality control is implemented every 3 months.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- The administrator is to evaluate the program biennially, periodically inspect facilities and equipment, evaluate procedures, and submit reports to the Department of Public Safety and the advisory committee.



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Public Safety
- **Third-party testing:** None
- **Agency responsible for training examiners:** Department of Public Safety

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Primary skills test used:** Motorcyclist In-Traffic Test (MIT)
- **Secondary skills test used:** Local on-street

## INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 123,923
- **Registered motorcycles:** 56,921
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** Yes
- **Tiered licensing:** Yes

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Local
- **Annual budget for public information and education:** None

## LICENSING REQUIREMENTS

### Permit

- \$23 initial permit fee
- Successful completion of vision test
- Successful completion of knowledge test
- Successful completion of skill test
- Valid for 4 years
- Unlimited renewals

### License

- \$9–23 license fee
- Rider must be 16 to be licensed for motorcycles up to 250cc. At 18, rider can become fully licensed for all motorcycles.
- Motorcycle license must be renewed every 4 years.

# Oregon

*Effective date of original law: October 15, 1983*

## ULTIMATE PROGRAM RESPONSIBILITY

Oregon Department of Transportation  
Transportation Safety Division  
235 Union Street, NE  
Salem, OR 97301-1054  
Phone: 503-986-4198  
Fax: 503-986-4341  
Web site: [www.odot.state.or.us/transafety/](http://www.odot.state.or.us/transafety/)

## DAY-TO-DAY ADMINISTRATION

Steve B. Garets, Director  
TEAM OREGON Motorcycle Safety Program  
216 Strand/Ag Hall  
Oregon State University  
Corvallis, OR 97331-2216  
Phone: 541-737-2459  
Fax: 541-737-4300  
E-mail: [steve.garets@orst.edu](mailto:steve.garets@orst.edu)  
Web site: [teamoregon.orst.edu](http://teamoregon.orst.edu)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle license endorsement or renewal (\$28 for 8 years)
- **Stipulated use of funds:** To carry out the purposes of the motorcycle safety program, as prescribed

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- At the invitation of the Department of Motor Vehicles, TEAM OREGON provides examiner-training services and demonstration riders for other Department of Motor Vehicles training events. The Department of Motor Vehicles posts TEAM OREGON literature in all field offices.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** TEAM OREGON
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 19
- **Types of providers:** Universities, community colleges, high schools, and business and governmental units

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 285
- **Students enrolled:** 5,044
- **No-shows or registration refunds:** 129 refunds, 837 no-shows
- **Time until course reaches capacity:** Depends on site/region—3 weeks to several months
- **Average waiting period to take course:** 20 days
- **Students on waiting list:** N/A

PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$676,000
- **Source of Federal funds:** None
- **Average cost to State to educate rider:** \$134.02
- **Course tuition charged to novice rider:** \$95
- **Course tuition charged to experienced rider:** \$65
- **Special fees in addition to course fees:** N/A

CURRICULUM

- **Approved curricula:** MRC:RSS, IRC, and ERC
- **Advisory committee:** Members are appointed by the Governor and serve on the committee for 4 years.
- **Curricula approved by:** Transportation Safety Division, Oregon Department of Transportation
- **Process to modify curricula:** Process involves an application regarding the possible curricula change to the Transportation Safety Division. A review and research process follows to determine if the curricula will be modified.
- **Data collected for modifications:** Data are collected by TEAM OREGON and the Transportation Safety Division.
- **Validation process for modifications:** A Transportation Safety Division approval letter is required to validate modifications.

Figure 1: Student Enrollment by Course, 2001

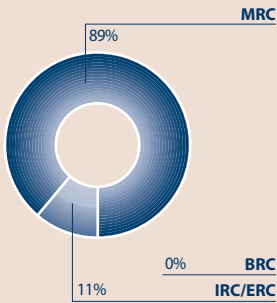


Figure 2: Student Enrollment by Gender, 2001

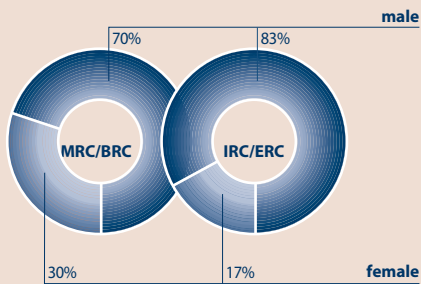


Figure 3: Student Course Completion, 2001

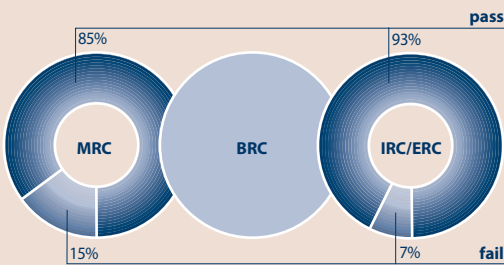
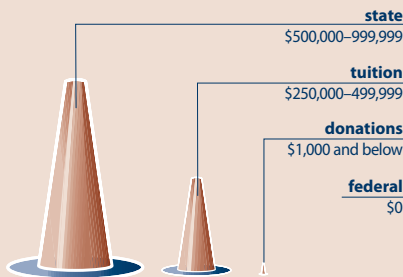


Figure 4: Sources of Program Funding, 2001



# Oregon

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- Instructor recruits are interviewed by TEAM OREGON and skill tested.
- Newly trained Instructors or Chief Instructors complete an internship of two to six classes under guidance and supervision of a Mentor Instructor or trainer.
- Instructor recruits complete a two-course (minimum) audit process. Completed audit assignments are reviewed by TEAM OREGON.
- State offers Instructor Preparation Course (IPC).
- Instructors must attend an Instructor update at least once every other year.
- Instructors are audited formally and informally (ongoing).

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 130
- **Chief Instructors/RiderCoach Trainers:** 8
- **Instructor candidates in 2001:** 37
- **Percentage of successful Instructor candidates:** 84%
- **Instructor demographics:** 89% male, 11% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- TEAM OREGON employs both formal (e.g., trainer programs and technical assistance programs) and informal (e.g., peer review/coaching and information sharing) quality control measures. A full list of the measures is posted online at the TEAM OREGON Instructor Web site in the Policies and Procedures Manual.
- TEAM OREGON is responsible for quality control, which occurs during every class.

## PROGRAM EVALUATION

- Program evaluation includes the following:
  1. A review and a staff debriefing after each class
  2. A review of the program as a whole
- Program conducts Site Compliance Audits (SCA) at all sponsors at least once a year, and the findings are submitted to the Transportation Safety Division, Department of Transportation.
- TEAM OREGON prepares an annual plan and submits it to the Department of Transportation for approval and funding. TEAM OREGON also prepares an annual report on successes and performance measure outcomes of the year.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Driver and Motor Vehicle Service
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Motor Vehicles. Upon request, TEAM OREGON trains Examiner trainers.

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 164,898
- **Registered motorcycles:** 70,873
- **New motorcycle licenses/endorsements issued in 2001:** 3,112
- **Operators licensed through rider education in 2001:** 8,077
- **Operators licensed without rider education:** 4,679
- **Operators without license or proper endorsement:** 353 citations issued by law enforcement Statewide

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$20,000–\$60,000

### LICENSING REQUIREMENTS

#### Permit

- \$13 permit issuance fee
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 1 year
- Permit is not renewable, but rider may apply for new 1-year permit.

#### License

- \$37 or \$74 fee
- Rider must be 16 with successful completion of a rider education course. Rider must be 21 if course is not completed.
- Motorcycle license must be renewed every 4 or 8 years.

# Pennsylvania

*Effective date of original law: July 1, 1984*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Transportation  
Riverfront Office Building  
1101 South Front Street  
Harrisburg, PA 17104

## DAY-TO-DAY ADMINISTRATION

David Surgenor, State Coordinator  
Pennsylvania Motorcycle Safety Program  
1425 Eden Road  
York, PA 17402  
Phone: 717-849-5156  
Fax: 717-849-5166  
E-mail: [dsurgenor@msf-usa.org](mailto:dsurgenor@msf-usa.org)  
Web site: [www.dmv.state.pa.us/msp/index.shtml](http://www.dmv.state.pa.us/msp/index.shtml)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Original motorcycle license, annual renewal, and learner's permit/replacement fees (\$2)
- **Stipulated use of funds:** To be applied to costs incurred in administering and conducting motorcycle safety and education programs

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- A strong partnership with open lines of communication is used on a daily basis.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Motorcycle Safety Program
- **Agency responsible for collecting licensing data:** Motorcycle Safety Program and Pennsylvania Department of Transportation
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 41
- **Types of providers:** Rider's Edge, high schools, Department of Transportation buildings, universities, motorsports complexes, community complexes, vocational technical schools, career and technical centers, fire departments, social halls, hotels, churches, and shopping malls



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 1339
- Students enrolled: 15,332
- No-shows or registration refunds: 3718
- Time until course reaches capacity: 1 hour
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$1,688,928
- Source of Federal funds: None
- Average cost to State to educate rider: \$110.16
- Course tuition charged to novice rider: \$0 in-State  
\$150 out-of-State
- Course tuition charged to experienced rider: No charge
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: None
- Curricula approved by: Department of Transportation
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

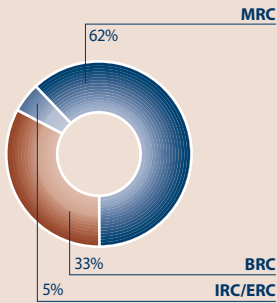


Figure 2: Student Enrollment by Gender, 2001

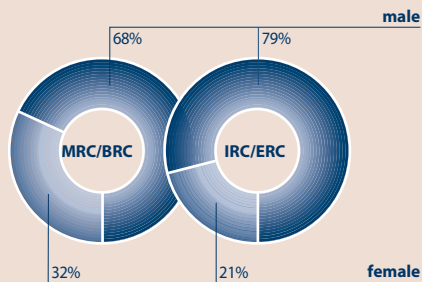


Figure 3: Student Course Completion, 2001

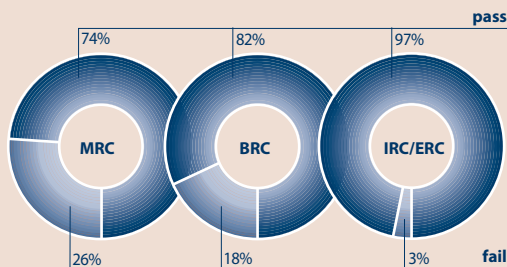
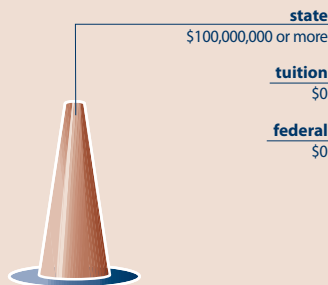


Figure 4: Sources of Program Funding, 2001



# Pennsylvania

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- Department of Transportation certifies schools and Instructors. The program is to include Instructor curriculum and training requirements.
- Instructors are required to complete a two-class internship.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Chiefs/RiderCoach Trainers, program staff, and State coordinators monitor Instructors annually. Knowledge test, skills test, student teaching, and qualitative assessment also required.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 292
- **Chief Instructors/RiderCoach Trainers:** 5
- **Instructor candidates in 2001:** 58
- **Percentage of successful Instructor candidates:** 88%
- **Instructor demographics:** 79% male; 21% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Chief Instructors are responsible for quality control.

## PROGRAM EVALUATION

- The program conducts regular evaluations in the form of customer surveys and random mailings.
- Evaluation data is used for program improvement.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- Rider is automatically licensed upon successful completion of BRC.
- State provides rider education at no cost to in-State students.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Transportation
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Motorcycle Safety Program and the Pennsylvania Department of Transportation

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Local off-street

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 743,183
- **Registered motorcycles:** 233,237
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Modified Motorcycle Operator's Manual
- **Annual budget for public information and education:** Less than \$5,000

### LICENSING REQUIREMENTS

#### Permit

- \$7 cost of initial permit
- Successful completion of vision test (without a drivers license)
- Successful completion of knowledge test (without a drivers license)
- Valid for 120 days
- Unlimited renewals

#### License

- \$20 license endorsement fee
- Rider must be 16 with or without the successful completion of a rider education course.
- Motorcycle license must be renewed every 4 years.

# Rhode Island

*Effective date of original law: January 1, 1979*

## ULTIMATE PROGRAM RESPONSIBILITY

Rhode Island Department of Education  
255 Westminster Street  
Providence, RI 02903  
Phone: 401-222-4600

## DAY-TO-DAY ADMINISTRATION

Emilio Colantonio  
Rhode Island Motorcycle Safety Program  
1762 Louisquissett Pike/CCRI  
Lincoln, RI 02865  
Phone: 401-333-7070

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fee (\$3)
- **Stipulated use of funds:** To assist in paying costs of motorcycle rider education program, as prescribed

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** N/A
- **Number of instruction sites:** N/A
- **Types of providers:** N/A



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: N/A
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$94,000
- Source of Federal funds: N/A
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$20
- Course tuition charged to experienced rider: N/A
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curriculum: N/A
- Advisory committee: N/A
- Curriculum approved by: N/A
- Process to modify curriculum: N/A
- Data collected for modifications: N/A
- Description of validation of modifications: N/A

Figure 1: Student Enrollment by Course, 2001



Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# Rhode Island

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- Instructors must be eligible for State Board of Regents' teacher certification.

## PROFILE OF INSTRUCTORS

- Certified Instructors/RiderCoaches: N/A
- Chief Instructors/RiderCoach Trainers: N/A
- Instructor candidates in 2001: N/A
- Percentage of successful Instructor candidates: N/A
- Instructor demographics: N/A
- Reciprocity for Instructors trained in other States: N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- N/A





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Community College of Rhode Island
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Primary skills test used:** Local off-street
- **Secondary skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** N/A
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 59,593
- **Registered motorcycles:** 20,878
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Local
- **Annual budget for public information and education:** N/A

### LICENSING REQUIREMENTS

#### Permit

- \$2 permit issuance fee
- Successful completion of vision test
- Successful completion of knowledge test
- Successful completion of skill test
- Valid for 90 days

#### License

- \$1 license endorsement fee
- Rider must be at least 16 and must successfully complete a rider education course.
- Motorcycle license must be renewed every 5 years.

# South Carolina

*Effective date of original law: June 11, 1990*

## ULTIMATE PROGRAM RESPONSIBILITY

State Board for Technical and  
Comprehensive Education  
111 Executive Center Drive  
Columbia, SC 29210  
Phone: 803-896-5320

## DAY-TO-DAY ADMINISTRATION

Ross McClellan  
South Carolina Rider Education Program  
1735 St. Julian Place; Suite 306  
Columbia, SC 29204-2402  
Phone: 803-779-5852  
Fax: 803-765-2213  
E-mail: [ridersc@bellsouth.net](mailto:ridersc@bellsouth.net)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Appropriation under Technical and Comprehensive Education Board's budget for \$100,000 per year.
- **Stipulated use of funds:** N/A

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** N/A
- **Number of instruction sites:** N/A
- **Types of providers:** N/A



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: N/A
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$150,000
- Source of Federal funds: N/A
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$80
- Course tuition charged to experienced rider: N/A
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curriculum: N/A
- Advisory committee: N/A
- Curriculum approved by: State Board for Technical and Comprehensive Education
- Process to modify curriculum: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001



Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# South Carolina

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- The coordinator selects and facilitates the training and certification of Instructors.

## PROFILE OF INSTRUCTORS

- Certified Instructors/RiderCoaches: N/A
- Chief Instructors/RiderCoach Trainers: N/A
- Instructor candidates in 2001: N/A
- Percentage of successful Instructor candidates: N/A
- Instructor demographics: N/A
- Reciprocity for Instructors trained in other States: N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- N/A



# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Public Safety
- **Third-party testing:** None
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Modified MSF
- **Skills test used:** Local off-street

## INCENTIVES

- **Rider education waiver:** None
- **Reciprocity for rider education completed in another State:** N/A
- **Reciprocal license waivers:** Yes

## OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 94,888
- **Registered motorcycles:** 51,436
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Modified Motorcycle Operator’s Manual
- **Annual budget for public information and education:** N/A

## LICENSING REQUIREMENTS

### Permit

- \$2.50 permit issuance fee
- Successful completion of vision test
- Successful completion of knowledge test
- Valid for 1 year

### License

- \$12.50 fee
- Rider must be 15 with or without successful completion of a rider education course.
- Motorcycle license must be renewed every 5 years.

# South Dakota

*Effective date of original law: July 1, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

South Dakota Department of Public Safety  
Office of Driver Licensing  
118 W. Capitol Avenue  
Pierre, SD 57501  
Phone: 800-952-3696 (in-State)  
Phone: 605-773-6883 (out-of-State)

## DAY-TO-DAY ADMINISTRATION

Rick Kiley  
South Dakota Safety Council  
3211 S. Carolyn Avenue  
Sioux Falls, SD 57106  
Phone: 605-361-7785  
Fax: 605-361-2156  
E-mail: [kickriley@sio.midco.net](mailto:kickriley@sio.midco.net)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration fee (\$3)
- **Stipulated use of funds:** To provide only motorcycle safety courses and education approved by the director

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The South Dakota Office of Highway Safety contracts with the South Dakota Safety Council to offer Rider Education courses to novice and experienced riders throughout the State.
- The South Dakota Department of Motor Vehicles accepts the course completion card for licensing.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** South Dakota Safety Council and South Dakota Office of Highway Safety
- **Agency responsible for collecting licensing data:** South Dakota Department of Motor Vehicles
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through September
- **Number of instruction sites:** 10
- **Types of providers:** Rider's Edge, airports, universities, fairgrounds, high schools, Department of Transportation sites, and other private providers

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 143
- Students enrolled: 942
- No-shows or registration refunds: N/A
- Time until course reaches capacity: 3–4 weeks
- Average waiting period to take course: Immediate (beginning of season), 4–6 weeks (midseason)
- Students on waiting list: 40–50

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$115,450
- Source of Federal funds: N/A
- Average cost to State to educate rider: \$122.56
- Course tuition charged to novice rider: \$75
- Course tuition charged to experienced rider: \$60
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS and ERC
- Advisory committee: N/A
- Curricula approved by: Director of the Department of Public Safety
- Process to modify curriculum: Modifications are submitted to the Office of Highway Safety and if necessary to the legislature.
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

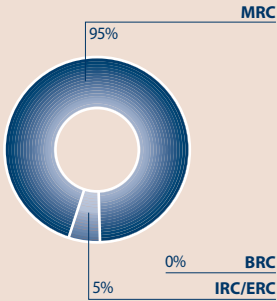


Figure 2: Student Enrollment by Gender, 2001

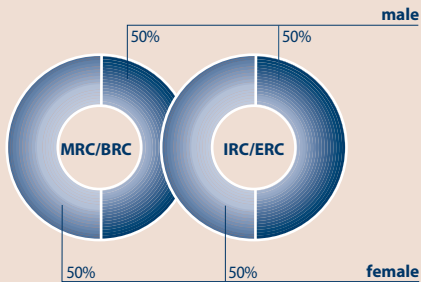


Figure 3: Student Course Completion, 2001

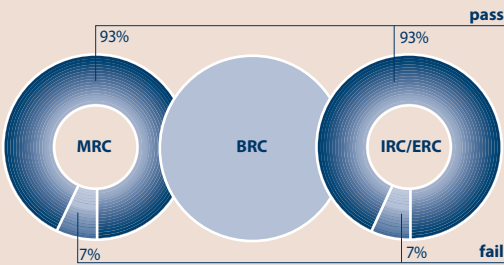


Figure 4: Sources of Program Funding, 2001



# South Dakota

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- The director establishes rules for Instructor certification.
- The Chief Instructor and program director evaluate Instructors using MSF guidelines.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 36
- **Chief Instructors/RiderCoach Trainers:** 1
- **Instructor candidates in 2001:** 9
- **Percentage of successful Instructor candidates:** 100%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include Instructor updates and professional training, site visitations and evaluations by the director and Chief Instructor, and peer teaching.
- The program director and Chief Instructor are responsible for quality control.
- Quality control implementation is ongoing.

## PROGRAM EVALUATION

- The program conducts ongoing, regular evaluations for program improvement.





# Operator Licensing

## TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Commerce and Regulation
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

## KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge Test used:** MSF
- **Primary skills test used:** Motorcyclist In-Traffic Test (MIT)
- **Secondary skills test used:** Local on-street

## INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Skills test waiver for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

## OPERATOR VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 52,641
- **Registered motorcycles:** 29,175
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

## MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** Yes
- **Tiered licensing:** N/A

## PUBLIC INFORMATION AND EDUCATION

- **Operator’s manual used:** Motorcycle Operator’s Manual
- **Annual budget for public information and education:** N/A

## LICENSING REQUIREMENTS

### Permit

- \$8 permit issuance fee
- Successful completion of vision test
- Successful completion of knowledge test
- Successful completion of skills test
- Valid for 1 year
- Riders 14–17 must hold a valid permit continuously for 180 days (90 days if rider successfully completed an approved driver education course) prior to upgrading to a Motorcycle Restricted Minor’s Permit. If a person has successfully completed the MSC: RSS, permit needs to be held for only 30 continuous days.
- Permit is not renewable, but rider may apply for another permit if it expires.

### License

- \$8 license endorsement fee
- Rider must be 16 with or without the successful completion of a rider education course.
- Motorcycle license must be renewed every 5 years.

# Tennessee

*Effective date of original law: July 1, 1988*

## ULTIMATE PROGRAM RESPONSIBILITY

Tennessee Department of Safety  
1150 Foster Avenue  
Nashville, TN 37249

## DAY-TO-DAY ADMINISTRATION

Tom Guerrant, State Coordinator  
Department of Safety  
Tennessee Highway Patrol  
Motorcycle Rider Education Program  
Tennessee Highway Patrol Training Center  
275 Stewart's Ferry Pike  
Nashville, TN 37214  
Phone: 615-741-3073 x114  
Fax: 615-532-3606  
E-mail: [tom.guerrant@state.tn.us](mailto:tom.guerrant@state.tn.us)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$2) and license and permit fees (\$1)
- **Stipulated use of funds:** To administer only expenses of motorcycle rider education program and to reimburse organizations with course sites

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- Currently, the rider education program is working with the licensing agency to upgrade the motorcycle licensing system.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Motorcycle Rider Education Program
- **Agency responsible for collecting licensing data:** Driver License Issuance Division
- **Data available in electronic format:** Yes, training data
- **Link between crash, licensing, and rider education data:** None currently, but data will be available with the new crash reporting system.

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through December
- **Number of instruction sites:** 16
- **Types of providers:** Universities, community colleges, private contractors, vocational technical schools, high schools, and Rider's Edge



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 396
- Students enrolled: 4,066
- No-shows or registration refunds: 0
- Time until course reaches capacity: N/A
- Average waiting period to take course: 2 weeks
- Students on waiting list: 0

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$158,800
- Source of Federal funds: None
- Average cost to State to educate rider: \$39.06
- Course tuition charged to novice rider: \$150
- Course tuition charged to experienced rider: \$75
- Special fees in addition to course fees: Some colleges charge for the insurance.

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- Advisory committee: Five-member advisory committee with members appointed by the Governor and commissioner. Members serve a 3-year term.
- Curricula approved by: Commissioner of Safety with recommendation from advisory committee and State coordinator
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Description of validation of modifications: N/A

Figure 1: Student Enrollment by Course, 2001

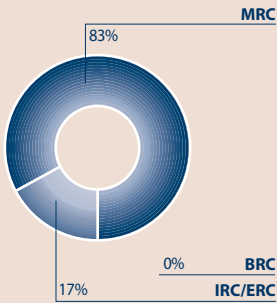


Figure 2: Student Enrollment by Gender, 2001

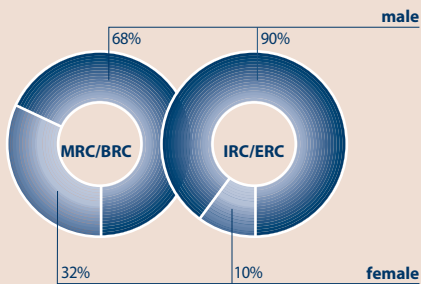


Figure 3: Student Course Completion, 2001

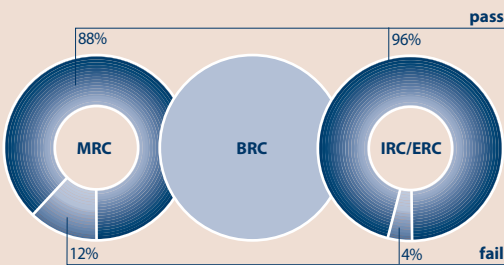
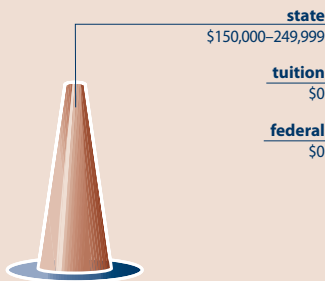


Figure 4: Sources of Program Funding, 2001



# Tennessee

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors. The Department of Safety prescribes Instructor qualifications.
- Annual Instructor updates. Chiefs/RiderCoach Trainers, program staff, and State coordinators monitor Instructors 2–3 times a year. Use of Quality Assurance Assessments is provided to the Site Coordinator for corrections.
- A mentorship requirement exists as directed by the site coordinator.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 139
- **Chief Instructors/RiderCoach Trainers:** 6
- **Instructor candidates in 2001:** 73
- **Percentage of successful Instructor candidates:** 84%
- **Instructor demographics:** 86% male, 14% female
- **Reciprocity for Instructors trained in other States:** N/A

## QUALITY CONTROL PROCEDURES

- Quality control measures are in the form of site quality assurance visits and assessment by Chief Instructors and the State coordinator.
- The State coordinator is responsible for quality control.
- A minimum of three quality assurance reports are done at each training site; more are done if required.

## PROGRAM EVALUATION

- The program coordinator conducts an annual program evaluation using the quality assurance assessments and personal site evaluations.
- All the Chief Instructors and the State coordinator individually evaluate each training site. All involved individuals meet to discuss and determine appropriate actions to ensure standards are achieved and maintained.
- During the annual update with site coordinators, the recommended program improvements are discussed and implemented.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Safety
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Currently the Director of License Issuance. The Motorcycle Rider Education Program is preparing to assume this responsibility.

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Modified MSF
- **Skills test used:** Local on-street

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 214,473
- **Registered motorcycles:** 81,746
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 3624
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** 64,342

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$6.50 permit issuance fee
- Successful completion of vision test
- Successful completion of knowledge test
- Successful completion of skill test
- Valid for 1 year
- One renewal permitted or valid until individual reaches 16.

#### License

- \$20.50 license endorsement fee
- Rider must be 16 with or without the successful completion of a rider education course.
- Motorcycle license must be renewed every 3–7 years. State is in transition to a 5-year license. Renewals last until the next birthday divisible by 5.

# Texas

*Effective date of original law: September 1, 1983*

## ULTIMATE PROGRAM RESPONSIBILITY

Texas Department of Public Safety  
5805 North Lamar Boulevard  
Austin, TX 78752-4422  
P.O. Box 4087  
Austin, TX 78773-0001  
Phone: 512-424-2000

## DAY-TO-DAY ADMINISTRATION

Clifton Burdette, Coordinator  
Texas Department of Public Safety  
Motorcycle Safety Unit  
P.O. Box 4087  
Austin, TX 78773-0257  
Phone: 512-424-2021  
Fax: 512-424-2506  
E-mail: [clif.burdette@txdps.state](mailto:clif.burdette@txdps.state)  
Web site: [www.txdps.state.tx.us/msb](http://www.txdps.state.tx.us/msb)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle license/endorsement renewal (\$8), license application (\$5), license examination (\$5), and helmet exemption sticker (\$5 for 3 years)
- **Stipulated use of funds:** To defray costs of administering the motorcycle operator training and safety program

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The motorcycle safety unit staff members work together with those responsible for the Department's Driver License program to establish the riding test waiver.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Texas Department of Public Safety Motorcycle Safety Unit
- **Agency responsible for collecting licensing data:** Texas Department of Public Safety Driver License Division
- **Data available in electronic format:** Yes
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 59
- **Types of providers:** Universities, community colleges, private contractors, high schools, Rider's Edge, and mobile training sites

## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: 17,438
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: 60 days
- Students on waiting list: N/A

## PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$662,391
- Source of Federal funds: None
- Average cost to State to educate rider: \$37.99
- Course tuition charged to novice rider: \$155
- Course tuition charged to experienced rider: \$75
- Special fees in addition to course fees: N/A

## CURRICULUM

- Approved curricula: MRC:RSS and ERC
- State advisory committee: Membership is voluntary for indefinite term lengths.
- Curricula approved by: Safety Coordinator of the Department of Public Safety
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

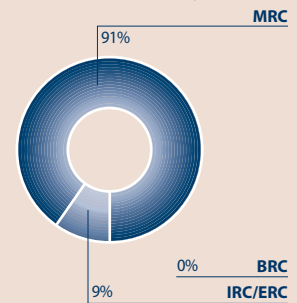


Figure 2: Student Enrollment by Gender, 2001

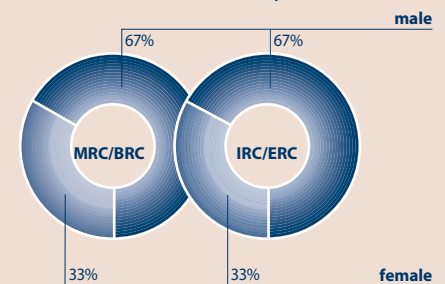


Figure 3: Student Course Completion, 2001

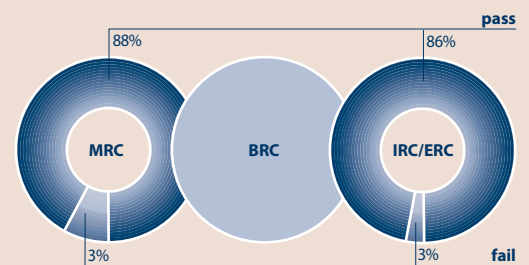
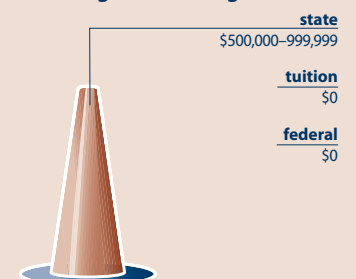


Figure 4: Sources of Program Funding, 2001





# Texas

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors. Program uses MSF curricula and Instructor certification requirements. Safety coordinator supervises Instructor qualifications and Instructor certification.
- No probation or internship requirements exist for Instructors.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Instructors are annually monitored by site by Chiefs/RiderCoach Trainers, program staff, and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 360
- **Chief Instructors/RiderCoach Trainers:** 6
- **Instructor candidates in 2001:** 60
- **Percentage of successful Instructor candidates:** 83%
- **Instructor demographics:** 90% male, 10% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control visits/technical assistance visits are conducted on an annual basis.
- The Department of Public Safety Motorcycle Safety Unit conducts visits or contracts to RiderCoach trainers to conduct.
- Quality control is implemented annually or as required.

## PROGRAM EVALUATION

- Most training sites conduct regular evaluations of RiderCoaches.
- The evaluation process involves observing and assisting in correcting errors.
- The primary goal of evaluation is program improvement.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Public Safety
- **Third-party testing:** None
- **Agency responsible for training examiners:** Texas Department of Public Safety Driver License Division

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Modified MSF
- **Skills test used:** Local on-street

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 630,076
- **Registered motorcycles:** 289,287
- **New motorcycle licenses/endorsements issued in 2001:** 30,134
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** Yes

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Modified Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$15 fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for length of license (6 years)
- Unlimited renewals

#### License

- \$15 fee (included in permit fee)
- Rider may be licensed at 15 upon successful completion of a rider education course. Rider must be 18 if course is not completed.
- Motorcycle endorsement must be renewed every 6 years.

# Utah

*Effective date of original law: July 1, 1993*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Public Safety  
4501 South 2700 W.  
Salt Lake City, UT 84114-1775  
Phone: 801-965-4461  
Toll Free: 800-222-0038

## DAY-TO-DAY ADMINISTRATION

Albert F. Thornton, Motorcycle Education  
Coordinator  
Driver License Division  
Department of Public Safety  
Phone: 801-964-4493  
Fax: 801-957-8502  
E-mail: [athornto@utah.gov](mailto:athornto@utah.gov)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$5) and motorcycle learner's permit, license, renewal, or extension (\$2.50)
- **Stipulated use of funds:** To fund the motorcycle rider education program, including administration, novice and experienced training courses, and Instructor training; payments to course providers based on available funds

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The Driver License Division is responsible for the daily conduct of the Motorcycle Rider Training Program.
- All training and related actions are closely coordinated with the Driver License Division prior to initiation.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Driver License Division
- **Agency responsible for collecting licensing data:** Driver License Division
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** March through November
- **Number of instruction sites:** 11
- **Types of providers:** Military, universities, community colleges, private contractors, and mobile training sites

## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** 195
- **Students enrolled:** 1621
- **No-shows or registration refunds:** N/A
- **Time until course reaches capacity:** 2 weeks
- **Average waiting period to take course:** 1–2 weeks
- **Students on waiting list:** N/A

## PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$204,000
- **Source of Federal funds:** None
- **Average cost to State to educate rider:** \$125.85
- **Course tuition charged to novice rider:** \$100
- **Course tuition charged to experienced rider:** \$45
- **Special fees in addition to course fees:** None

## CURRICULUM

- **Approved curricula:** MRC:RSS and ERC
- **Advisory committee:** Five-member State advisory committee with members appointed by the Governor to 4-year terms.
- **Curricula approved by:** Driver License Division
- **Process to modify curricula:** Chief Instructor and the Driver License Division propose changes, the Driver License Division reviews the proposed changes, and, if they concur, the changes are forwarded to MSF for approval.
- **Data collected for modifications:** Chief Instructors and the Driver License Division collect the data.
- **Description of validation of modifications:** None

Figure 1: Student Enrollment by Course, 2001

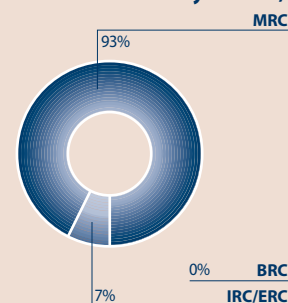


Figure 2: Student Enrollment by Gender, 2001

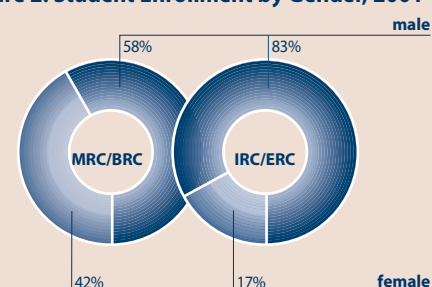


Figure 3: Student Course Completion, 2001

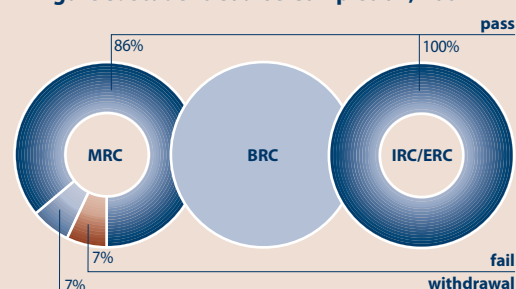
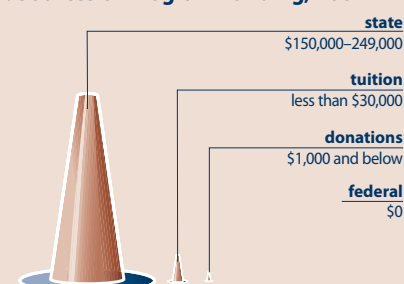


Figure 4: Sources of Program Funding, 2001



# Utah

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors. Instructors must have current certification from the MSF or another national certifying body.
- Program is to include Instructor training. Prescribed Instructor training and approval standards must meet or exceed the MSF's.
- There is no probation or internship requirement for Instructors.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Instructors are monitored annually by chiefs and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 47
- **Chief Instructors/RiderCoach Trainers:** 2
- **Instructor candidates in 2001:** 18
- **Percentage of successful Instructor candidates:** 67%
- **Instructor demographics:** 94% male, 6% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures are in the form of site visits/observation by Chief Instructors and the Driver License Division.
- The Driver License Division is responsible for quality control.
- Quality control is implemented annually with specific and random spot checks.

## PROGRAM EVALUATION

- Program conducts regular evaluations.
- Self-evaluation of all aspects of the program and comparison with other programs is an ongoing effort.
- The program incorporates those aspects that will enhance the program.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Driver License Division
- **Third-party testing:** None
- **Agency responsible for training examiners:** Driver License Division

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Local off-street

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 103,236
- **Registered motorcycles:** 28,116
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 1,005
- **Operators licensed without rider education:** 18,937
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$7.50 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 6 months
- Three renewals permitted

#### License

- \$22.50 motorcycle-only license (over 21)
- \$27.50 motorcycle-only license (under 21)
- Rider must be 16 with or without successful completion of a rider education program.
- Motorcycle endorsement must be renewed every 5 years

# Vermont

*Effective date of original law: June 21, 1990*

## ULTIMATE PROGRAM RESPONSIBILITY

Vermont Department of Motor Vehicles  
120 State Street  
Montpelier, VT 05603-0001

## DAY-TO-DAY ADMINISTRATION

Paul Graves, Program Coordinator  
Vermont Rider Education Program  
Division of Enforcement and Safety  
Vermont Department of Motor Vehicles  
120 State Street  
Montpelier, VT 05603-0001  
Phone: 802-828-2068  
Fax: 802-828-2092  
E-mail: [paul.graves@state.vt.us](mailto:paul.graves@state.vt.us)  
Web site: [www.dmv.state.vt.us](http://www.dmv.state.vt.us)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$2.50), motorcycle learner's permit (\$2), and motorcycle endorsement (\$1 per year)
- **Stipulated use of funds:** To administer the motorcycle rider training program and to reimburse organizations with course sites

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The Department of Motor Vehicle Licensing runs the Rider Program.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Motor Vehicles
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles
- **Data available in electronic format:** None
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 5
- **Types of providers:** Military, high schools, hospitals, and other privately owned buildings

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 67
- Students enrolled: 646
- No-shows or registration refunds: 68
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$165,750
- Source of Federal funds: None
- Average cost to State to educate rider: \$256.58
- Course tuition charged to novice rider: \$100
- Course tuition charged to experienced rider: \$50
- Special fees in addition to course fees: N/A

CURRICULUM

- Approved curricula: MRC:RSS, IRC, and ERC
- Advisory committee: Seven-member State advisory committee
- Curricula approved by: Department of Motor Vehicles
- Process to modify curricula: None
- Data collected for modifications: None
- Validation process for modifications: None

Figure 1: Student Enrollment by Course, 2001

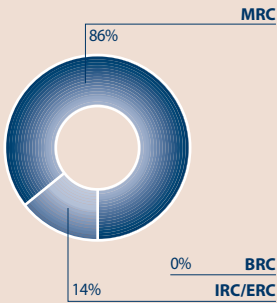


Figure 2: Student Enrollment by Gender, 2001

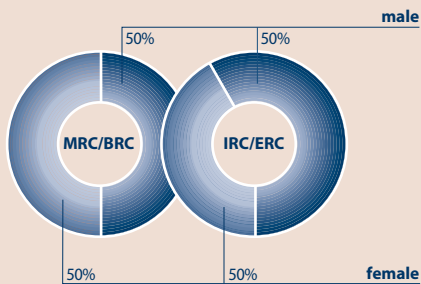


Figure 3: Student Course Completion, 2001

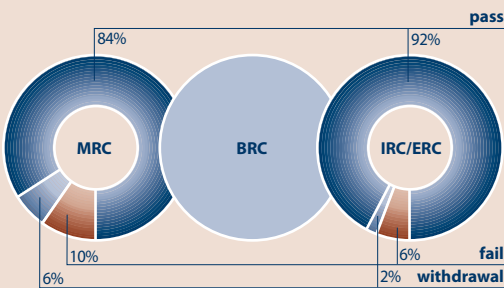
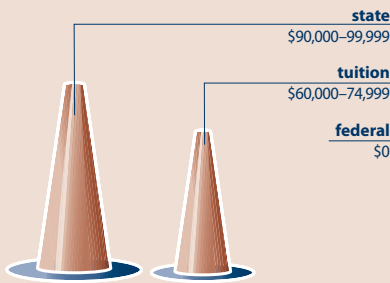


Figure 4: Sources of Program Funding, 2001



# Vermont

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors. The Department of Motor Vehicles prescribes minimum Instructor qualifications.
- Program is to include Instructor training.
- A three-course internship and three-course probationary period is required.
- Annual updates are required for Instructors. Instructors are monitored as allowed or needed by Chiefs/RiderCoach Trainers and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 31
- **Chief Instructors/RiderCoach Trainers:** 0
- **Instructor candidates in 2001:** 6
- **Percentage of successful Instructor candidates:** 83%
- **Instructor demographics:** 83% male, 17% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures include Program Coordinator/RiderCoach trainer monitoring of the course as needed.
- The Department of Motor Vehicles is responsible for quality control.
- Quality control implementation is not on a set schedule at this time.

## PROGRAM EVALUATION

- Program Coordinator is to conduct an annual evaluation.
- Evaluation includes reviewing student comments from Student Course Evaluations, reviewing pass/fail statistics, determining whether the program is reaching all areas of the State, and determining whether the program needs additional sites/Instructors to meet student capacity.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Motor Vehicles

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waiver:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 50,108
- **Registered motorcycles:** 18,457
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$7 written exam fee and \$7 issuance fee
- Successful completion of knowledge exam
- Valid for 120 days
- Two renewals permitted

#### License

- \$1 per year endorsement fee
- Rider must be 16 with or without successful completion of a rider education program
- Motorcycle endorsement must be renewed every 2 or 4 years.

# Virginia

*Effective date of original law: May 1, 1985*

## ULTIMATE PROGRAM RESPONSIBILITY

Virginia Department of Motor Vehicles  
P.O. Box 27412  
Richmond, VA 23269  
Phone: 866-368-5463 or  
800-435-5137  
Fax: 804-367-6631  
TDD: 800-272-9268

## DAY-TO-DAY ADMINISTRATION

Bruce Biondo, Program Manager  
Department of Motor Vehicles  
Virginia Rider Training Program  
P.O. Box 27412  
Richmond, VA 23269  
Phone: 804-367-1813  
Fax: 804-367-6031  
E-mail: [dmvbab@dmv.state.va.us](mailto:dmvbab@dmv.state.va.us)  
Web site: [www.learn2ride.com](http://www.learn2ride.com)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$3), motorcycle license endorsement (\$2 per year), and motorcycle learner's permit (\$3)
- **Stipulated use of funds:** To administer motorcycle rider safety training courses, funding or contracting others to conduct courses at approved regional training centers, or other related purposes

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The rider education program is located within the Department of Motor Vehicles.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Motor Vehicles
- **Agency responsible for collecting licensing data:** Department of Motor Vehicles
- **Data available in electronic format:** Some
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 18
- **Types of providers:** Military, community colleges, private contractors, and mobile training sites

OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 300 (est.)
- Students enrolled: 7,800 (est.)
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: 2–4 months
- Students on waiting list: N/A

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$800,000 (est.)
- Source of Federal funds: N/A
- Average cost to State to educate rider: \$102.32
- Course tuition charged to novice rider: \$70
- Course tuition charged to experienced rider: \$50
- Special fees in addition to course fees: None

CURRICULUM

- Approved curricula: BRC, ERC
- Advisory committee: None
- Curricula approved by: Department of Motor Vehicles
- Process to modify curriculum: Changes must be approved by Department of Motor Vehicles.
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001

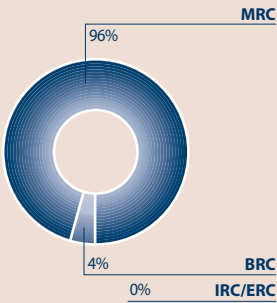


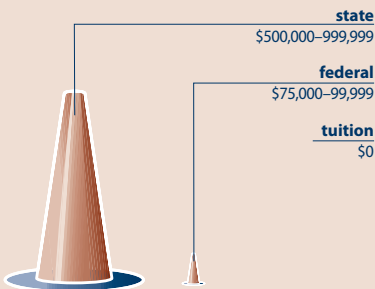
Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# Virginia

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors. Instructors must meet the Department of Motor Vehicles requirements and those set by the training center.
- A 1-year internship is required.
- State offers Instructor Preparation Course (IPC).
- Annual updates are required for Instructors. Instructors are monitored every few years by Chiefs/RiderCoach Trainers.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 243 (est.)
- **Chief Instructors/RiderCoach Trainers:** 6
- **Instructor candidates in 2001:** 57
- **Percentage of successful Instructor candidates:** 89%
- **Instructor demographics:** N/A
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures involve monitoring by the Department of Motor Vehicles and chief trainers.
- The Department of Motor Vehicles is responsible for quality control.

## PROGRAM EVALUATION

- Program conducts regular evaluations through instruction and site monitoring.
- Program evaluation is used for program improvement.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Motor Vehicles
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Motor Vehicles

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Primary skills test used:** Alternate MOST
- **Secondary skills test used:** Motorcyclist Licensing Skill Test (MLST)

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** None
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 223,050
- **Registered motorcycles:** 80,190
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$3 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 1 year
- Riders under 19 must hold a Virginia motorcycle learner's permit for at least 9 months and successfully complete a rider education program.
- Riders over 19 must hold a permit for 30 days or successfully complete rider education program.

#### License

- \$2 endorsement fee per year (a motorcycle-only license is \$5)
- Rider may be licensed at 16 upon successful completion of a rider education program. Rider must be 19 if course is not completed.
- Motorcycle endorsement must be renewed at the same time as drivers license (every 3–7 years). Motorcycle-only license must be renewed every 5 years.

# Washington

*Effective date of original law: June 10, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

Washington Department of Licensing  
1125 Washington Street SE  
P.O. Box 9020  
Olympia, WA 98507-9020  
Phone: 360-902-3600  
TDD: 360-664-8885

## DAY-TO-DAY ADMINISTRATION

Carl Spurgeon, Coordinator  
Department of Licensing  
P.O. Box 9030  
Olympia, WA 98507-9030  
Phone: 360-902-3853  
Fax: 360-586-8351  
E-mail: [cspurgeon@dol.wa.gov](mailto:cspurgeon@dol.wa.gov)  
Web site: [www.dol.wa.gov/ds/wmsp.htm](http://www.dol.wa.gov/ds/wmsp.htm)



## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle license examination (\$5), initial motorcycle license (\$25 for 5 years), license renewal (\$25 for 5 years), and motorcycle learner's permit (\$15)
- **Stipulated use of funds:** To administer the motorcycle operator license requirement and the motorcycle operator training and education program

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- The rider education program is located within the Department of Licensing.

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Department of Licensing
- **Agency responsible for collecting licensing data:** Department of Licensing
- **Data available in electronic format:** Limited
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** January through December
- **Number of instruction sites:** 22
- **Types of providers:** Military, private contractors, and mobile training sites

## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- **Courses offered:** N/A
- **Students enrolled:** 7514
- **No-shows or registration refunds:** N/A
- **Time until course reaches capacity:** N/A
- **Average waiting period to take course:** 3 months
- **Students on waiting list:** N/A

## PROGRAM FUNDING AND EXPENDITURES

- **Annual budget:** \$1,055,992
- **Source of Federal funds:** N/A
- **Average cost to State to educate rider:** \$140.54
- **Course tuition charged to novice rider:** \$100
- **Course tuition charged to experienced rider:** \$100
- **Special fees in addition to course fees:** N/A

## CURRICULUM

- **Approved curricula:** MRC:RSS and ERC
- **Advisory committee:** Five-member State advisory committee with members appointed by the commissioner for 2-year terms. Three members of the board (including the chairperson) shall be active motorcycle riders or members of non-profit motorcycle organizations that actively support motorcycle safety education. One member shall be a member of the public and one member shall be from the State Patrol Motorcycle unit.
- **Curricula approved by:** Department of Licensing
- **Process to modify curriculum:** RiderCoach trainers, sponsors, and the coordinator review proposed changes and reach a consensus.
- **Data collected for modifications:** Data collected from suggestions from RiderCoaches, RiderCoach trainers, and crash results
- **Validation process for modifications:** N/A

Figure 1: Student Enrollment by Course, 2001

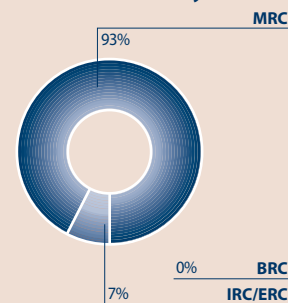


Figure 2: Student Enrollment by Gender, 2001

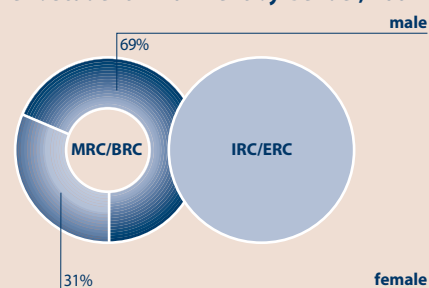


Figure 3: Student Course Completion, 2001

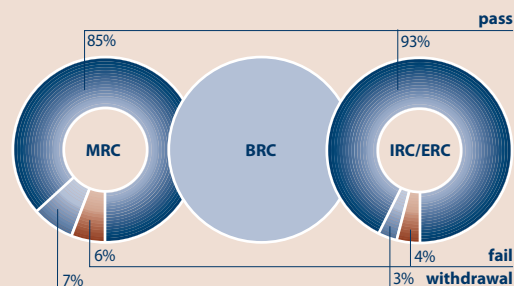
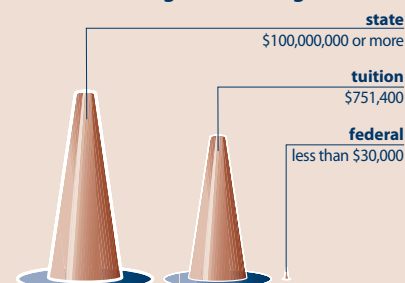


Figure 4: Sources of Program Funding, 2001



# Washington

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- Internship requirement is a minimum of three classes.
- Updates are required for Instructors every 2 years. Instructors are monitored at least once per year by Chiefs/Rider Coach Trainers, peers, and State coordinators.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 137
- **Chief Instructors/RiderCoach Trainers:** 4
- **Instructor candidates in 2001:** 24
- **Percentage of successful Instructor candidates:** 63%
- **Instructor demographics:** 53% male, 47% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures are ongoing evaluations every weekend.
- The Department of Licensing is responsible for quality control.
- The frequency of quality control implementation is weekly.

## PROGRAM EVALUATION

- Program conducts regular evaluations weekly.
- The evaluation process involves visits ranging from mentoring to highly technical.
- Evaluation information is used for updates and meetings with sponsors.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Licensing
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Department of Licensing

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 268,421
- **Registered motorcycles:** 116,766
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** 5,165
- **Operators licensed without rider education:** 5,964
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** None

### LICENSING REQUIREMENTS

#### Permit

- \$15 fee
- Successful completion of knowledge exam
- Valid for 90 days
- May be renewed once

#### License

- \$5 application fee, \$10 document fee \$10 initial endorsement fee and \$25 renewal fee
- Rider may be licensed at 16 upon successful completion of a rider education program. Rider must be 18 if course is not completed.
- Motorcycle endorsement must be renewed every 5 years.

# West Virginia

*Effective date of original law: July 1, 1992*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Motor Vehicles  
Building 5  
1900 Kanawha Boulevard E.  
Charleston, WV 25305

## DAY-TO-DAY ADMINISTRATION

Walter L. Snyder  
West Virginia Division of Motor Vehicles  
1800 Kanawha Boulevard E.  
Charleston, WV 25317  
Phone: 304-558-1041  
Fax: 304-558-0734  
E-mail: [wsnyder@dot.state.wv.us](mailto:wsnyder@dot.state.wv.us)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$2), motorcycle-only license (\$10), and motorcycle endorsement (\$1 per year)
- **Stipulated use of funds:** To defray the cost of administering and implementing the motorcycle safety education program and the motorcycle licensing program

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** N/A
- **Number of instruction sites:** N/A
- **Types of providers:** N/A



**OPERATIONS AND PARTICIPANT CHARACTERISTICS**

- Courses offered: N/A
- Students enrolled: N/A
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

**PROGRAM FUNDING AND EXPENDITURES**

- Annual budget: \$141,000
- Source of Federal funds: N/A
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$50
- Course tuition charged to experienced rider: \$65
- Special fees in addition to course fees: N/A

**CURRICULUM**

- Approved curricula: MRC:RSS and ERC
- Advisory committee: N/A
- Curricula approved by: Department of Motor Vehicles
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001



Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# West Virginia

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- Program includes Instructor training courses. The Department of Motor Vehicles establishes Instructor standards.

## PROFILE OF INSTRUCTORS

- Certified Instructors/RiderCoaches: N/A
- Chief Instructors/RiderCoach Trainers: N/A
- Instructor candidates in 2001: N/A
- Percentage of successful Instructor candidates: N/A
- Instructor demographics: N/A
- Reciprocity for Instructors trained in other States: N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- Program coordinator conducts annual evaluation.



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** State Police
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills and knowledge
- **Reciprocity for rider education completed in another State:** N/A
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 76,709
- **Registered motorcycles:** 25,705
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** N/A

### LICENSING REQUIREMENTS

#### Permit

- \$5 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Successful completion of skill exam
- Valid for 90 days

#### License

- \$5 endorsement fee
- Rider must be 16 with or without successful completion of a rider education program.
- Motorcycle endorsement must be renewed every 4 years. State is in transition to a 5-year license. Renewals last until the next birthday divisible by 5.

# Wisconsin

*Effective date of original law: May 1, 1982*

## ULTIMATE PROGRAM RESPONSIBILITY

Wisconsin Department of Transportation  
Hill Farms State Transportation Building  
4802 Sheboygan Avenue  
P.O. Box 7910  
Madison, WI 53707-7910

## DAY-TO-DAY ADMINISTRATION

Ronald L. Thompson  
Wisconsin Department of Transportation  
Motorcycle Safety Program  
4802 Sheboygan Avenue, Room 933  
Madison, WI 53707-7936  
Phone: 608-266-7855  
Fax: 608-267-0441  
E-mail: [ron.thompson@dot.state.wi.us](mailto:ron.thompson@dot.state.wi.us)  
Web site: [www.dot.wisconsin.gov/modes/motorcycles.html](http://www.dot.wisconsin.gov/modes/motorcycles.html)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Appropriation from Transportation Fund (funding included as a line item in the State's budget)
- **Stipulated use of funds:** To establish courses from grants through the Department of Transportation

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- All involved agencies are within the Wisconsin Department of Transportation (WisDOT). The Wisconsin Motorcycle Safety Program is located in the state highway safety office (Bureau of Transportation Safety).

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** Wisconsin Department of Transportation/Bureau of Transportation Safety
- **Agency responsible for collecting licensing data:** Wisconsin Department of Transportation/Division of Motor Vehicles
- **Data available in electronic format:** Some
- **Link between crash, licensing, and rider education data:** None

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** April through October
- **Number of instruction sites:** 31
- **Types of providers:** Commercial schools, Rider's Edge, and vocational technical schools



OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: 633
- Students enrolled: 7673
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: 1,500

PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$454,000
- Source of Federal funds: Section 402
- Average cost to State to educate rider: \$59.17
- Course tuition charged to novice rider: \$48.50
- Course tuition charged to experienced rider: \$19.50
- Special fees in addition to course fees: \$8

CURRICULUM

- Approved curricula: MRC:RSS, BRC, and ERC
- State advisory committee: Members are appointed by the Commissioner to 2-year terms.
- Curricula approved by: Wisconsin Department of Transportation/ Bureau of Transportation Safety
- Process to modify curricula: Proposed changes are forwarded to the State administrator/chiefs and on to MSF if needed
- Data collected for modifications: N/A
- Validation process for modifications: Site observations and training reports.

Figure 1: Student Enrollment by Course, 2001

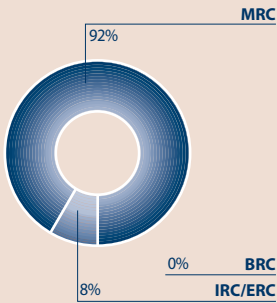


Figure 2: Student Enrollment by Gender, 2001

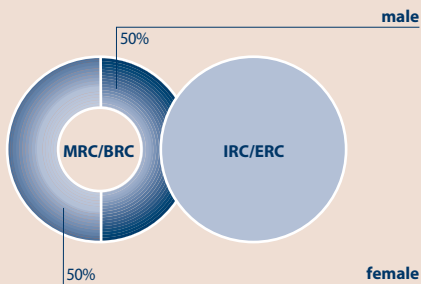


Figure 3: Student Course Completion, 2001

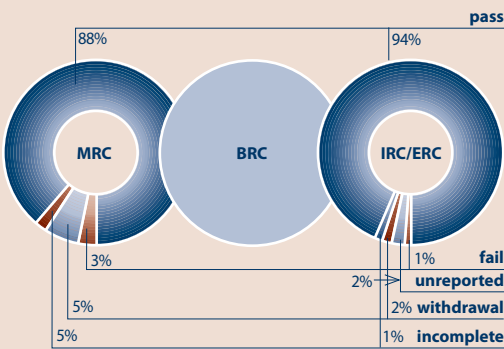
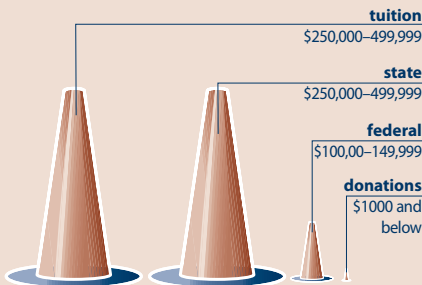


Figure 4: Sources of Program Funding, 2001



# Wisconsin

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- State certification or approval is required for Instructors and Chief Instructors.
- No probation or internship requirement exists for Instructors.
- State offers Instruction Preparation Course (IPC).
- Updates for Instructors are required every 2 years. Instructors are monitored by Chiefs/RiderCoach Trainers and peers on a varied schedule.

## PROFILE OF INSTRUCTORS

- **Certified Instructors/RiderCoaches:** 190
- **Chief Instructors/RiderCoach Trainers:** 4
- **Instructor candidates in 2001:** 31
- **Percentage of successful Instructor candidates:** 74%
- **Instructor demographics:** 88% male, 12% female
- **Reciprocity for Instructors trained in other States:** Yes

## QUALITY CONTROL PROCEDURES

- Quality control measures in the form of site reviews are conducted as often as possible where Motorcycle Rider Courses are offered.
- Three Chief Instructors are responsible for the site reviews. Also, the lead Instructors at the sites are instructed to observe courses whenever possible.
- The Wisconsin Motorcycle Safety Program manager generates a list of Chief Instructor visit assignments.

## PROGRAM EVALUATION

- Program conducts regular evaluations when funding is sufficient to cover travel costs, and an effort is made to visit most of the sites on an annual basis.
- An assessment team was appointed to gather information from individuals in various aspects of motorcycle safety to conduct a complete review of the Wisconsin Motorcycle Safety Program.
- Implementation of Motorcycle Assessment recommendations as time and funds permit.

## SPECIAL FEATURES OF RIDER EDUCATION AND/OR LICENSING PROGRAM

- State offers point reductions for riders who have successfully completed a rider education course.





## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Transportation
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** Wisconsin Department of Transportation/Division of Motor Vehicles

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** Local
- **Skills test used:** Motorcyclist In-Traffic Test (MIT)

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** Yes
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 357,673
- **Registered motorcycles:** 201,143
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** 64,381

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** \$50,000–\$100,000

### LICENSING REQUIREMENTS

#### Permit

- \$22 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 6 months
- Can be renewed 3 times

#### License

- \$12 endorsement fee, \$15 skill exam fee, and \$8 renewal fee (for 8 years)
- Rider may be licensed at 16 upon successful completion of a rider education program. Rider must be 18 if course is not completed.
- Motorcycle endorsement must be renewed every 8 years.

# Wyoming

*Effective date of original law: February 24, 1995*

## ULTIMATE PROGRAM RESPONSIBILITY

Department of Transportation  
5300 Bishop Boulevard  
Cheyenne, WY 82009-3340  
Phone: 307-777-4375

## DAY-TO-DAY ADMINISTRATION

Susie McHenry  
Highway Safety  
5300 Bishop Boulevard  
Cheyenne, WY 82009-3340  
Phone: 307-777-4874  
Fax: 307-777-4250  
E-mail: [smchen@state.wy.us](mailto:smchen@state.wy.us)

## Program Administration

### LEGISLATIVE PROVISIONS

- **Source of funding:** Motorcycle registration (\$7) and motorcycle license (\$3)
- **Stipulated use of funds:** To administer and implement programs, including defraying expenses of offering rider training courses either directly or by contract

### RELATIONSHIP AMONG VARIOUS PROGRAMS

- N/A

### COLLECTION OF RIDER TRAINING AND LICENSING DATA

- **Agency responsible for collecting rider training data:** N/A
- **Agency responsible for collecting licensing data:** N/A
- **Data available in electronic format:** N/A
- **Link between crash, licensing, and rider education data:** N/A

## Rider Education

### TRAINING DELIVERY

- **Months of instruction:** N/A
- **Number of instruction sites:** N/A
- **Types of providers:** N/A



## OPERATIONS AND PARTICIPANT CHARACTERISTICS

- Courses offered: N/A
- Students enrolled: N/A
- No-shows or registration refunds: N/A
- Time until course reaches capacity: N/A
- Average waiting period to take course: N/A
- Students on waiting list: N/A

## PROGRAM FUNDING AND EXPENDITURES

- Annual budget: \$150,000
- Source of Federal funds: N/A
- Average cost to State to educate rider: N/A
- Course tuition charged to novice rider: \$15 in-State  
\$100 out-of-State
- Course tuition charged to experienced rider: \$15
- Special fees in addition to course fees: N/A

## CURRICULUM

- Approved curricula: MRC:RSS and ERC
- Advisory committee: N/A
- Curricula approved by: Department of Transportation
- Process to modify curricula: N/A
- Data collected for modifications: N/A
- Validation process for modifications: N/A

Figure 1: Student Enrollment by Course, 2001



Figure 2: Student Enrollment by Gender, 2001



Figure 3: Student Course Completion, 2001



Figure 4: Sources of Program Funding, 2001



# Wyoming

## INSTRUCTOR SELECTION, TRAINING, AND EVALUATION

- Program provides Instructor training and approval. Standards for Instructor training and approval must meet or exceed the national standards. An Instructor must have a current valid certification from the MSF or other nationally recognized certifying body.

## PROFILE OF INSTRUCTORS

- Certified Instructors/RiderCoaches: N/A
- Chief Instructors/RiderCoach Trainers: N/A
- Instructor candidates in 2001: N/A
- Percentage of successful Instructor candidates: N/A
- Instructor demographics: N/A
- Reciprocity for Instructors trained in other States: N/A

## QUALITY CONTROL PROCEDURES

- N/A

## PROGRAM EVALUATION

- N/A



## Operator Licensing

### TESTING AND TRAINING RESPONSIBILITIES

- **Testing agency:** Department of Transportation
- **Third-party testing:** Yes
- **Agency responsible for training examiners:** N/A

### KNOWLEDGE AND SKILLS TESTS USED

- **Knowledge test used:** MSF
- **Skills test used:** Alternate MOST

### INCENTIVES

- **Rider education waiver:** Skills
- **Reciprocity for rider education completed in another State:** N/A
- **Reciprocal license waivers:** Yes

### OPERATOR AND VEHICLE CHARACTERISTICS

- **Motorcycle operators licensed:** 40,064
- **Registered motorcycles:** 14,437
- **New motorcycle licenses/endorsements issued in 2001:** N/A
- **Operators licensed through rider education in 2001:** N/A
- **Operators licensed without rider education:** N/A
- **Operators without license or proper endorsement:** N/A

### MOTORCYCLIST LICENSING SYSTEM

- **Graduated licensing:** None
- **Tiered licensing:** None

### PUBLIC INFORMATION AND EDUCATION

- **Operator's manual used:** Motorcycle Operator's Manual
- **Annual budget for public information and education:** N/A

### LICENSING REQUIREMENTS

#### Permit

- \$23 issuance fee
- Successful completion of eye exam
- Successful completion of knowledge exam
- Valid for 90 days (or for 1 year if skills exam is passed)

#### License

- \$23 endorsement fee and \$18 renewal fee
- Rider must be 16 with or without successful completion of a rider education program.
- Motorcycle endorsement must be renewed every 4 years.



# Appendix A: Glossary

## **Alternate MOST**

The Alternate Motorcycle Operator Skill Test is an off-street riding test developed by MSF that consists of five basic vehicle-control exercises and two collision-avoidance exercises.

## **Average cost to State to educate rider**

The per-person cost of providing State-sponsored rider education is computed by dividing a State's total enrollment (MRC:RSS, BRC, IRC, and ERC) by the State's annual budget for motorcycle rider training and safety.

## **BRC**

The Basic RiderCourse is a 14- to 15-hour program developed by MSF and aimed at beginning riders of all ages. It provides classroom and actual motorcycle operator training in a controlled, off-street environment. Motorcycles and helmets are usually included in the course fee.

## **Chief Instructor**

A Chief Instructor is an individual who is certified to teach the Instructor Preparation Course. This term is specifically associated with the MRC:RSS.

## **Day-to-Day program administration**

The agency responsible for monitoring daily operations and supervising all rider-training courses.

## **ERC**

The Experienced RiderCourse is a 7-hour course developed by MSF and designed for experienced riders with at least 6 months or 3,000 miles of recent riding time. The primary goal is to allow experienced riders the opportunity to hone their riding skills and fine-tune the mental skills needed for survival in traffic.

## **Graduated licensing**

This individual assessment of applicant age, experience, and operating record determines operating privileges for first-time licensees of some or all age groups during a provisional period. Additional monitoring and early intervention occur. Operating privileges increase as experience, maturity, and skills increase until full privileges are earned (6 months to 2 years).

## **Instructor**

An Instructor is an individual who has completed the MSF Instructor Preparation Course and is certified to teach the MRC:RSS.

## **IPC**

The Instructor Preparation Course developed by MSF provides instruction on how to teach the MRC:RSS or BRC curriculum and is taught by MSF-Certified RiderCoach Trainers. The course is approximately 65 hours (course schedules vary) and is intended for licensed motorcyclists who currently ride frequently and have several years of varied riding experience. Requirements include taking and passing the following elements: a riding-skills test, a knowledge test, and a student teaching component.

## **IRC**

The Intermediate Rider Course is an 8-hour course of classroom and riding instruction developed by MSF and designed for riders returning to motorcycling or those with limited experience on their own motorcycles. The course reviews basic riding skills, including braking, turning, swerving, making U-turns, and decreasing radius turns. Motorcycles may or may not be furnished, depending on the site.

## **MIT**

The Motorcyclist In-Traffic test is an on-street riding test developed by MSF that includes the assessment of 8 to 11 riding behaviors and rider judgment in actual traffic situations.

## **MLST**

The Motorcyclist Licensing Skill Test is an off-street riding test developed by MSF. It consists of one basic vehicle-control exercise, two collision-avoidance exercises, and the repetition of collision-avoidance exercises, allowing more opportunity to assess specific skills.

## **MRC:RSS**

The Motorcycle Rider Course: Riding and Street Skills was developed by MSF and aimed at beginning riders of all ages. The course provides 7 hours of classroom instruction and 8 hours of practical riding in a controlled, off-street environment, typically a parking lot. Motorcycles and helmets are usually included in the course fee.

## **MSF**

The Motorcycle Safety Foundation is a not-for-profit organization that provides motorcycle rider education and training. The MSF works with the National Highway Traffic Safety Administration (NHTSA), State governments, the military, and other organizations to improve motorcyclist education, training, and operator licensing.

## **N/A**

Data not available.

## **Reciprocal license waiver**

This waiver allows riders with a motorcycle license/endorsement in one State to transfer their license/endorsement to another State without additional testing.

## **RiderCoach**

A RiderCoach is an individual who has completed the MSF RiderCoach Preparation Course and is certified to teach BRC classes.

## **RiderCoach Trainer**

A RiderCoach Trainer is an individual who is certified to teach the MSF RiderCoach Preparation Course. This term is specifically associated with the BRC.

## **Rider education waiver**

This waiver is given to a rider who successfully completes a rider education course and exempts the rider from having to take the skills and/or written motorcycle licensing examinations.



### **Rider's Edge**

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Rider's Edge is a rider-training program sponsored by Harley-Davidson that offers courses using MSF curricula. Upon successful completion of a Rider's Edge course, the student will receive an MSF RiderCourse completion card.

### **Section 402**

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Section 402 of the Transportation Equity Act for the 21st Century (TEA-21) reauthorizes the State and Community Highway Safety formula grant program to support State highway safety programs designed to reduce traffic crashes and resulting deaths, injuries, and property damage. A State may use these grant funds for highway safety purposes only.

### **SMSA**

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The National Association of State Motorcycle Safety Administrators is dedicated to serving the needs and interests of State motorcycle safety administrators and programs by advocating motorcycle safety and fostering and promoting the exchange of ideas and resources.

### **Third-party testing**

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An entity other than a State government agency provides operator license testing.

### **Tiered licensing**

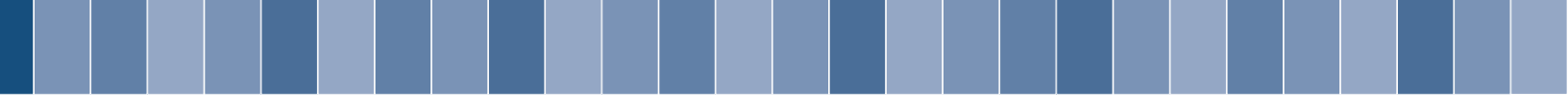
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Licensees of some or all age groups are restricted to operating on specific motorcycle sizes.

### **Ultimate program responsibility**

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The agency that administers the funding (and, if applicable, subcontractor) for the motorcycle rider education program.





## **Appendix B: Years in Which Data Were Collected, by Data Type and State**

[illegible]

Years in Which Data Were Collected, by Data Type and State (continued)																																		
	Program Administration				Rider Education										Operator Licensing																			
	Legislative		Relationship Among Various Programs		Collection of Rider Training & Licensing Data		Training		Operation & Participant		Students Enrolled		Student Enrollment		Student Course		Program		Program Expenditures		Instructor Selection, Training, & Evaluation		Permit		License		Requirements		Characteristics		Operator & Vehicle			
	Provisions	Programs	Data		Delivery	Characteristics	by Course	by Gender	Completion	Funding	Expenditures	Evaluation																						
Nebraska	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	▲	▲	●	▲	●	●	●	●	●	●		
Nevada	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	
New Hampshire	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
New Jersey	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
New Mexico	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
New York	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
North Carolina	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
North Dakota	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Ohio	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Oklahoma	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Oregon	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Pennsylvania	●	●	●	●	■	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Rhode Island	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
South Carolina	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
South Dakota	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Tennessee	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Texas	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Utah	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Vermont	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Virginia	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Washington	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
West Virginia	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Wisconsin	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Wyoming	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●

**Key** ▲ 2003 data ■ 2002 data ● 2001 data ▼ 1999 data



